

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – APRIL 14, 2023

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:07 p.m.

II. ROLL CALL

Members Present

Jace Baldosser
John Green
Lonyx Landry
Ruby Rollings
Tracy Foster-Olstad
Trina Mathewson
Jennifer Goodwin

Humboldt County Representative
Del Norte County Representative
Trinity County Representative
Humboldt County Representative
Trinity County Representative
Humboldt County Representative
Siskiyou County Representative

Members Absent

Amanda O'Connell
Mindy Natt

Del Norte County Representative
Del Norte County Representative

III. INTRODUCTION OF GUESTS

Ms. Dena Magdaleno was recognized as a guest and welcomed by the Council.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Mr. Landry seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from March 10, 2023; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC staff has continued implementing social distancing around the office while seeing clients for services. We have resumed in-person intakes and client consultations as well as continuing phone and online intake procedures for clients and providing curbside delivery of vouchers and other documents to clients. The office is now open to the general public. Masks, gloves, and sanitizing supplies are all made available to staff to use on a voluntary basis.

NCIDC is moving from all virtual meetings to a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council reviewed an Expenditure/Activity Report for CSBG SA grant number 22F-5104 through February 28, 2023, with total expenditures of \$174,312.25 (copies in Council Dropbox). We have finished reimbursing the 2022 CSBG Tribal contracts and have distributed the 2023 CSBG Tribal contracts. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 22F-5104 through February 28, 2023, with total expenditures of \$7,399.40 (copies in Council Dropbox). We have continued to utilize this funding to cover emergency assistance requests due to major local earthquakes/storms/natural disasters. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG LPA grant number 23F-4103 through February 28, 2023, with total expenditures of \$5,749.06 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a limited purpose agency (LPA). There was further discussion.

Ms. Flynn, Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through February 28, 2023, with total expenditures of \$3,290 (copies in Council Dropbox). We have distributed a school supplies survey to the Tribes and have received more responses than we expected. We are currently working on the approval and ordering of the school supplies for Tribal youth. We discussed our 1st hybrid CSBG subcontractor training conference since 2019 (due to the pandemic) was scheduled April 25th- 26th. The CSBG subcontractor training conference was held in-person and via Zoom. There was further discussion.

CSBG Community Needs Assessment Workshops – Ms. Flynn and the Council reviewed the Community Needs Assessment Workshop flyer for the April 8th tabling event held at the Cal Poly Humboldt Big Time Event. Ms. Richeson has also scheduled Community Needs Assessment workshops/focus groups for Del Norte, Trinity and Siskiyou Counties. The Del Norte Community Needs Assessment focus group meeting was scheduled for Wednesday, April 13th. The Trinity Community

Needs Assessment focus group meeting was scheduled for Wednesday, April 19th. The Siskiyou Community Needs Assessment focus group meeting was scheduled for Saturday, April 29th. There was further discussion.

2020 September Wildfires DR NDWG – Mr. Gehr, Ms. Flynn and the Council reviewed the monthly report for February 2023. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through February 2023, with total expenditures of \$34,929.45 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through February 2023, with total expenditures of \$0.00 (copies in Council Dropbox). The Karuk Tribe worksite agreement has been signed and NCIDC staff are moving forward with enrolling participants. Due to the length of time that passed since their initial enrollment, staff are having to re-certify eligibility and confirm long-term unemployment. Staff should complete this process through March and finish enrolling participants in April. NCIDC staff will also continue to work with the Karuk Tribe on collecting information about the potential private property worksites. There was further discussion.

2020 COVID (2020 Disaster Recovery Covid NDWG) – Ms. Flynn and the Council discussed and reviewed the Covid NDWG Monthly reports for February 2023 for both the Workforce Development and the Temporary Jobs (TJ) components (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1196 WD Sub grant Agreement AA011047, through February 2023, with total expenditures of \$43,050.29 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1195 TJ Sub grant Agreement AA011047, through February 2023, with total expenditures of \$249,867.42 (copies in Council Dropbox). NCIDC staff have strong relationships with many of the local employers, including the Mechoopda Tribe. Often, when a job applicant lists that they were a participant with us and receive a referral from NCIDC, this is a positive mark on their application and encourages employers to hire them. This gives them a better chance of finding quality, permanent employment upon the completion of their temporary job. This will likely be the case with the two current participants as they apply for jobs. There was further discussion.

2022 QUEST NDWG – Ms. Flynn and the Council reviewed the monthly report for QUEST NDWG for February 2023 (copies in Council Dropbox). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through February 2023, with total expenditures of \$0.00 (copies in Council Dropbox). NCIDC is currently ramping up the program and beginning to identify high-need communities. We will be reaching out to research best practices from other agencies. There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the 2022 WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA211111, through February 2023, with total expenditures of \$43,295.35 (copies in Council Dropbox). Our Emergency Response

Coordinator recently resigned and we are currently hiring for the position. There was further discussion.

Walmart.org – Mr. Gehr, Ms. Flynn and the Council discussed the Walmart.org application summary. Ms. Richeson had reached out to the Walmart.org organization and requested assistance to support Tribes in their efforts to recover from the effects of the many storm-related disasters that occurred across California (copies in Council Dropbox). There was further discussion.

Chan Zuckerberg Initiative (CZI) Update – Mr. Gehr and the Council discussed the recent updates for the display case such as negotiations in regard to the laminated UV glass. There was also discussion about the Yreka office ramp. We have found a licensed contractor who is putting together a quote for the project (copies in Council Dropbox). There was further discussion.

LIHWAP (Low Income Home Water Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHWAP Report (copies in Council Dropbox). We are in active spend down mode for the LIHWAP program and are continuing to assist clients. There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the list of the 48 Tribes in our LIHEAP program, showing how much of each Tribal allocation has been expended to date (copies in Council Dropbox). As with LIHWAP, we are in active spend down mode. There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Management's report for April 14, 2023; Mr. Landry seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the February 2023 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

There was no public comment.

Mr. Green motioned to approve the February 2023 Financial Report; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

- A. Carson Block Update** – Mr. Gehr and the Council discussed tenant changes occurring in the building. We are currently offering a seven-room office suite for lease and we also have a retail space opening up for lease soon. The negotiations in regards to the 2nd floor lease agreement is wrapping up and we will have more details soon. Mr. Gehr also let the Council know we recently had a vandal attempt to pry open the 3rd street door that caused significant damage to the door. The individual responsible was arrested and as they were caught on camera committing the act. The individual damaged several doors of businesses along 3rd street. There was further discussion.

There was no public comment.

VIII. NEW BUSINESS

- A. Workforce Innovation and Opportunity Act (WIOA) 477** – Ms. Flynn, Mr. Gehr and the Council reviewed and discussed the WIOA program history and options. We are currently a 166 program, which separates the program into Comprehensive Services and Supplemental Youth programs. If we proceed to change to a public law 102-477 program (477 program), we could still offer the same services, but we would be able to do more economic development activities. As a 477 program, NCIDC would also have more flexibility in the required deliverables. We could develop employment and training services based on tribal goals and initiatives such as raising educational achievement, increasing self-sufficiency, concentrating the needs of tribal youth, consolidating tribal services. Ms. Flynn shared the email correspondence from our contact and the Department of Labor (DOL) Tribal economic development resource, “How Public Law 102-477 may be used to create economic development opportunities”, with the Council. Ms. Flynn asked the Council to approve resolution 23.01 Public Law 102-477 to further explore the possibility of changing NCIDC’s 166 designations to a 477(copies in Council packets). There was further discussion.

Ms. Foster-Olstad motioned to approve resolution 23.01 Public Law 102-477; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

B. 2023 Agency Budget

Mr. Arwood and the Council reviewed and discussed the 2023 Agency Budget. Mr. Arwood discussed the process for developing the annual agency budget and provided a detailed look at how the programs are projected to create an annual budget (copies in Council packets). There was further discussion.

There was no public comment.

Ms. Foster-Olstad motioned to approve the 2023 Agency Budget; Mr. Green seconded; **MOTION** carried by unanimous vote.

C. Banking – Mr. Gehr, Mr. Byfield and the Council discussed consolidating our bank accounts, implementing a corporate positive pay, updating signature cards and a sweep account. We would like to transfer our accounts from Bank of America to US Bank. Bank of America no longer has a physical bank in Eureka and only offers online services. US bank, however, has a local branch in Eureka. Positive pay gives us more control over our primary checking account. The positive pay option lets us upload a list of checks and the bank only cashes the checks we upload. The signature cards also needed to be updated and the sweep account would move to the US Bank account. There was further discussion.

Mr. Green motioned to approve consolidating the bank accounts, implementing positive pay, updated signatures and transferring the sweep account; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Sherry King and Rob England representing the United Indian Health Services Public Health Dept. in the amount of \$2,500 to assist with the purchase of life jackets for Tribal youth (*copies in Council packets*). There was further discussion.

Ms. Foster-Olstad motioned to assist with \$250 towards the purchase of life jackets for Tribal youth; Mr. Baldosser seconded; Ms. Rollings abstained; **MOTION** passed.

Request No. 2 – The Council reviewed a request from Perry Lincoln representing Native Health in Native Hands in the amount of \$500 to assist with rental fees and speakers for their upcoming Food Sovereignty Conference (*copies in Council packets*). There was further discussion.

Ms. Foster-Olstad motioned to assist with \$500 towards the rental fees and speakers for the Food Sovereignty Conference; Mr. Landry seconded; **MOTION** carried by unanimous vote.

Request No. 3 – The Council reviewed a request from Koiya Tuttle representing the Yurok Tribe Environmental Department in the amount of \$500 to assist with materials and supplies for the 22nd Annual Klamath River Cleanup (*copies in Council packets*). There was further discussion.

Ms. Goodwin motioned to assist with \$500 towards the 22nd Annual Klamath River Cleanup; Mr. Landry seconded; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

INFORMATION – Ms. Flynn and the Council reviewed and discussed the flyer for our NCIDC WIOA program. NCIDC has programs to assist Native American individuals in reaching employment goals. WIOA is designed to provide quality employment and training services to assist eligible individuals in finding and qualifying for meaningful employment, and to help employers find the skilled workers

they need to compete and succeed in business. Community members may apply at wioa.ncidc.org (*copies in Council Dropbox*).

THANK YOU – Ms. Flynn and the Council reviewed and discussed a thank you email sent to Ms. Alberta Wilson thanking her for all of her help with the LIHEAP program (*copies in Council Dropbox*).

THANK YOU – Ms. Flynn and the Council reviewed and discussed a thank you card thanking Council for their CZI scholarship (*copies in Council Dropbox*).

THANK YOU – Ms. Flynn and the Council reviewed and discussed a thank you email thanking Council for their CZI scholarship (*copies in Council Dropbox*).

INFORMATION – Ms. Goodwin shared 2 upcoming events with the Council: The 18th Annual Karuk Basket Weavers Gathering is being held April 28- 30th in Happy Camp, CA and the Karuk Tribal Reunion is going to be held on July 15, 2023 in Happy Camp, CA.

INFORMATION – Ms. Rollings shared with the Council that the Traditional Indian Health Gathering is going to be held May 19th - 21st, 2023 at the Shingle Springs Rancheria in Single Springs, CA.

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, May 12, 2023 at 1:00 p.m., in person and virtually.

XII. EXECUTIVE SESSION

There was no executive session.

XIII. ADJOURNMENT

Ms. Goodwin motioned to adjourn the meeting; Mr. Green seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:50 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant