

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.  
REGULAR COUNCIL MEETING – JULY 19, 2024**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:13 p.m.

**II. ROLL CALL**

**Members Present**

Amanda O'Connell	Del Norte County Representative
Harold Bennett	Siskiyou County Representative
Jace Baldosser	Humboldt County Representative
Lonyx Landry	Trinity County Representative
Mindy Natt	Del Norte County Representative
Ruby Rollings	Humboldt County Representative
Tracy Foster-Olstad	Trinity County Representative

**Members Absent**

Jennifer Goodwin	Siskiyou County Representative
Trina Mathewson	Humboldt County Representative

**III. INTRODUCTION OF GUESTS**

*Mr. Bubba Riggins, our Youth Services Coordinator, introduced Ms. Jasmine Griffin, our new Youth Program Assistant to the Council. The Council welcomed Ms. Griffin to the team.*

*NCIDC Staff in attendance; Mr. Gregory Gehr Director-at-Large, Mr. Chris Byfield Chief Fiscal Officer, Ms. Aubrey Richeson Planner/Data Analyst, Ms. Cheyanne Souza Executive Assistant, Mr. Rick Siegfried Systems Administrator, Mr. Thor Arwood Staff Accountant, Mr. Vincent Feliz Da'luk Program Coordinator, Mr. Bubba Riggins Youth Services Coordinator, Ms. Jasmine Griffin Youth Program Assistant and Ms. Angel Dickey Program Assistant.*

**IV. APPROVE AGENDA**

Ms. Foster-Olstad motioned to approve the agenda; Mr. Landry seconded; **MOTION** carried by unanimous vote.

## V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from June 21, 2024; Ms. Foster-Olstad seconded; Ms. O'Connell abstained; **MOTION** carried.

## VI. STAFF REPORTS

### A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

**CSBG** (Community Service Block Grant) – Mr. Gehr and the Council discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through May 31, 2024, with total expenditures of \$47,650.62 (copies in Council Dropbox). There was further discussion.

Mr. Gehr and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 24F-3103 through May 31, 2024, with total expenditures of \$6,738.05 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Mr. Gehr and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Set-Aside grant number 24F-3104 through May 31, 2024, with total expenditures of \$134,887.11 (copies in Council Dropbox). Staff continues to work with the Tribes to finalize and execute their contracts. There was further discussion.

Mr. Gehr and the Council also discussed and reviewed amendment number 1 for the CSBG Discretionary grant number 24F-3104 the amendment reflected an increase of \$19,000.00 (copies in Council Dropbox). As previously discussed, the Nonprofits Insurance Alliance has added an exclusion to our general and professional liability insurance policy renewal that excludes program operations, events, acts, errors, and omissions taking place on Tribal lands. As a result of this, the NCIDC has begun a search for an alternative policy or additional umbrella coverage that continues to insure us when operating on Tribal lands. There was further discussion.

Mr. Gehr and the Council also discussed and reviewed the CSBG Close-out package for contract 23F-4104 NAI and Discretionary. Our CSD (Community Services and Development) Representative Mr. James Scott stated on the closeout that all of the programmatic reports associated with these contracts have been reviewed and accepted (copies in Council Dropbox). There was further discussion.

**DOL/WIOA** (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council discussed and reviewed the PY 2024 SF 424, SF 424A and Budget narrative accompanying letter in which we ask DOL to give us a waiver of the 15% administrative cap. The law allows smaller grantees with allowable justifications

which means they believe the financial statements accurately reflect the agency's financial position. They did verbally notify us that they have a finding in regards to internal controls which they stated was not uncommon to smaller agencies without large accounting departments. Fiscal staff have discussed a change in accounting policies which the auditors said was sufficient to address the finding. Fiscal staff implemented the change immediately to remedy the internal control deficiency identified in the audit (copies in Council Dropbox). There was some discussion.

**Staff/Program Reports** Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the Executive Management's report for July 19, 2024; Mr. Landry seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Arwood and the Council reviewed and discussed the May 2024 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

*There was no public comment.*

Mr. Landry motioned to approve the May 2024 Financial Report; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

## **VII. OLD BUSINESS**

**Carson Block** – Mr. Gehr updated the Council on Hamanaka Painting's progress on painting the exterior of the Carson Block Building. Mr. Gehr mentioned the newly stained wood doors that are a vast improvement not only to how they look but the varnish will hopefully make them more weather resistant. There was some discussion.

*There was no public comment.*

**RWE and Vineyard Offshore follow up** – Mr. Gehr and the Council discussed the on-going communication with RWE and Vineyard offshore to bring native voices and native entities into the offshore wind communications. They have offered funding to bring Tribes and Tribal community members to the table to discuss offshore wind development, regardless of the participants' stance on the matter. The council discussed the details and decided to allow Ms. Flynn to draft a response letter and develop a budget and plan for how the offshore wind will fund these communications (copies in Council Dropbox). There was further discussion.

**Agency Insurance Update** – Mr. Gehr and the Council reviewed and discussed the correspondence between NCIDC and our insurance broker, Patterson Connors

Insurance, regarding the recent change on Tribal lands in our insurance policy. We asked about a waiver and they responded they will not accept a waiver of sovereign immunity and the exclusionary language will stay (*copies in Council Dropbox*). There was further discussion.

### **VIII. NEW BUSINESS**

*There was no New Business.*

### **IX. REQUESTS FOR ASSISTANCE**

**Request No. 1** – The Council reviewed a request from Norman Beau Goodwin representing the Inaam World Renewal Ceremony in the amount of \$500 to assist with consumable supplies for the Inaam World Renewal Ceremony (*copies in Council Dropbox*). There was further discussion.

Mr. Landry motioned to approve \$500 to assist with consumable supplies for the Inaam World Renewal Ceremony; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

### **X. PUBLIC COMMENT / INFORMATION / THANK YOU**

**INFORMATION** – Mr. Gehr and the Council reviewed and discussed the feature in the AEDC newsletter regarding Ross Welch being honored with the inaugural Indian Country Prosperity Award at NCIDC's pathways to Indian prosperity workforce development summit on May 30<sup>th</sup> 2024 (*copies in Council Dropbox*). There was further discussion.

**THANK YOU** – Mr. Gehr and the Council reviewed and discussed a thank you email sent to Ms. Alberta Wilson thanking her and NCIDC for their rental assistance (*copies in Council Dropbox*). There was further discussion.

### **XI. EXECUTIVE SESSION**

*There was no Executive Session.*

### **XII. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, August 23, 2024 @ 1:00 pm. The LIHEAP (Low Income Home Energy Assistance Program) Public Hearing has been scheduled for 12:00 pm before the regular Council meeting.

**XIII. ADJOURNMENT**

Mr. Landry motioned to adjourn the meeting; Ms. Natt seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:00 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant