

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – OCTOBER 20, 2017**

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 2:00 p.m.

II. ROLL CALL – Ms. Mathewson called the roll:

Members Present

Ruby Rollings	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Denise Padgette	Del Norte County Representative
Dena Magdaleno	Trinity County Representative
Patrick Chapman	Trinity County Representative
LaWanda Quinnell (via phone)	Del Norte County Representative
Tracy Foster-Olstad	Member at Large
Trina Mathewson	Humboldt County Representative
Jack Mattz	Del Norte County Representative

III. INTRODUCTION OF GUESTS

Lou Moerner, Misty Case, Kathie Hamilton Gentry, Rick Siegfried, Chris Byfield, Russ Gans (Council Attorney) and Ethan Red-Eagle Lawton were recognized.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Mathewson motioned to approve the minutes from September 8, 2017, Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

VI. EXECUTIVE SESSION– Regarding the Executive Director

Upon exiting the executive session, Council Attorney, Russell Gans, reported the council passed a unanimous motion authorizing Mr. Gehr to take any and all actions necessary in the absence of the Executive Director to ensure NCIDC business is conducted as required.

Mr. Mattz motioned to authorize Mr. Gehr; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

Note: Ms. Quinnell did not take part in the vote because her call was dropped.

VII. STAFF REPORTS

A. Executive Director

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Comprehensive Services Program (CSP) as of September 2017 (*copies in Council packets*). There are 26 enrolled participants, 0 have exited, 12 have been employed, with 0 negative exits. There are 2 On-the-Job Training (OJT) participant, 6 Work Experience (WE), 4 Classroom Training (CRT) for vocational education and 14 direct placements (DP) with supportive services. There was some discussion.

NDWG/WIOA (National Dislocated Worker Grant code 1100 Fire) – Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1100 Sub grant Agreement K7104068, through August 2017, with total expenditures of \$1,046,536.39 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG Fire, which listed the following performance factors: Employed in temporary disaster relief assistance: planned: 143, actual: 143. Received intensive services: planned: 143 actual: 136. Received supportive services: planned: 143 actual: 95. Completed NDWG services: planned: 143, actual: 134. Employed at completion of NDWG services: planned: 21, actual: 16 (*copies in Council packets*). There was some discussion.

NDWG NORTH STORM (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K7104068, through August 2017, with total expenditures of \$34,144.37 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG N. Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: planned: 130, actual: 58. Received supportive services: planned: 130 actual: 55. Completed NDWG services: planned: 40, actual: 0.

Employed at completion of NDWG services: planned: 4, actual: 0 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the 2017 N. Storm National Dislocated Worker Grant Work Site Spreadsheet for the performance period of August 2017. The spreadsheet lists current and pending project sites, as well as information such as; County, leads, Number of crews, type of work to be performed etc. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an EDD WIOA Grant Modification #7 for sub grant agreement # K7104068. This modification was negotiated by Mr. Coltra and is to de-obligate funding from grant code 1091 for the 2017 Storm National Dislocated Worker Grant project in the amount of \$1,000,000.00. When this was negotiated, Mr. Coltra informed staff that these funds will be returned to NCIDC in the next funding cycle, it was only necessary because another provider needed funding and the DOL is unable to release funds except as prescribed (*copies in Council packets*). There was some discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Coltra and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through August 2017, with total expenditures of \$14,828.57(*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG South Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: planned: 65, actual: 0. Received supportive services: planned: 65 actual: 0. Completed NDWG services: planned: 20, actual: 0. Employed at completion of NDWG services: planned: 2, actual: 0 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the S. Storm 2017 Storm National Dislocated Worker Grant Work Site Spreadsheet for the performance period of August 2017. The spreadsheet lists current and pending project sites, as well as information such as; County, leads, Number of crews, type of work to be performed etc. (*copies in Council packets*). There was some discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the two concept papers submitted to EDD regarding the proposed 2017 California Wildfire National Dislocated Worker Grant. The narrative of the first unsolicited concept paper requests waivers of the prohibition against cleanup of private lands and makes the points that; 50,000 Sonoma County residents are under evacuation orders, 35 people are confirmed dead in 4 counties, 235 people are reported missing, 92,370 acres burned in Sonoma County alone and there was \$1.2 Billion low estimate of damages' in the city of Santa Rosa, alone. The concept paper requests a waiver to go in and work on private land in low-income and moderate-income neighborhoods. This disastrous situation calls for an innovative regional partnership. Such a waiver is allowable under the law and regulations and is specifically mentioned in TEGl 2-15 (Training and Employment Guidance Letter).

The second concept paper reviewed is in the format requested by EDD and is a much smaller traditional disaster assistance program that outlines work only on public/Tribal facilities and land. EDD has let us know they will take both concept papers under advisement and get back to us (*copies in Council packets*). There was some discussion.

CSBG (Community Service Block Grant) –Mr. Gehr and the Council reviewed the Expenditure/Activity Report for LPA grant number 17F-2103 through August 31, 2017, with total expenditures of \$6,725.78 (*copies in Council packets*).

Mr. Gehr and the Council reviewed the Expenditure/Activity Report for Set-Aside (SA) grant number 17F-2104 through August 31, 2017, with total expenditures of \$130,096.14 (*copies in Council packets*).

DNIEC (Del Norte Indian Education Center) – Mr. Gehr and the Council reviewed the 2017 Grant Award Notification for the DNIEC in the amount of \$262,375.00 (*copies in Council packet*). There was some discussion.

TUPE (Tobacco-Use Prevention Education) – Mr. Gehr and the Council reviewed the 2017 Grant Award Notification for the TUPE Program in the amount of \$60,000.00 (*copies in Council packet*). There was some discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the current report of the 48 LIHEAP Tribes, showing the remaining balance for each tribe's LIHEAP funding. They also reviewed a letter from the Dept. of Health and Human Services showing an increase of \$250 for the 2017 LIHEAP FY (*copies in Council packets*). There was some discussion.

The 36th Annual Intertribal Gathering & Elders Dinner

Mr. Gehr and the council discussed the 36th Annual Intertribal Gathering & Elders Dinner. The event is on Saturday November 11th 2017. The current donation total is \$11,500.00 (*copies in Council packets*). There was some discussion.

Carson Block – Mr. Gehr and the council discussed and reviewed the Times-Standard article about the 2017 Preservation Design Award for the Carson Block Building rehabilitation. (*copies in Council packets*).

Mr. Gehr and the Council also reviewed a letter addressed to our Historic Architect, Mr. John Lesak, informing us of our Governor's Historic Preservation Award, from the State of California Office of Historic Preservation (*copies in Council packets*). There was some discussion.

Gift Shop – Mr. Gehr reports that we are currently in the black. They also discussed the ongoing use of the gift shop as a work experience and retail training program. There was some discussion.

Mr. Mattz motioned to approve the Executive Director's report for October 20, 2017; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr, Mr. Byfield and the Council reviewed and discussed the August 2017 Financial Report (*copies in Council packets*).

There was no public comment.

Ms. Magdaleno motioned to approve the Financial Report for August 2017; Mr. Chapman seconded; **MOTION** carried by unanimous vote.

Written program activity reports for Humboldt, Del Norte, and Siskiyou Counties were included in Council packets for their review.

VIII. OLD BUSINESS

A. 2017 Organization Wide Budget

Mr. Gehr and the Council reviewed and discussed the 2017 Organization Wide Budget. This budget was discussed by the Council at a prior meeting, but a separate vote was not held at that time approving the budget so it has been brought back to the Council for specific approval to be documented in the minutes.

There was no public comment.

Ms. Foster-Olstad motioned to approve 2017 Organization Wide Budget; Ms. Reece seconded; **MOTION** carried by unanimous vote.

B. 2016 IRS Form 990

Mr. Gehr and the Council reviewed and discussed the 2016 IRS Form 990.

There was no public comment.

Ms. Foster-Olstad motioned to approve the 2016 IRS Form 990; Mr. Mattz seconded; **MOTION** carried by unanimous vote.

IX. NEW BUSINESS

A. 2018 Organization Wide Budget

Mr. Gehr and the Council reviewed and discussed the projected 2018 Organization Wide Budget.

There was no public comment.

Ms. Padgett motioned to approve 2018 Organization Wide Budget; Ms. Reece seconded; **MOTION** carried by unanimous vote.

B. Resolution No. 17.05 PY 2018 CSBG #18F-5103 LPA

Mr. Gehr and the Council reviewed and discussed the Resolution No. 17.05 PY 2018 CSBG #18F-5103 LPA.

There was no public comment.

Ms. Padgett motioned to approve Resolution No. 17.05; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

C. Resolution No. 17.06 PY 2018 CSBG #18F-5104 Set-Aside

Mr. Gehr and the Council reviewed and discussed the Resolution No. 17.06 PY 2018 CSBG #18F-5104 Set-Aside.

There was no public comment.

Ms. Foster-Olstad motioned to approve Resolution No. 17.06; Mr. Mattz seconded; **MOTION** carried by unanimous vote.

D. Approval of 2018 Sub Contractors

Mr. Gehr and the Council reviewed and discussed the 2018 list of CSBG Sub Contractors.

There was no public comment.

Ms. Magdaleno motioned to approve 2018 Sub Contractors; Mr. Chapman seconded; **MOTION** carried by unanimous vote.

X. REQUESTS FOR ASSISTANCE – *There were no requests for assistance.*

XI. PUBLIC COMMENT –

Ethan Red-Eagle Lawton, a tribal liaison with SHN, said “You guys are doing great”.

XII. SCHEDULE NEXT MEETING

The Council scheduled a special meeting for Tuesday, October 31, 2017 at 10:00 a.m., in the Council room at 241 F Street, Eureka.

XIII. ADJOURNMENT

Ms. Padgett motioned to adjourn the meeting; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:35 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza