

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.**  
**REGULAR COUNCIL MEETING – JULY 14, 2023**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:05 p.m.

**II. ROLL CALL**

**Members Present**

Amanda O'Connell

John Green

Lonyx Landry

Mindy Natt

Ruby Rollings

Tracy Foster-Olstad

Trina Mathewson

Del Norte County Representative

Del Norte County Representative

Trinity County Representative

Del Norte County Representative

Humboldt County Representative

Trinity County Representative

Humboldt County Representative

**Members Absent**

Jace Baldosser

Jennifer Goodwin

Humboldt County Representative (Excused)

Siskiyou County Representative (Excused)

**III. INTRODUCTION OF GUESTS**

*There were no guests.*

**IV. APPROVE AGENDA**

Ms. Foster-Olstad motioned to approve the agenda; Mr. Landry seconded; ***MOTION*** carried by unanimous vote.

**V. APPROVE MINUTES**

Mr. Landry motioned to approve the regular meeting minutes from June 9, 2023; Ms. O'Connell seconded; ***MOTION*** carried by unanimous vote.

## VI. STAFF REPORTS

### A. Executive Management Report

NCIDC staff has continued implementing social distancing around the office while seeing clients for services. We have resumed in-person intakes and client consultations as well as continuing phone and online intake procedures for clients and providing curbside delivery of vouchers and other documents to clients. The office is now open to the general public. Masks, gloves, and sanitizing supplies are all made available to staff to use on a voluntary basis.

NCIDC is moving from all virtual meetings to a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

**CSBG** (Community Service Block Grant) – Ms. Flynn and the Council reviewed an Expenditure/Activity Report for CSBG SA grant number 22F-5104 through May 31, 2023, with total expenditures of \$185,644.23 (copies in Council Dropbox). We continue to work with the Tribes to execute their 2023 Tribal contracts. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 22F-5104 through May 31, 2023, with total expenditures of \$785.88 (copies in Council Dropbox). We have continued to utilize this funding to cover emergency assistance requests due to major local earthquakes/storms/natural disasters. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG LPA grant number 23F-4103 through May 31, 2023, with total expenditures of \$5,994.30 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a limited purpose agency (LPA). There was further discussion.

Ms. Flynn, Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through May 31, 2023, with total expenditures of \$90,030.93 (copies in Council Dropbox). There was further discussion.

Ms. Flynn and the Council also reviewed the 22F-5104 Discretionary Closeout package and the Final Report, as well as an acceptance letter from Mr. James Scott, our CSD Representative. The letter stated that we have fully expended the contract allocation and that the programmatic reports associated with this contract have been reviewed and accepted (*copies in Council Dropbox*). There was further discussion.

**DOL/WIOA** (Department of Labor - Workforce Innovation and Opportunity Act) – Ms. Flynn and the Council reviewed and discussed the Indian and Native American Youth Program Annual Report (*copies in Council Dropbox*). Ms. Flynn shared that our agency goal was to employ eleven youth and we were able to employ fourteen. Due to the amount of minimum wage rising and the contract allocation staying the



same, we are not able to employ as many youth participants as we would like. There was some discussion.

**2020 September Wildfires DR NDWG** – Ms. Flynn, Ms. Jones and the Council reviewed the monthly report for May 2023. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through May 2023, with total expenditures of \$99,664.75 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through May 2023, with total expenditures of \$4,800.00 (copies in Council Dropbox). Participants began work on the private worksites and they have been cleaning up fire debris, including bucking fallen burned trees and preparing them for removal. NCIDC staff have initiated recruitment efforts for the next cohort of participants. Four applications have been received thus far. This involves reaching out to multiple Karuk Tribe departments, such as the Tribal Employment Rights Office (TERO), and coordinating with them on outreach. NCIDC staff also continues to partner with the Tribe to identify property owners that had their property damaged by the fire and cannot afford repairs and clean-up costs. There was further discussion.

**2022 QUEST NDWG** – Mr. Gehr, Ms. Jones and the Council reviewed and discussed the monthly report for QUEST NDWG for May 2023 (copies in Council Dropbox). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through May 2023, with total expenditures of \$0.00 (copies in Council Dropbox). Ms. Kerr is now a Case Manager for the Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grants (NDWGs) and has established a partnership with the Hoopa Valley Tribe and their TERO department. They have identified a need for training and employment support in their community in the environment and climate industries. NCIDC will be assisting with supportive services and work experience wages for participants to obtain training and experience in environmental remediation and natural resources management. The Hoopa Valley Tribe has agreed to commit funding to pay for the training of participants and they will be providing worksite transportation and any necessary gas-powered tools. There was further discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA211111, through May 2023, with total expenditures of \$68,056.85 (copies in Council Dropbox). Ms. Flynn has continued to attend the meetings and roundtables as we still do not have a Rapid Response Coordinator. There was further discussion.

**LIHWAP** (Low Income Home Water Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHWAP Program's funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). We are in active spend down mode for the LIHWAP program and are continuing to assist clients. We have received an offer of a six-month



extension to expend the remaining LIHWAP funding, and staff is completing the application for this extension. There was some discussion.

**LIHEAP** (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the list of the 48 Tribes in our LIHEAP program, showing how much of each Tribal allocation has been expended to date (copies in Council Dropbox). We are currently spending from the carryover-eligible funding and we can only assist with minimum payments for priority population emergencies at this time. There was some discussion.

**Staff/Program Reports** Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the Executive Management’s report for July 14, 2023; Ms. Natt seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Arwood and the Council reviewed and discussed the May 2023 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council Dropbox).

*There was no public comment.*

Ms. O’Connell motioned to approve the May 2023 Financial Report; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

## **VII. OLD BUSINESS**

- A. Carson Block Paint** – Mr. Gehr and the Council discussed working with the contractor to repair and paint the trim around the windows while he is making the improvements to the 2nd floor tenant space. Mr. Gehr also shared that Lost Coast Communications has signed the lease for the 2<sup>nd</sup> floor space and we will now be starting the improvements to the space. There was further discussion.

*There was no public comment.*

- B. Community Special Events** – Ms. Flynn, Mr. Gehr and the Council discussed the need for funding to assist with community special events. Due to the decrease in CSBG funding next year, we will be exploring other funding options to cover these much needed community special events. There was further discussion.

## VIII. NEW BUSINESS

- A. NCIDC Progress Report** – Ms. Richeson and the Council reviewed and discussed the 2022 NCIDC Progress Report. The 2022 progress report serves to provide an annual update on the success of strategies included in the agency’s community action plan, the progress that we have made meeting the goals of the strategic plan, and an analysis of NCIDC’s outcomes in any operational or strategic program adjustments and improvements (copies in Council Dropbox). There was further discussion.

*There was no public comment.*

- B. 2022 NCIDC Annual Report** – Ms. Richeson and the Council reviewed and discussed the 2022 NCIDC Annual Report. The annual report reflects all of our efforts across all programs as it relates to services and outcomes. The two top service categories for NCIDC are health and housing. The two top service categories for our entire network are health and education (copies in Council Dropbox). There was further discussion.

*There was no public comment.*

- C. LIHEAP Public Engagement** – Ms. Flynn, Mr. Gehr, Ms. Richeson and the Council discussed the upcoming LIHEAP Public hearing. The Council by consensus decided to schedule the LIHEAP Public hearing for before the next Council meeting. The LIHEAP Public Hearing will be scheduled for Friday, August 11, 2023 at 12:00 p.m. A draft of the FY 2024 LIHEAP plan will be added to the Council Dropbox for review before the public hearing. There was further discussion.

