**2021 LIHEAP CHECK OFF LIST**

**Do not submit intakes unless fully completed with all required items.**

***THIS WILL BE THE RESPONSIBILITY OF THE TRIBAL LIHEAP COORDINATOR*, *BY SIGNING INTAKE YOU ARE VERIFYING ALL INFORMATION IS TRUE AND CORRECT***

1. \_\_\_\_\_\_\_ **Fully Completed** **Intake Form**

 (***INTAKES MUST REMAIN UNDER ONE NAME PER ADDRESS***)

*Please use* ***numbers*** *in section 18.b.*

 2. \_\_\_\_\_\_\_ **Current Income Documentation For Past 30 Days**

(***FOR ALL HOUSEHOLD MEMBERS)***

 ***Every household member over 18 that has no income needs to sign a no income verification form.***

1. **ALL BILLS OR INVOICES MUST INCLUDE 1) ACCOUNT NUMBER 2) NAME ON THE ACCOUNT 3) COMPANY NAME AND ADDRESS.** If applying for assistance with more then one bill please provide amounts for each not exceeding the maximum amount allowed.

 \_\_\_\_\_\_\_ **Current** Energy Bill

\_\_\_\_\_\_\_ **Current** Propane Invoice

\_\_\_\_\_\_\_ **Wood or Pellets**

 **Vendor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Dollar Amount Charged Per Cord: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**NCIDC WILL NOT PAY FOR WOOD THAT HAS ALREADY BEEN DELIVERED - NO ACCEPTIONS**

4. \_\_\_\_\_\_\_Responsibility Statement

5. \_\_\_\_\_\_Tribal Membership Of Applicant