

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – SEPTEMBER 14, 2018

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:26 p.m.

II. ROLL CALL – Ms. Mathewson called the roll:

Members Present

Ruby Rollings	Humboldt County Representative
Trina Mathewson	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Tracy Foster-Olstad	Trinity County Representative
Mindy Natt	Member at Large

Members Absent

LaWanda Quinnell	Del Norte County Representative
Denise Padgette (<i>Excused</i>)	Del Norte County Representative
Dena Magdaleno	Trinity County Representative
Lonyx Landry (<i>Excused</i>)	Member at Large

III. INTRODUCTION OF GUESTS

Ethan Red-Eagle Lawton was recognized.

IV. APPROVE AGENDA

Ms. Natt motioned to approve the agenda; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Foster-Olstad motioned to approve the regular minutes from August 10, 2018, with one correction to remove Mr. Byfield from the financial review from last month as he did not attend the meeting; Ms. Natt seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

Carson Block – Mr. Gehr and the Council discussed the continuous need to fill the vacant spaces in our building. Mr. Gehr informed the council that he has had a few showings with help from Charlotte with Eureka Main Street, she referred a few of her contacts to us we have appreciated her assistance.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed the Expenditure/Activity Report for LPA grant number 18F-5103 through July 31, 2018, with total expenditures of \$5,823.58. They also reviewed a received Standard Agreement Amendment #1 for contract number 18F-5103, which extends the term end date through May 31, 2019.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for Set-Aside (SA) grant number 18F-5104 through July 31, 2018, with total expenditures of \$144,724.09 (*copies in Council packets*). They also reviewed a received Standard Agreement Amendment #1 for contract number 18F-5104, which extends the term end date through May 31, 2019 and reflects an increase of \$87,369.00 (*copies in Council packets*). There was some discussion.

CSBG Discretionary – Mr. Gehr and the Council reviewed and discussed the discretionary grant work plan, contract budget summary, and contract budget narrative. They also reviewed the Expenditure/Activity Report for Disc. grant number 18F-5104 through June 30, 2018, with total expenditures of \$0. They also reviewed the Expenditure/Activity Report for Disc. grant number 18F-5104 through July 31, 2018, with total expenditures of \$0. The Discretionary funding will be used to purchase a new software system needed to implement the new modules (*copies in Council packets*). There was some discussion.

CSD Organizational Standards – Mr. Gehr and the Council reviewed CSD's Organizational Standards submission of documentation, which includes goals, objectives, activities, responsibilities, and timelines that we met for the 2018 submitted Organizational Standards (*copies in Council packets*). There was some discussion.

DOL/WIOA (Department of Labor/Workforce Innovation and Opportunity Act) Mr. Gehr and the Council reviewed a Notice of Award confirming our Funding for WIOA Comprehensive Services program (CSP) in the amount of \$292,771 and Supplemental Youth Services Program (SYSP) in the amount of \$60,336 (*copies in Council packets*). There was further discussion.

NDWG STORM (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017 NDWG Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 160. Received supportive services: 99. Completed NDWG services: 107. Employed at

completion of NDWG services: 2 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K8108741, through July 2018, with total expenditures of \$855,258.93 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the NDWG 2017 Storm Grant review final monitoring report from EDD. The report covered general program review, financial management review, and procurement review. EDD reported no findings or concerns (*copies in Council packets*). There was further discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017/2018 NDWG South Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 186. Received supportive services: 143. Completed NDWG services: 101. Employed at completion of NDWG services: 0 (*copies in Council packets*). There was some discussion.

They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through July 2018, with total expenditures of \$2,320,640.00. This was a closeout for the 2016 year of appropriation (*copies in Council packets*). There was further discussion.

They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through July 2018, with total expenditures of \$129,365.22 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the S. Storm NDWG modification for subgrant code K9111522. The modifications purpose was to add funds in program year 2018-2019 for Southern Storms NDWG 2017 project in grant code 1093. The term date is 7/23/18 to 3/31/19 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the S. Storm NDWG modification number 13 for subgrant code K7104068. The modifications purpose was to extend the term end date from 9/30/18 to 3/31/19 for the 2017 S. Storm NDWG project in grant code 1093 (*copies in Council packets*). There was further discussion.

CA WILDFIRE (California Wildfires National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017 CA Wildfires Grant Code 1114, which listed the following performance factors: Employed in temporary disaster relief assistance: 39. Received supportive services: 21. Completed NDWG services: 3. Employed at completion of NDWG services: 0 (*copies in Council packets*). There was some discussion.

They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through July 2018, with total expenditures of \$259,874.30 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the CA Wildfires NDWG modification number 3 for subgrant code K8108741. The modifications purpose was to add funding for the 2017 CA Wildfires NDWG project in grant code 1125 (*copies in Council packets*). There was further discussion.

DNIEC (Del Norte Indian Education Center) – Mr. Gehr and the Council reviewed the 20178-19 Continuing Program Grant Application for the DNIEC (*copies in Council packet*). There was some discussion.