*There was no public comment.*

- D. 477 Planning Grant Resolution 23.02 Revision** – Ms. Flynn, Mr. Gehr and the Council reviewed and discussed the newest modification to the WIOA 477 Resolution. The newest modification is a technical correction to the language in the beginning of the resolution, we are adding that we are an intertribal agency with our Federally recognized Tribes listed by name. There seems to be an issue with the fact that we have non-acknowledged tribes on our board. The 477 program usually goes through a Federally recognized tribe. We have made the correction and are awaiting more information in regards to this matter (copies in Council Dropbox). There was further discussion.

Ms. Natt motioned to approve the modification to the Resolution 23.02; Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

- E. Staff Workshop** – Ms. Flynn, Mr. Gehr and the Council discussed putting on a staff appreciation luncheon at the Madrone Pizza house. NCIDC would like to show staff their appreciation for their hard work and dedication. Council approved the staff appreciation luncheon. There was further discussion.



**F. Winter Workshop** – Ms. Flynn, Mr. Gehr and the Council discussed the Winter workshop. We would like to host this year's winter workshop at Chapala's Mexican restaurant. Council approved Chapala's Mexican restaurant to host the Winter Workshop. There was further discussion.

**G. Agency Bylaws Update** – Ms. Flynn, Mr. Gehr and the Council discussed the Agency Bylaws review. Following the last meeting with Council approval, we forwarded the Bylaws to the agency lawyer Mr. Gans for his review. Mr. Gans responded with, "We have reviewed California's Corporation code for nonprofit public benefit corporations for anything that may affect the current bylaw meeting requirements. Although an actual Bylaw Amendment does not appear necessary, it is now required by the corporation's code that a fully electronic meeting require either emergency or consent from all members of the meeting prior to proceeding in that form." With permission from the Council, we will draft a resolution to allow electronic meeting in case of an emergency. There was further discussion.

## **IX. REQUESTS FOR ASSISTANCE**

**Request No. 1** – The Council reviewed a request from Norman (Beau) Goodwin representing the Karuk World Renewal Ceremony in the amount of \$500.00 to assist with the purchase of consumable supplies for the Pickyavish World Renewal Ceremony (copies in Council Dropbox). There was further discussion.

Ms. Natt motioned to assist with \$500.00 to assist with the purchase of consumable supplies for the Pickyavish World Renewal Ceremony; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

**Request No. 2** – The Council reviewed a request from Norman (Beau) Goodwin representing the Karuk Salmon Ceremony in the amount of \$500.00 to assist with the purchase of consumable supplies for the Karuk Salmon Ceremony (copies in Council Dropbox). There was further discussion.

Ms. Natt motioned to assist with \$250.00 to assist with the purchase of consumable supplies for the Karuk Salmon Ceremony; Ms. Mathewson seconded; Ms. Rollings opposed; **MOTION** passed.

**Request No. 3** – The Council reviewed a request from Kayla Burns representing the Yreka High School Football Cheer Team in the amount of \$20.00 to \$200.00 to assist with consumable supplies for the Yreka High School Cheer Program (copies in Council Dropbox). There was further discussion.

Ms. Natt motioned to assist with \$50.00 to assist with consumable supplies for the Yreka High School Cheer Program; Ms. Foster-Olstad seconded; ; **MOTION** carried by unanimous vote.

**X. PUBLIC COMMENT / INFORMATION / THANK YOU**

**THANK YOU** – Ms. Flynn and the Council reviewed and discussed a thank you card thanking NCIDC and Council for their CZI scholarship (*copies in Council Dropbox*).

**INFORMATION** – Ms. Flynn and the Council reviewed and discussed the UCSF Flyer for Native Health: Cannabis & Nicotine. Natives 21-29 that reside in CA can participate in a study led by a Native American Community advisory board and be paid for their interview and opinion (*copies in Council Dropbox*).

**XI. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, August 11, 2023 at 1:00 p.m., in person and virtually.

**XII. EXECUTIVE SESSION**

*There was no executive session*

**XIII. ADJOURNMENT**

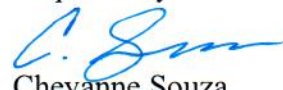
Ms. Natt motioned to adjourn the meeting; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:50 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant