

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – MAY 12, 2023

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:12 p.m.

II. ROLL CALL

Members Present

Amanda O'Connell
Jace Baldosser
Jennifer Goodwin
John Green
Lonyx Landry
Ruby Rollings
Tracy Foster-Olstad
Trina Mathewson

Del Norte County Representative
Humboldt County Representative
Siskiyou County Representative
Del Norte County Representative
Trinity County Representative
Humboldt County Representative
Trinity County Representative
Humboldt County Representative

Members Absent

Mindy Natt
Del Norte County Representative

III. INTRODUCTION OF GUESTS

Ms. Denise Padgett was recognized as a guest.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Mr. Landry seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from April 14, 2023; Mr. Baldosser seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC staff has continued implementing social distancing around the office while seeing clients for services. We have resumed in-person intakes and client consultations as well as continuing phone and online intake procedures for clients and providing curbside delivery of vouchers and other documents to clients. The office is now open to the general public. Masks, gloves, and sanitizing supplies are all made available to staff to use on a voluntary basis.

NCIDC is moving from all virtual meetings to a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

Mr. Landry addressed the Council and discussed his attending all of the various meetings that are happening in regards to offshore wind development and a variety of other processes that are related to that. Mr. Landry spoke to the council about being able to, when he goes to some of these meetings represent both his student services through Cal Poly Humboldt and Indian Natural Resources, Science and Engineering Program (INRSEP) and also to be able to represent the NCIDC Board. Mr. Landry stated as a NCIDC Board representative that he would collect information and not make decisions or sign agreements and bring information to the Council. Mr. Landry let the Council know that he spends time in his working capacity involved with the Redwood Region Climate & Community Resilience Hub (CORE Hub). The CORE Hub is an entity that is put together by Humboldt Area Foundation, and other collaborators. They are doing community organizing, that is supporting offshore wind development in our area, with the community and with native peoples and Tribal involvement. Ms. Flynn is also involved with community impact and discussions in regards to the offshore wind development through the Humboldt County Workforce Development Board (WDB), as the Native American employment sector representative for Humboldt County. Mr. Landry's request for NCIDC to be an official supporter of the community working group was granted by Council general consensus. There was further discussion.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council reviewed an Expenditure/Activity Report for CSBG SA grant number 22F-5104 through March 31, 2023, with total expenditures of \$113,572.66 (copies in Council Dropbox). We have distributed the 2023 CSBG Tribal contracts and are currently working with the Tribes to execute their 2023 Tribal contracts. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 22F-5104 through March 31, 2023, with total expenditures of \$5,537.04 (copies in Council Dropbox). We have continued to utilize this funding to cover emergency assistance requests due to major local earthquakes/storms/natural disasters. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG LPA grant number 23F-4103 through March 31, 2023, with total expenditures of \$6,152.02 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a limited purpose agency (LPA). There was further discussion.

Ms. Flynn, Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through March 31, 2023, with total expenditures of \$55,245.11 (copies in Council Dropbox). We have completed the ordering of the school supplies for Tribal youth. We are hoping they will be delivering soon. We had a very successful hybrid CSBG subcontractor training conference held on April 25th- 26th. The CSBG subcontractor training conference was held in-person in the Council Chambers and via Zoom. We had successful breakout sessions and great feedback from our subcontractors. There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Ms. Flynn and the Council reviewed and discussed a DOL Employment & Training Administration Financial Report for grant number AB36642E50 (2021 CA Adult) through March 31, 2023 with \$140,640.51 in total expenditures (copies in Council Dropbox). We continue to actively recruit eligible participants for the WIOA Programs. There was some discussion.

Ms. Flynn and the Council also reviewed and discussed a DOL Employment & Training Administration Financial Report for grant number AB36642E51 (2021 OREGON) through March 31, 2023 with \$39,264.41 in total expenditures (copies in Council Dropbox). There was some discussion.