TUPE (Tobacco-Use Prevention Education) – Mr. Coltra and the Council reviewed the 2018-19 Continuing Program Grant Application for TUPE (*copies in Council packet*). There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Mr. Gehr and the Council reviewed and discussed at length the new LIHEAP Benefit Matrix which if approved by the council will help to better serve our LIHEAP beneficiaries. They also reviewed a notice of grant award for the fiscal year 2017. The grant award provided an increase of \$40.00. Mr. Gehr and the Council reviewed and discussed the LIHEAP household report-short form which is for use by all direct-grant Indian Tribes/Tribal organizations (*copies in Council packet*). Mr. Gehr and the Council also reviewed and discussed the LIHEAP carryover and re allotment for fund appropriated in 2018 (*copies in Council packet*) They also reviewed the current report of the 48 LIHEAP Tribes, showing the remaining balance for each tribe’s LIHEAP funding (*copies in Council packets*). There was further discussion.

Ms. Foster-Olstad motioned to approve the Executive Director’s report for September 14, 2018; Ms. Natt seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr, Mr. Byfield and the Council reviewed and discussed the July 2018 Financial Report (*copies in Council packets*).

There was no public comment.

Ms. Foster-Olstad motioned to approve the Financial Report for July 2018; Ms. Natt seconded; **MOTION** carried by unanimous vote.

Written program activity reports for Humboldt, Del Norte, and Siskiyou Counties were included in Council packets for their review.

VII. OLD BUSINESS –

NCIDC Personnel Committee Report

Mr. Gehr the Council discussed the NCIDC Personnel Committee meeting which took place on Friday September 7th from 1-5 pm. The Committee members interviewed five potential candidates for the assistant director position. The Committee will discuss their decision with the Council in closed session.

VIII. NEW BUSINESS –

DNIEC– Mr. Gehr and the Council reviewed and discussed a draft of the Del Norte Indian Education Center’s (DNIEC) 2018/2019 continuing application. (*copies in Council packets*).

There was no public comment.

Ms. Natt motioned to accept the DNIEC 2018/2019 continuing application; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

TUPE– Mr. Gehr and the Council reviewed and discussed a draft of the TUPE 2018/2019 continuing application and (*copies in Council packets*).

There was no public comment.

Ms. Natt motioned to accept the TUPE 2018/2019 continuing application; Ms. Reece seconded; **MOTION** carried by unanimous vote.

Resolution 18.04 – LIHEAP Application

Mr. Gehr and the Council reviewed Resolution 18.04 for the LIHEAP application for program year 2019.

There was no public comment.

Ms. Natt motioned to approve Resolution 18.04 for 2019 LIHEAP application; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

LIHEAP – Public Hearing Review and Plan Approval

Mr. Gehr discussed the public hearing held earlier this afternoon to review the LIHEAP plan and new benefit matrix.

Mr. Gehr summarized the changes he proposed in the public hearing to the current LIHEAP plan and the new LIHEAP budget matrix. Mr. Gehr explained that we have been using the federal poverty guidelines (FPG), however if we use 60% of the State Median income (SMI) guidelines, we can serve more working poor but still income eligible households. The new Benefit matrix will allow for three levels of funding to

better serve our LIHEAP beneficiaries. The public comments from the prior hearing were discussed.

Ms. Natt motioned to approve the LIHEAP plan and Benefit Matrix; Ms. Reece seconded; **MOTION** carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Ben Brown representing the Clarke Historical Museum in the amount of up to \$500 to sponsor the Archeology and Cultural Awareness Day. (*copies in Council packets*). There was further discussion.

Ms. Foster-Olstad motioned to assist with \$250 for the Archeology and Cultural Awareness Day; Ms. Natt seconded; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Public Comment – There were no public comments.

Information – Goudi’ni Native American Arts Gallery “Sing Our Rivers Red”
– Mr. Gehr and the Council reviewed a postcard from HSU letting us know about the Sing Our Rivers Red (SORR) earring exhibition which aims to bring awareness to the epidemic of missing and murdered Indigenous women and colonial gender-based violence across North America. The exhibition is at the Goudi’ni Native American Arts Gallery at HSU, September 6 thru October 19. For more information; (707) 826-3629 or rbg@humboldt.edu

Thank You – The Descendants of Chapekw & Chotchkwee – Mr. Gehr and the Council reviewed a thank you card sent to the council from The Descendants of Chapekw & Chotchkwee thanking them for their generous donation.

Thank You – Nor Rel Muk Wintu Nation – Mr. Gehr and the Council reviewed the thank you letter sent to the council from John Hayward and the Nor-El-Muk Wintu Nation thanking them for their generous donation.

Thank You – Curtis Family– Mr. Gehr and the Council reviewed a thank you card sent to the council from Gloria Curtis and the Curtis Family.

XI. EXECUTIVE SESSION

Ms. Rollings reported out of executive session they had nothing to report at this time.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, October 12, 2018 at 1:00 p.m., in the Council room at 241 F Street, Eureka.

XIII. ADJOURNMENT

Ms. Natt motioned to adjourn the meeting; Ms. Foster-Olstad seconded; *MOTION* carried by unanimous vote. The meeting was adjourned at 3:35 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant