

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.  
REGULAR COUNCIL MEETING – FEBRUARY 12, 2021

*MINUTES*

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:05 p.m.

**II. ROLL CALL**

**Members Present**

Dena Magdaleno

Fred Case

Lann McCallum

Lonyx Landry

Ruby Rollings

Ryan Ray

Tracy Foster-Olstad

Trina Mathewson

Wilverna Reece

**Members Absent**

*There was no members absent.*

**III. INTRODUCTION OF GUESTS**

Mr. Jace Baldosser, a Blue Lake Rancheria representative was the only guest.

**IV. APPROVE AGENDA**

Mr. Landry motioned to approve the agenda; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

**V. APPROVE MINUTES**

Ms. Reece motioned to approve the regular meeting minutes from January 8, 2021; Ms. McCallum seconded; **MOTION** carried by unanimous vote.

A. Executive Director

NCIDC staff has continued implementation of social distancing around the office and while seeing clients for services. We have implemented phone intake procedures for clients, minimized the density of workers in the office at any one time, and begun curbside delivery of vouchers and other documents to clients. Masks, gloves, sanitizing supplies, and non-contact temperature monitoring are all being utilized by staff. We are taking this very seriously and following both the federal and state mandates and guidelines.

We are also continuing to hold our Council meetings electronically. The meeting is however, still open to the public. Any person wishing to be a part of the council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers. They would be able to watch the electronic meeting on the large screen TV in this meeting room, and allowed to participate during the public comment period. All guests would be expected to follow social distancing protocols. The Council Chambers are large enough to accommodate three to four individuals with proper separation. If more guests than that were to attend, the staff would relocate the public viewing to the third floor theatre area of the Carson Block building which is a larger space that can accommodate more people while still maintaining over six feet of separation between each guest.

Mr. Gehr and the Council discussed the online intake process for emergency assistance thru our website [ncidc.org](http://ncidc.org). The online link found under the regional services tab takes you to the online intake form for each county. Once you have filled out the online intake form it then gets routed to the case manager you have selected. The online intake also lists the offices and phone numbers for each case manager in order to follow up your submission. This process has proven to be a very useful tool to utilize to be able to safely assist our clients. There was further discussion.

Mr. Gehr offered his sincere condolences to the Council members who recently lost family members to the Covid-19 virus. Ms. Rollings asked that we share moment of silence for those we have lost.

**CRHIB COVID-19 Testing** – Mr. Gehr and the Council discussed the continued effort we are making to ensure the Native community has Covid-19 testing available. We are still working with CRHIB to provide a site for their Covid-19 Testing to be done. The testing is provided to all Native households in the community. We will continue to also provide free face masks and hand sanitizer to households that come in for the testing. There was further discussion.

**CSBG (Community Service Block Grant)** – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG LPA grant number 20F-3103 through December 31, 2020, with total expenditures of \$14,077.79 (*copies in Council packets*). Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG SA grant number 20F-3104 through December 31, 2020, with total expenditures of

\$203,745.93 (copies in Council packets). We are currently reimbursing the Tribes and Subcontractors for their program expenditures. There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG Discretionary grant number 20F-3104 through December 31, 2020, with total expenditures of \$6,447.20 (copies in Council packets). This is paying for the remote teleworking related expenses such as telework reimbursements and related IT expenses. There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG CARES LPA grant number 20F-3742 for a total of \$581.00. This covers the core expenses related to the CARES contracts (copies in Council packets). There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG CARES SA grant number 20F-3743 for a total of \$44,941.79. These funds are for specifically Covid-19 related expenses. (copies in Council packets). We anticipate a thorough audit of the CARES Covid-19 related funding. We have implemented internal practices to insure that we can report out those numbers separately and accurately in our new CSG software. There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG CARES Discretionary grant number 20F-3743 for a total of \$0.00. These funds have not yet been utilized but they are also specifically for Covid-19 related expenses. (copies in Council packets).

**DOL/WIOA** (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of January 2021 (copies in Council packets). There are 50 enrolled participants, 38 have exited, 45 have been employed, with 0 negative exits. There are no On-the-Job Training (OJT) participants at this time, there is one Work Experience (WE), and three Classroom Training (CRT) for vocational education and no direct placements (DP) with supportive services. We currently have one youth enrolled in our Supplemental Youth Services Program (SYSP).

Mr. Gehr and the Council also reviewed a DOL Employment & Training Administration Financial Report for grant number AB34925W30 (CSP Adult) through December 31, 2020 with \$23,013.17 in total expenditures (copies in Council packets). There was further discussion.

Mr. Gehr and the Council also reviewed a DOL Employment & Training Administration Financial Report for grant number AB34925W10 (SYSP Youth) through December 31, 2020 with \$5,612.10 in total expenditures (copies in Council packets). There was further discussion.

Mr. Gehr and the Council reviewed a DOL Employment & Training Administration Financial Report for grant number AB33767M20 (SYSP Youth) through December

31, 2020 with \$60,464.00 in total expenditures (copies in Council packets). This is the final report for the 2019 carryover. There was further discussion.

Mr. Gehr and the Council reviewed a DOL Employment & Training Administration Financial Report for grant number AB33767M40 (CSP Adult) through December 31, 2020 with \$295,211.00 in total expenditures (copies in Council packets). This is the final report for the 2019 carryover. There was further discussion.

Mr. Gehr commended Ms. Brenda Lawrence from our Del Norte Office and Ms. Joyce Jones from our Siskiyou Office for their hard work and dedication to getting the youth training sites up and moving with extreme difficulty during the Covid pandemic.

Mr. Gehr and the Council reviewed and discussed a waiver request letter sent to Ms. Athena Brown, Chief of the Division of Indian and Native American Program with the Department of Labor. The letter stated that we were pleased to hear that there would be a blanket waiver of carry-in limitations for this program year coming soon from DOL for the State Adult, DW and Youth programs, due to their COVID challenges with service provision and spending the training funds. We heard about this upcoming State waiver in the "Assessing and Using Data for RESEA Evaluations" ETA Webinar hosted on Wednesday, January 13, 2021, during the Q&A portion of the webinar, as shared by DOL representative Lawrence Burns. We are writing you to respectfully ask that DINAP extend similar flexibility to Tribal programs as is being considered for the State programs. Our WIOA program has always met our carry-in thresholds in the past. This is simply an extraordinary and unanticipated situation. The economy has been severely affected by the mandatory COVID-19 response. We believe now that vaccinations are rolling out across the nation, and businesses and Tribal agencies are developing new ways of operating, that there will be increasing opportunities to serve our Native youth and adult customers who have been so negatively affected by this pandemic. We are asking that WIOA Section 166 programs be offered a waiver to carry over all unexpended funds in both the youth and adult programs on a one-time basis so that we all can continue to work on developing and achieving successful employment and training outcomes so desperately needed in this new pandemic era (copies in Council packets) There was further discussion.

**CARR FIRE** (National Dislocated Worker Grant code 1135) – Mr. Gehr and the Council reviewed the Carr Fire Monthly Report for the month of December 2020 (copies in Council packets). The primary work sites for this project are in the Whiskeytown area. Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1186 Sub grant Agreement AA011047, through December 2020, with total expenditures of \$182,193.32 (copies in Council packets). The crew cleans up fire debris from public trails, roads, recreation areas, and drainage systems. Due to the COVID-19 protocols in place the crew members do not share tools and we are currently only allowing two crew members per truck as well. There was further discussion.

**2018 MEGAFIRES Workforce Development** (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the monthly Report for the month of December 2020 for the 2018 Megafires workforce development component grant code 1140 (copies in Council packets). Mr. Gehr explained to the council that

the Megafires has two components. The first is the workforce development component, which covers the training and job readiness component and then once the crews have finished that component they move into the second which is the temporary jobs component where we put them to work on out crew where they can gain experience to then go out and find permanent employment. Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement K9111522, through December 2020, with total expenditures of \$234,215.96 (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1202 Sub grant Agreement AA011047, through December 2020, with total expenditures of \$0.00 (*copies in Council packets*). Staff is currently recruiting for new participants and processing applications. There was further discussion.

Mr. Gehr and the Council reviewed a DOL Employment & Training Administration Modification #8 for grant number # AA011047. The purpose of this modification is to extend the term end dates for the 2018 CA Megafires NDWG Workforce Development project in grant code 1202 and the 2018 CA Megafires NDWG temporary jobs project in grant code 1203. The term end date has been extended from December 31, 2020 to December 31, 2022 (*copies in Council packets*). There was some discussion.

**2018 MEGAFIRES Temporary Jobs** (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1203 Sub grant Agreement AA011047, through December 2020, with total expenditures of \$239,580.16 (*copies in Council packets*). Ms. Jones is currently working on two additional new work sites. There was further discussion.

**2019 STORMS** (Severe Winter Storms National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1160 Sub grant Agreement AA011047, through December 2020, with total expenditures of \$136,665.76 (*copies in Council packets*). We have not started the 2<sup>nd</sup> round of crews due to waiting on the next increment of funding. There was further discussion.

**2020 COVID** (2020 Disaster Recovery COVID NDWG) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1195 Sub grant Agreement AA011047, through December 2020, with total expenditures of \$0.00 (*copies in Council packets*). Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1196 Sub grant Agreement AA011047, through December 2020, with total expenditures of \$0.00 (*copies in Council packets*). We are working with the potential worksites to determine their status as well as whether there are any steps that we can complete to move forward in the process, however most potential worksites remain closed during the pandemic. We are also continuing to recruit participants. There was further discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 540 Sub grant Agreement K9111522, through December 2020, with total expenditures of \$150,000.00 (*copies in Council packets*). Ms. Flynn and the Council reviewed the