Ms. Flynn and the Council reviewed and discussed a DOL Employment & Training Administration Financial Report for grant number AB38813OL0 (2022 Youth) through March 31, 2023 with \$51,999.19 expenditures (copies in Council Dropbox). There was some discussion.

Ms. Flynn and the Council also reviewed and discussed a DOL Employment & Training Administration Financial Report for grant number AB38813ON0 (2022 CA & OR) through March 31, 2023 with \$0.00 in total expenditures (copies in Council Dropbox). There was some discussion.

Ms. Flynn and the Council also reviewed and discussed the request for increased indirect charges and a waiver of the 15% administrative cost limitation for the program year 2023 to the maximum allowable 20% (copies in Council Dropbox). There was some discussion.

Ms. Flynn and the Council also reviewed and discussed the grants.gov confirmation of submission for the 2023 WIOA 166 SYSP (Youth) and the 2023 WIOA 166 CSP(Adult) Applications (copies in Council Dropbox). There was some discussion.

2020 COVID (2020 Disaster Recovery Covid NDWG) – Ms. Flynn and the Council discussed and reviewed the Covid NDWG Closeout report for both the Workforce Development and the Temporary Jobs (TJ) components (copies in Council Dropbox).

Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1195 WD Sub grant Agreement AA011047, through March 2023, with total expenditures of \$268,457.49 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1196 TJ Sub grant Agreement AA011047, through March 2023, with total expenditures of \$44,105.14 (copies in Council Dropbox). There was further discussion.

2020 September Wildfires DR NDWG – Mr. Gehr, Ms. Flynn, Ms. Jones and the Council reviewed the monthly report for March 2023. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through March 2023, with total expenditures of \$42,357.45 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through March 2023, with total expenditures of \$0.00 (copies in Council Dropbox). The USFS/USDA contract department is still reviewing the worksite agreement. NCIDC staff has been actively working with their staff on providing supplemental information. We are continuing to move forward with enrolling participants at the Karuk Tribe. NCIDC staff also partnered with the Tribe to identify property owners that had their property damaged by the fire and cannot afford repairs and clean-up costs. Mr. Gehr thanked Ms. Goodwin and the Karuk Tribal Council for their instrumental assistance with getting the program started. There was further discussion.

2022 QUEST NDWG – Ms. Flynn and the Council reviewed and discussed the monthly report for QUEST NDWG for March 2023 (copies in Council Dropbox). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through March 2023, with total expenditures of \$0.00 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed and discussed the QUEST NDWG Quarterly Narrative performance report (copies in Council Dropbox). NCIDC has been involved in meetings and discussions in regards to modifying the eligibility rules due to the state and nation wide stalling of this program. There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the Rapid Response Quarterly Narrative Report (copies in Council Dropbox). Staff attended 4 local board meetings, 5 Rapid Response roundtable meetings, 7 statewide meetings, and 5 other events/meetings over the last quarter. There was further discussion. Ms. Flynn and the Council also reviewed and discussed the WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA211111, through March 2023, with total expenditures of \$50,226.29 (copies in Council Dropbox). There was further discussion.

DNIEC (Del Norte Indian Education Center) – Ms. Flynn and the Council reviewed and discussed an expenditure report for PY 2023 with expenditures of \$112,311.71 (copies in Council Dropbox). There was further discussion.

TUPE Prop 56 (Tobacco-Use Prevention Education) – Ms. Flynn and the Council reviewed and discussed a TUPE Prop 56 funding expenditure report for PY 2023 with expenditures of \$10,703.48 (copies in Council Dropbox). There was further discussion.

TUPE Prop 99 (Tobacco-Use Prevention Education) – Ms. Flynn and the Council reviewed and discussed a TUPE Prop 99 funding expenditure report for PY 2023 with expenditures of \$13,594.03 (copies in Council Dropbox). There was further discussion.

LIHWAP (Low Income Home Water Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHWAP Quarterly performance and management report which listed the number of households assisted as 52 (copies in Council Dropbox). There was further discussion. Ms. Flynn and the Council also reviewed and discussed the LIHWAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). We are in active spend down mode for the LIHWAP program and are continuing to assist clients. There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP Quarterly performance and management report which listed the number of households assisted as 252, compared to 169 at this time last year (copies in Council Dropbox). There was further discussion. Ms. Flynn and the Council also reviewed and discussed the list of the 48 Tribes in our LIHEAP program, showing how much of each Tribal allocation has been expended to date (copies in Council Dropbox). As with LIHWAP, we are in active spend down mode. There was some discussion.

EDD NDWG – Mr. Gehr and the Council reviewed and discussed an email from Mr. Mike McDonald with EDD. We had sent them an email asking if we had missed a notice, or request for proposals for the 2023 Winter Storm NDWG. He responded with an email stating that the EDD was written up in a monitoring last year by the Department of Labor (DOL) for how project operators (including NCIDC) were awarded NDWGs. The problem arose due to EDD not going through a formal procurement process, so the decision was made to only offer the 2023 Winter Storm NDWG to the already-competitively-procured Local Areas. He acknowledged that there hasn't been any resolution to the matter; and EDD is in the middle of a broad audit by the DOL now. Mr. McDonald does not know if this will be addressed before a formal audit report comes out where it would be identified as fine, an area of concern, or a finding. We let him know that we have ten Tribes requesting NDWG services and this is unacceptable and we will be following up with him to resolve this issue (copies in Council Dropbox). There was some discussion.

Staff/Program Reports Written staff/program m activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Mr. Landry motioned to approve the Executive Management's report for May 12, 2023; Ms. O'Connell seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the March 2023 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. Goodwin motioned to approve the March 2023 Financial Report; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

- A. Carson Block Update** – Mr. Gehr and the Council discussed the final negotiations for the second floor theater space. We are now awaiting the contractor to give us the final updated quotes for tenant improvements that are proposed for the space and the split between what NCIDC is going to pay and the tenant is going to pay. We should be hopefully executed and showing you a moving schedule or a construction schedule at the next meeting. There was further discussion.

There was no public comment.

- B. LIHEAP addendum to the (WIOA) 477 Resolution** – Ms. Flynn, Ms. Richeson, Mr. Gehr and the Council reviewed and discussed the LIHEAP addendum to the (WIOA) 477 Resolution. We would like to modify the 477 resolution that Council had passed last month to now include the DHHS LIHEAP and DHHS LIHWAP programs into our 477 program as well. Ms. Flynn and Ms. Richeson discussed including these programs with the Bureau of Indian Affairs staff at the National WIOA conference they attended. We are asking council to amend last month's resolution before we send it in to add LIHEAP and LIHWAP along with WIOA to wrap all of that funding into the 477 program (copies in Council Dropbox). There was further discussion.

Ms. Goodwin motioned to approve the modifications to resolution 23.01 Public Law 102-477; Mr. Landry seconded; **MOTION** carried by unanimous vote.

VIII. NEW BUSINESS

- A. Remembrance for Mr. Terry Coltra** – Mr. Gehr and the Council discussed Honoring Mr. Terry Coltra, our former Executive Director for many years, by dedicating the new basket archive case to honor him, as it was one of the last

projects he had planned to install in the Carson Block building and it was not finished before he retired. The Council confirmed by consensus their decision to dedicate a plaque on the new basket archive case in remembrance of Mr. Terry Coltra. There was further discussion.

B. Needs Assessment & Community Action Plan Public Hearing – Ms. Richeson and the Council reviewed and discussed the Needs Assessment & Community Action Plan Public Hearing scheduled for Saturday, June 3, 2023 from 1:30 p.m.– 3:00 p.m. Council and members of the public are invited to attend in person here (NCIDC located at 241 F St., Eureka, CA) or attend the hearing on Zoom. Registration is required. The registration link is at: publichearing.ncidc.org. The public hearing is for the 2024–2025 Community Action Plan for the Community Services Block Grant. During the hearing, we will review the results of our needs assessment surveys and research, and ask for public input (copies in Council Dropbox). There was further discussion.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Misti Jones representing the Ke'pel Head Start in the amount of \$500.00 to assist with the purchase of consumable supplies and cultural materials for Tribal youth (copies in Council Dropbox). There was further discussion.

Ms. Foster-Olstad motioned to assist with \$250 towards the purchase of consumable supplies and cultural materials for Ke'pel Head Start Tribal youth; Mr. Baldosser seconded; Ms. Rollings opposed; **MOTION** passed.

Request No. 2 – The Council reviewed a request from Lindsey Billings representing The NDN Center Acorn/Warrior Camp in the amount of \$500 to assist with the purchase of consumable supplies and cultural materials for Tribal youth (copies in Council Dropbox). There was further discussion.

Ms. Goodwin motioned to assist with \$500 towards the purchase of consumable supplies and cultural materials for the NDN Center Acorn/Warrior Camp Tribal youth; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

Request No. 3 – The Council reviewed a request from Alice Lincoln-Cook representing the California Indian Basketweaver's Association in the amount of \$500 to assist with consumable supplies and cultural materials for the California Indian Basketweaver's Association Annual Gathering (copies in Council Dropbox). There was further discussion.

Ms. Foster-Olstad motioned to assist with \$500 towards the purchase of consumable supplies and cultural materials for the California Indian Basketweaver's Association Annual Gathering; Ms. Goodwin seconded; Ms. O'Connell abstained; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

INFORMATION – Mr. Gehr and the Council reviewed and discussed a Graduation Announcement from Ms. Aymee Colegrove. She has graduated from Cal Poly Humboldt with a Bachelor's degree in communication and a minor in Native American Studies. We are very proud of Aymee and her accomplishments (*copies in Council Dropbox*).

INFORMATION – Mr. Gehr and the Council reviewed and discussed a Graduation Announcement/Thank you card from Ms. Lindsay McCovey. She has graduated from Cal Poly Humboldt. We are very proud of Lindsay and her accomplishments (*copies in Council Dropbox*).

THANK YOU – Ms. Richeson, Ms. Foster-Olstad and the Council reviewed and discussed a thank you card sent to the Council from the Wintu Educational and Cultural Council thanking us for supporting the Acorn Ceremony and cultural events (*copies in Council Dropbox*).

THANK YOU – Ms. Richeson and the Council reviewed and discussed a thank you letter sent to the Council from Jude Marshall from United Indian Health Services Community Nutrition Program thanking us for our provision of garden tools (*copies in Council Dropbox*).

THANK YOU – Ms. Richeson and the Council reviewed and discussed a thank you card thanking the Council for their CZI scholarship (*copies in Council Dropbox*).

SYMPATHY – Ms. Flynn and the Council reviewed and discussed a sympathy card sent to the NCIDC Council & Staff from the United Indian Health Board and staff (UIHS) for the recent passing of our former Executive Director Mr. Terry Coltra (*copies in Council Dropbox*).

INFORMATION – Ms. Richeson and the Council reviewed and discussed a new grant program opportunity from the California Grants Portal. The State Budget Act of 2022 (Senate Bill 154, Chapter 43, Statutes of 2022) established the Missing and Murdered Indigenous People Grant Program. Funding is available to federally recognized Indian tribes in California to support efforts to identify, collect case level data, publicize, and investigate and solve cases involving missing and murdered indigenous people. Application closing date is June 23, 2023 (*copies in Council Dropbox*).

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, June 9, 2023 at 1:00 p.m., in person and virtually.

XII. EXECUTIVE SESSION

There was no executive session.

XIII. ADJOURNMENT

Ms. O'Connell motioned to adjourn the meeting; Mr. Baldosser seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:15 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant