

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.**  
**REGULAR COUNCIL MEETING – JUNE 25, 2021**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:11 p.m.

**II. ROLL CALL**

**Members Present**

Dena Magdaleno  
Lonyx Landry  
Ruby Rollings  
Ryan Ray  
Tracy Foster-Olstad  
Trina Mathewson  
Wilverna Reece

Member at Large  
Trinity County Representative  
Humboldt County Representative  
Del Norte County Representative  
Trinity County Representative  
Humboldt County Representative  
Siskiyou County Representative

**Members Absent**

Fred Case  
Leann McCallum

Siskiyou County Representative  
Del Norte County Representative

**III. INTRODUCTION OF GUESTS**

Mr. Jace Baldosser, a Blue Lake Rancheria representative was the only guest.

**IV. APPROVE AGENDA**

Ms. Foster-Olstad motioned to approve the agenda; Ms. Mathewson seconded;  
**MOTION** carried by unanimous vote.

**V. APPROVE MINUTES**

Ms. Foster-Olstad motioned to approve the regular meeting minutes from May 21, 2021; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

## VI. STAFF REPORTS

### A. Executive Director

NCIDC staff has continued implementation of social distancing around the office and while seeing clients for services. We have implemented phone intake procedures for clients, minimized the density of workers in the office at any one time, and begun curbside delivery of vouchers and other documents to clients. Masks, gloves, sanitizing supplies, and non-contact temperature monitoring are all being utilized by staff. We are taking this very seriously and following both the federal and state mandates and guidelines.

We are also continuing to hold our Council meetings electronically. The meeting is however, still open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers. They would be able to watch the electronic meeting on the large screen TV in this meeting room, and allowed to participate during the public comment period. All guests would be expected to follow social distancing protocols. The Council Chambers are large enough to accommodate three to four individuals with proper separation. If more guests than that were to attend, the staff would relocate the public viewing to the third floor theatre area of the Carson Block building which is a larger space that can accommodate more people while still maintaining over six feet of separation between each guest.

**CSBG** (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG SA grant number 20F-3104 through April 30, 2021, with total expenditures of \$177,668.91 (*copies in Council packets*). This contract had an extension through the end of May 2021. This is the April report which shows you that at this point in the program, we are reimbursing tribes and subcontractors for their final expenses on the old 2020 contract before they switch to the new 2021 contract (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG Discretionary grant number 20F-3104 through April 30, 2021, with total expenditures of \$2,172.96. This will continue to cover the expenses related to our new NCIDC website, which is up and running (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG CARES LPA grant number 20F-3742 through April 30, 2021, with total expenditures of \$4,834.55. This covers the core expenses related to the CARES contracts (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG CARES SA grant number 20F-3743 through April 30, 2021, with total expenditures of \$75,964.49. These funds are for specifically Covid-19 related expenses (*copies in Council packets*). We continue to purchase and distribute PPE to numerous Tribes and Tribal communities across the state of California. We also continue to distribute



smaller amounts of PPE to local Tribes and Tribal organizations. There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG CARES Discretionary grant number 20F-3743 through April 30, 2021, with total expenditures of \$0.00. These funds have not yet been utilized but we are working towards using them on our statewide PPE distribution efforts, including the purchase of a minivan (*copies in Council packets*).

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG LPA grant number 21F-4103 through April 30, 2021, with total expenditures of \$10,696.24 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed an Expenditure/Activity Report for CSBG SA grant number 21F-4104 through April 30, 2021, with total expenditures of \$57,572.62 (*copies in Council packets*). We have successfully distributed the 2021 Tribal CSBG Contracts. We now cover Butte county for CSBG services through our staff member Ms. Alicia Edwards at our field office in Oroville. She also offers direct services to the fire victims through the California Community Foundation Wildfire Funds program. There was further discussion.

**DOL/WIOA** (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed and discussed the Adult WIOA CSP and Youth WIOA SYSP official notifications that we submitted all of the documents necessary for the refunding of the fourth year, and that they've been accepted and are now under review by the Department of Labor in DC. The applications were submitted for our final year on our four year program. Grantees submit an application and then are given four years funding if the application is accepted, then at the completion of the cycle there another competitive application process for the next four year contract period. This is our application for the final year of the four year funding cycle. The agency again submitted an administrative waiver request as allowed in the legislation (*copies in Council packets*). There was further discussion.

**CARR FIRE** (National Dislocated Worker Grant code 1186) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the Carr Fire monthly report for the month of April 2021 (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1186 Sub grant Agreement AA011047, through April 2021, with total expenditures of \$242,556.62 (*copies in Council packets*). Ms. Jones discussed with the Council her continued efforts to recruit new participants. The participants will clean up fire debris from public trails, roads and recreation areas. There was further discussion.

**2018 MEGAFIRES Workforce Development** (Butte County National Dislocated Worker Grant) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the monthly report for the month of April 2021 for the 2018 Megafires Workforce Development component grant code 1140 (*copies in Council packets*). Mr. Gehr explained to the Council that the Megafires has two components. The first is the Workforce Development component, which covers the training and job readiness component and then once the crews have finished that component they move into the



second which is the Temporary Jobs component where we put them to work on an out-crew where they can gain experience to then go out and find permanent employment. Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement K9111522, through April 2021, with total expenditures of \$246,934.37 (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1202 Sub grant Agreement AA011047, through April 2021, with total expenditures of \$0.00 (*copies in Council packets*). Ms. Jones discussed with the Council the ongoing difficulties in getting the participants training started (*copies in Council packets*). There was further discussion.

**2018 MEGAFIRES Temporary Jobs** (Butte County National Dislocated Worker Grant) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the monthly report for the month of April 2021 for the 2018 Megafires Temporary Jobs component grant code 1203 (*copies in Council packets*). Mr. Gehr, Ms. Jones and the Council discussed and reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1203 Sub grant Agreement AA011047, through April 2021, with total expenditures of \$279,887.27 (*copies in Council packets*). Ms. Jones discussed with the Council the focus on co-enrolling new participants in the two components and placing them in classroom training as well as attempting to start work with the City of Paradise (*copies in Council packets*). There was further discussion.

**2019 STORMS** (Severe Winter Storms National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the monthly Report for the month of April 2021 for the 2019 Severe Winter Storms (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1160 Sub grant Agreement AA011047, through April 2021, with total expenditures of \$193,933.10 (*copies in Council packets*). Mr. Gehr discussed with the Council that staff has submitted a new potential worksite and are currently recruiting for participants and reaching out to other potential worksite agencies. As a part of our recruitment efforts, staff communicated with the SMART Business Center to discuss possible referrals. There was further discussion.

**2020 COVID** (2020 Disaster Recovery COVID NDWG) – Mr. Gehr and the Council reviewed the monthly report for the month of April 2021. The monthly report covers both the COVID NDWG Temporary Jobs component grant code 1195 and the Workforce Development component grant code 1196 (*copies in Council packets*). Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1195 TJ Sub grant Agreement AA011047, through April 2021, with total expenditures of \$6,204.88 (*copies in Council packets*). Mr. Gehr and the Council also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1196 WD Sub grant Agreement AA011047, through April 2021, with total expenditures of \$0.00 (*copies in Council packets*). This is specifically to fund the sanitization technicians and the humanitarian aid workers responding to the national COVID-19 pandemic disaster. The participants work to sanitize public spaces to prevent the spread of COVID-19, package and distribute COVID-19 PPE, and refer members of the public to health and wellness assistance resources related to COVID-19. There was further discussion.



**2020 September Wildfires DR NDWG** – Mr. Gehr, Ms. Jones and the Council reviewed the monthly report for the month of April 2021. The monthly report covers both the 2020 September Wildfires DR NDWG Temporary Jobs component grant code 1212 and the Workforce Development component grant code 1213 (copies in Council packets). Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through April 2021, with total expenditures of \$0.00 (copies in Council packets). Mr. Gehr and the Council also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through April 2021, with total expenditures of \$0.00 (copies in Council packets). Ms. Jones informed the Council that we are ramping up the program and recruiting participants. Since the United States Forest Service (USFS) is such a large agency, the process can be very slow. However, we have met with them several times to assess their needs and discuss the details of the partnership, we also provided USFS examples of past worksite agreements in order to expedite the process. Unfortunately, our contact at the Siskiyou County Roads Department has been out on vacation and we have been unable to get in touch with him. We will follow-up with him now that he has returned. We have also been reaching out to other potential worksite agencies and will continue to do so. We have already received six applications for the future USFS worksites. Over the next month, NCIDC will continue working with USFS to complete a worksite agreement, recruit applicants, and process the current applications to determine eligibility. There was further discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the WIA/WIOA Summary of Expenditures for Grant Code 541 Sub-grant Agreement AA011047, through April 2021, with total expenditures of \$68,434.76 (copies in Council packets). Ms. Thomas, our Southern California Rapid Response coordinator has been reaching out to tribes and promoting our layoff aversion program. Ms. Thomas also gave a presentation at the Statewide Rapid Response meeting about Rapid Response 101. The meeting was very successful as it had over seventy people in attendance. The presentation was split up into three sections and her section was the most attended. It was a very well thought out presentation, and she brought a lot of experience to the table. She is also planning to host another rapid response meeting coming up in August. There was further discussion.

**LIHEAP** (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the list of the 48 Tribes in our LIHEAP program, showing how much of each Tribal allocation has been expended for the FY 2021. (*copies in Council packets*). Mr. Gehr and the Council reviewed and discussed in depth the LIHEAP benefit matrix. Mr. Gehr also informed the Council that we have hired a new LIHEAP coordinator Ms. Alberta Wilson. There was further discussion.

**LIHEAP CARES** (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council discussed the ongoing spend down for the LIHEAP CARES program. There was further discussion.



**INDIRECT COST RATE** – Mr. Gehr and the Council reviewed and discussed our current indirect cost rate agreement thru the Department of Health and Human Services (*copies in Council packets*). There was some discussion.

**REDWOOD COAST ENERGY AUTHORITY** – Mr. Gehr and the Council reviewed and discussed the non-residential direct install program customer participation agreement. The participation agreement states that the NCIDC is looking for a quote for what it would cost to replace every florescent light bulb in this building with an energy efficient LED bulb this could significantly reduce our monthly PG&E energy bill (*copies in Council packets*). There was some discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in the Council packets for their review.

*There was no public comment.*

Ms. Reece motioned to approve the Executive Director's report for June 25, 2021; Mr. Landry seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Byfield and the Council reviewed and discussed the April 2021 Financial Report. During this discussion the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (*copies in Council packets*).

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the April 2021 Financial Report; Ms. Reece seconded; **MOTION** carried by unanimous vote.

## **VII. OLD BUSINESS**

*There was no old business.*

## **VIII. NEW BUSINESS**

**A. Fiscal Policy Review** – Mr. Byfield and the Council reviewed the Closeouts, Cost Allocation Plan, and Financial Reporting sections of the NCIDC Fiscal policies. Mr. Byfield discussed how we would continue to review each section of the NCIDC Fiscal Policies until we have reviewed all fifteen sections. He asked that if the Council had any questions or would like to make any changes to the policies drafts he would appreciate the feedback. He asked that we review them all and vote to approve them after we have reviewed them all (*copies in Council packets*). There was further discussion.

*There was no public comment.*

- B. Community Action Plan CAP** – Mr. Gehr, Ms. Richeson and the Council discussed the Community Action Plan (CAP) Public Hearing held before the Council meeting. Mr. Gehr reminded the Council members that asked questions during the CAP public hearing that they will be receiving written responses in the mail and copies of those responses will be included in the final submission of the CAP. There was further discussion.

*There was no public comment.*

Mr. Landry motioned to approve the Community Action Plan; Ms. Foster-Olstad seconded; MOTION carried by unanimous vote.

- C. Executive Director Contract Renewal** – Mr. Gehr and the Council discussed deferring the Executive Directors contract renewal from new business to be discussed during the executive session listed at the end of the agenda Executive session - personnel.

*There was no public comment.*

Ms. Rollings approved the deferring of the Executive Directors contract renewal to the Executive session - personnel.

## **IX. REQUESTS FOR ASSISTANCE**

*There was no requests for assistance.*

## **X. PUBLIC COMMENT / INFORMATION / THANK YOU**

**INFORMATION** – Ms. Flynn shared the upcoming workshops hosted by Ms. Marshall, our Indigenous Education Advocate titled: Incorporating and Implementing Local Indigenous Curriculum Teacher Cohort 6-12th grades, which is a free 6-month certificate program on the following dates from 5:00 to 6:30 pm. 4/27, Trainer: Maggie Peters, KTJUSD, Yurok/Karuk “Arts Integration Literacy Project” and Samuel Quezada, Middle School Teacher, Chicano. 6/30 Trainer: Kathy McCovey, Karuk Basket Maker, Cultural Knowledge Bearer, Traditional Ecological Knowledge. 8/3 Trainer: Willard Carlson, Yurok Ah Pah Village, Redwood Canoe Dance House Maker. 8/24 Trainer: Trainer: Pyuwa Bommelyn, Tolowa Language Teacher, Del Norte Unified School District. 9/8 Trainer: Margo Robbins, KTJUSD, Yurok and Hupa land and tribal history/boarding school experiences. 9/16 Trainer: Wiyot Presenter TBA. The classes include small group work, handouts, writing exercises, and homework. Limited space is available for 20 participants maximum. Please email [rain@ncidc.org](mailto:rain@ncidc.org) for the Zoom Link and to register.

**INFORMATION** – Ms. Foster-Olstad addressed the Council and let them know that she is very honored that the Native American Heritage Commission has nominated her as a candidate for the UC Davis campus, NAGPRA implementation committee. At each UC campus, they have not only UC staff, but they have three



tribal representatives. Two are usually from federally recognized tribes. Then there's usually one from a non-federally recognized tribe, and she was the chosen one for UC Davis. She is very honored, and can't wait to make sure that they are implementing the federal law and treating our burial sites and human remains with dignity and respect (*copies in Council packets*).

**INFORMATION** – Ms. Foster-Olstad addressed the Council and announced the Wintu Educational and Cultural Council 2021 Scholarship winner, Corbin Adams. He is graduating from Hayfork High School. He and his family are Nor Rel Muk Wintu and have been life-long residents of Trinity County. He will be attending Butte College in the fall where he will pursue a Computer Science Transfer Degree. He then plans to transfer to Oregon Institute of Technology. Corbin aspires to have his own software engineering and computer science company (*copies in Council packets*).

#### **XI. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, July 16, 2021 at 1:00 p.m., by teleconference.

#### **XII. EXECUTIVE SESSION**

Mr. Gehr and the Council entered into an Executive Session. Ms. Rollings reported out of Executive Session that the Council had decided to renew the Executive Director's contract for another year and directed the Board Chair to execute the contract with the council-designated increase incorporated into the contract renewal.

Mr. Landry motioned to approve the Board Chair to sign the Executive Director's Contract renewal for another year; Ms. Reece seconded; **MOTION** carried by unanimous vote

#### **XIII. ADJOURNMENT**

Mr. Ray motioned to adjourn the meeting; Ms. Reece seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:00 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant