

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.  
REGULAR COUNCIL MEETING – JUNE 21, 2024**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:09 p.m.

**II. ROLL CALL**

**Members Present**

Jace Baldosser	Humboldt County Representative
Lonix Landry	Trinity County Representative
Ruby Rollings	Humboldt County Representative
Tracy Foster-Olstad	Trinity County Representative
Mindy Natt	Del Norte County Representative
Trina Mathewson	Humboldt County Representative

**Members Absent**

Amanda O’Connell	Del Norte County Representative
Jennifer Goodwin	Siskiyou County Representative
Harold Bennett	Siskiyou County Representative

**III. INTRODUCTION OF GUESTS**

*Ms. Ciara Emery, Ms. Andrea Hansen, Mr. Erik Peckar and Ms. Jaclyn Robinson were recognized as guests and welcomed by the Council.*

*NCIDC Staff in attendance; Ms. Madison Flynn Chief Executive Officer, Mr. Chris Byfield Chief Fiscal Officer, Mr. Gregory Gehr Director-at-Large, Ms. Aubrey Richeson Planner/Data Analyst, Ms. Cheyanne Souza Executive Assistant, Mr. Rick Siegfried Systems Administrator, Ms. Shannon Bresnahan Bookkeeper, Mr. Thor Arwood Staff Accountant, Mr. Bubba Riggins Youth Services Coordinator, Mr. Joe Davis Rapid Response Coordinator and Ms. Angel Dickey Program Assistant.*

**IV. APPROVE AGENDA**

Mr. Landry motioned to approve the agenda; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

**V. APPROVE MINUTES**

Mr. Landry motioned to approve the regular meeting minutes from May 10, 2024; Mr. Baldosser seconded; *MOTION* carried by unanimous vote.

**VI. PRESENTATION by RWE and Vineyard Offshore**

Mr. Erik Peckar and Ms. Jaclyn Robinson with Vineyard Offshore, and Ms. Ciara Emery and Ms. Andrea Hansen with RWE addressed the Council with a presentation regarding the challenges and complexities of developing offshore wind farms in California, including the need for port and transmission infrastructure development, obtaining necessary permits and approvals, and addressing concerns from local Tribal communities. They are seeking a Tribal partner/organization to increase Tribal engagement and wanted to gauge NCIDC's interest for a funding opportunity that would provide access to Tribal communities to attend events to amplify their voices and concerns.

**VI. STAFF REPORTS**

**A. Executive Management Report**

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

**CSBG** (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through April 30, 2024, with total expenditures of \$141,479.78 (copies in Council Dropbox). There was further discussion.

Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 24F-3103 through April 30, 2024, with total expenditures of \$13,693.49 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Set-Aside grant number 24F-3104 through April 30, 2024, with total expenditures of \$1,436.37 (copies in Council Dropbox). Staff continues to work with the Tribes to finalize and execute their contracts. There was further discussion.

**DOL/WIOA** (Department of Labor/Workforce Innovation and Opportunity Act) –Ms. Flynn and the Council discussed some of the changes being made to the WIOA 166 program due to the passing of “ A Stronger Workforce for America Act” (HR 6655) in the U.S. House of Representatives. Ms. Flynn and the Council reviewed and discussed the informational letter sent to Senator Sanders, Senator Cassidy, and the Senate committee responsible for deciding on the bill. The letter detailed how the changes

would make administering the WIOA program more complicated , costly and inefficient which would result in an overall reduction in the number of WIOA section 166 grantees; the number of native people being served; and the quality, flexibility, and cultural relevance of the services they receive (copies in Council Dropbox). There was some discussion.

**2022 QUEST NDWG** – Ms. Flynn and the Council reviewed and discussed the monthly report for QUEST NDWG for April 2024 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through April 30, 2024, with total expenditures of \$161,769.07 (copies in Council Dropbox). We have requested an extension so we are actively recruiting new participants so that we can be prepared and begin quickly should we receive approval for an extension on the QUEST NDWG. There was further discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the Rapid Response Summary of Expenditures for grant code 541 Sub grant agreement AA311053, through April 2024, with total expenditures of \$99,714.46 (copies in Council Dropbox). Ms. Flynn shared that the Workforce Development Summit, on May 30<sup>th</sup> at the Bear River Casino was very successful. Ms. Flynn thanked the NCIDC team and everyone involved that helped make the event successful, especially, Mr. Joe Davis for bringing it all together. There was further discussion.

**Tolowa Dee-ni' Nation MOU** – Ms. Flynn and the Council reviewed and discussed the non-financial memorandum of understanding between NCIDC and the Tolowa Dee-Ni Nation (copies in Council Dropbox) The MOU aims to establish a cooperative relationship and implement and maintain effective coordinated services to the children and families to be served by NCIDC's youth division programs. Programs include an Indian Education Center located in a Tribally-provided facility within Tolowa territory. There was some discussion.

**LIHEAP** (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). There was some discussion.

**Staff/Program Reports** Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the Executive Management's report for June 21, 2024; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Arwood and the Council reviewed and discussed the April 2024 Financial Report. During this discussion, the statement of financial position was reviewed as well as

monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

*There was no public comment.*

Ms. Tracy Foster-Olstad motioned to approve the April 2024 Financial Report; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

## VII. OLD BUSINESS

**Carson Block** – Mr. Gehr updated the Council on Hamanaka Painting's progress on painting the exterior of the Carson Block Building. Mr. Gehr informed the Council that the windows have also been washed, while we have access to the lifts. Mr. Gehr also shared that a two room office suite is available for rental on the 2<sup>nd</sup> floor. There was some discussion.

*There was no public comment.*

## VIII. NEW BUSINESS

**Fiscal Policies Update** – Mr. Byfield and the Council reviewed and discussed the update to the agency's procurement policy within the fiscal policies. The procurement policy is structured to match the U.S. Office of Management and Budget's (OMB) Uniform Guidance to ensure compliance with federal regulations (*copies in Council Dropbox*). There was further discussion.

Ms. Foster-Olstad motioned to adopt the new procurement policy and approve the overall changes to the fiscal policies; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

**Agency Insurance Renewal** – Mr. Gehr and the Council discussed a recent change to our insurance policy. We have been informed that the nonprofit insurance Alliance has added an exclusion to NCIDC's general and professional liability insurance policy that excludes program operations, events, acts, errors and omissions taking place on tribal lands. As a result, we are currently searching for an alternate policy or additional umbrella coverage that continues to insure us while operating on tribal lands. We require funding for legal and professional advice involved in the search for solutions, inclusive of operations on tribal lands, as well as coverage for a different additional insurance through our replacement or umbrella policy that covers working on tribal lands. Mr. Gehr asked the Council for approval to set aside up to a half million dollars of unrestricted monies, from whatever sources are available to implement self-insurance coverage for current operations in the short term, until we get an updated insurance policy that covers us on Tribal lands (*copies in Council Dropbox*). There was further discussion.

Mr. Landry motioned to approve the reserving up to a half million dollars of unrestricted monies; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

**CSBG Discretionary** – Mr. Gehr and the Council reviewed and discussed the submitted 24F-3104 Discretionary Work plan which we plan to utilize as agency capacity building resource development grant, providing funding for legal and professional advice involved in a search for insurance solutions inclusive of operations on Tribal lands. (copies in Council Dropbox). There was further discussion.

**Personnel Policy Review** – Ms. Flynn and the Council reviewed and discussed the personnel policies. As part of our organizational standards, every five years we review and update our personnel policy. Ms. Flynn asked the Council to add Caesar Chavez day to the list of observed holidays and also update the bereavement policy (copies in Council Dropbox). There was further discussion.

Ms. Foster-Olstad motioned to approve the holiday and update to the bereavement policy; Mr. Landry seconded; **MOTION** carried by unanimous vote.

**Workplace Violence Prevention Program Policy** – Ms. Flynn and the Council reviewed and discussed the Workplace Violence Prevention Policy (copies in Council Dropbox). As required by California Code of Regulations (CCR), Title 8, Section 342(a). Reporting Work-Connected Fatalities and Serious Injuries, NCIDC will immediately report to Cal/OSHA any serious injury or illness (as defined by CCR, Title 8, Section 330(h)), or death (including any due to Workplace Violence) of an employee occurring in a place of employment or in connection with any employment. There was further discussion.

Ms. Mathewson motioned to approve the Workplace Violence Prevention Policy; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

## **IX. REQUESTS FOR ASSISTANCE**

**Request No. 1** – The Council reviewed a request from Lisa Sundberg representing the Su-meg Village Brush Dance in the amount of \$500 to assist with consumable supplies for the Su-meg Village Brush Dance (copies in Council Dropbox). There was further discussion.

Mr. Landry motioned to approve \$500 to assist with consumable supplies for the Su-meg Village Brush Dance; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

**Request No. 2** – The Council reviewed a request from Ashtyn Colegrove representing the Hoopa NDN Center and JOM Program in the amount of \$500 to assist with their Annual Acorn and Warrior Camps (copies in Council Dropbox). There was further discussion.

Mr. Landry motioned to approve \$500 to assist with the Annual Acorn and Warrior Camps; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

**Request No. 3** – The Council reviewed a request from Mary M. Jackson representing the World Renewal Ceremonial Work Group in the amount of \$400 to assist with items needed for the Weitchpec camp (copies in Council Dropbox). There was further discussion.

Ms. Foster-Olstad motioned to approve \$500 to assist with items needed for the Weitchpec camp; Mr. Landry seconded; **MOTION** carried by unanimous vote.

**Request No. 4** – The Council reviewed a request from Isha Goodwin representing the Karuk Tribe’s World renewal ceremony (Katimiin) in the amount of \$500 to assist with consumable supplies for the world renewal ceremony (copies in Council Dropbox). There was further discussion.

Ms. Mathewson motioned to approve \$500 to assist with consumable supplies for the world renewal ceremony; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

**Request No. 5** – The Council reviewed a request from Norman Beau Goodwin representing the Salmon Ceremony in the amount of \$500 to assist with consumable supplies for the Salmon Ceremony (copies in Council Dropbox). There was further discussion.

Mr. Landry motioned to approve \$500 to assist with consumable supplies for the Salmon Ceremony; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

## **X. PUBLIC COMMENT / INFORMATION / THANK YOU**

**INFORMATION** – Ms. Flynn and the Council reviewed and discussed the California Truth and Healing Fund. A fund to support the participation of California Native American families, communities, Tribes and organizations in the CA Truth and healing council process objectives and opportunities. (*copies in Council Dropbox*). There was further discussion.

**INFORMATION** – Ms. Flynn and the Council reviewed and discussed the save the date flyer for the Pulikla Tribe of Yurok People’s Ocean Stewards youth camp held August 5<sup>th</sup> to the 7<sup>th</sup> in Klamath Ca (*copies in Council Dropbox*). There was further discussion.

**INFORMATION** – Ms. Flynn and the Council reviewed and discussed the flyer for the Tolowa Dee-ni’ Nation’s 17<sup>th</sup> Annual Dee-ni; Day Community Event for all. Held Saturday September 7, from 9am to 4pm at the Howonquet Hall Community Center (*copies in Council Dropbox*). There was further discussion.

**THANK YOU** – Ms. Flynn and the Council reviewed and discussed a thank you email sent to Ms. Alberta Wilson thanking her and NCIDC for their rental assistance (*copies in Council Dropbox*). There was further discussion.

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**THANK YOU** – Ms. Flynn and the Council reviewed and discussed a thank you card sent to Mr. Dennis Moffett from Ms. Ruby Bayan Medical Director for Waterfront Recovery Services thanking Mr. Moffett and NCIDC for supporting and offering the Red Road program (*copies in Council Dropbox*). There was further discussion.

**THANK YOU** – Ms. Flynn and the Council reviewed and discussed a thank you email sent to Ms. Alberta Wilson thanking her and NCIDC for their energy assistance (*copies in Council Dropbox*). There was further discussion.

**XI. EXECUTIVE SESSION**

*There was no Executive Session.*

**XII. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, July 19, 2024 @ 1:00 pm.

**XIII. ADJOURNMENT**

Mr. Landry motioned to adjourn the meeting; Ms. Mathewson seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:08 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant