

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – APRIL 12, 2024**

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:05 p.m.

II. ROLL CALL

Members Present

Amanda O’Connell	Del Norte County Representative
Harold Bennett	Siskiyou County Representative
Jace Baldosser	Humboldt County Representative
Jennifer Goodwin	Siskiyou County Representative
Lonyx Landry	Trinity County Representative
Mindy Natt	Del Norte County Representative
Ruby Rollings	Humboldt County Representative
Tracy Foster-Olstad	Trinity County Representative
Trina Mathewson	Humboldt County Representative

Members Absent

There were no members absent

III. INTRODUCTION OF GUESTS

There were no guests recognized by the Council.

NCIDC Staff in attendance; Mr. Gregory Gehr Director at Large, Ms. Madison Flynn Chief Executive Officer, Mr. Chris Byfield Chief Fiscal Officer, Ms. Cheyanne Souza Executive Assistant, Mr. Rick Siegfried Systems Administrator, Ms. Shannon Bresnahan Bookkeeper, Mr. Thor Arwood Staff Accountant, Ms. Joyce Jones Eastern Regional Manager, Mr. Joe Davis Rapid Response Coordinator and Ms. Angel Dickey Program Assistant.

IV. APPROVE AGENDA

Ms. Goodwin motioned to approve the agenda; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

V. APPROVE MINUTES

Ms. O’Connell motioned to approve the regular meeting minutes from March 8, 2024; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

Ms. Flynn addressed the Council and thanked them for the opportunity to be the new Chief Executive Officer for NCIDC. She said that she is honored and is looking forward to her new position and being able to grow with the agency and help provide leadership to the NCIDC team.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through February 29, 2024, with total expenditures of \$158,799.64 (copies in Council Dropbox). Ms. Souza continues to work with the Tribes to finalize the 2023 Tribal contract reimbursements. There was further discussion.

Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 24F-3103 through February 29, 2024, with total expenditures of \$9,061.47 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Set-Aside grant number 24F-3104 through February 29, 2024, with total expenditures of \$2,413.33 (copies in Council Dropbox). There was further discussion.

2022 QUEST NDWG – Ms. Flynn, Ms. Jones and the Council reviewed and discussed the monthly report for QUEST NDWG for January 2024 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through February 29, 2024, with total expenditures of \$134,905.47 (copies in Council Dropbox). Ms. Jones discussed with the Council that the Hoopa Valley Tribe is experiencing significant political shifts, as well as some staffing difficulties in their Human Resources department, which has created challenges for running a work experience cohort. We are holding off on recruitment for any new positions in that area, and maintaining contact until these circumstances are resolved. There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the Rapid Response Summary of Expenditures for grant code 541 Sub grant agreement AA311053, through February 2024, with total expenditures of \$90,531.65 (copies in Council Dropbox). Ms. Flynn shared with the Council that we have hired Mr. Joe Davis as our new Tribal Emergency/Rapid Response Coordinator. Mr. Davis addressed the Council and discussed his first week at NCIDC and the goals of the Rapid Response program. Ms. Flynn shared that

NCIDC will host a Workforce Development Summit, scheduled for May 30th at the Bear River Casino. There was further discussion.

LIHWAP (Low Income Home Water Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHWAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). Ms. Flynn and the Council also reviewed and discussed the supplemental payments memorandum for the LIHWAP spend down (copies in Council Dropbox). There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. O’Connell motioned to approve the Executive Management’s report for April 12, 2024; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the February 2024 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. Foster-Olstad motioned to approve the February 2024 Financial Report; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

Carson Block – Mr. Gehr and the Council reviewed and discussed the updated estimate from Hamanaka Painting Co. for the exterior repainting of the Carson Block building (copies in Council Dropbox). Ms. Flynn, Mr. Gehr and the Council also discussed the recent increase in graffiti on the Carson Block building and the increase in homeless campers in Old Town. There was some discussion.

There was no public comment.

Ms. Foster-Olstad motioned to approve the costs of the painting of the building as per the quote in the council packet; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

VIII. NEW BUSINESS

2024 Agency Budget – Mr. Byfield and the Council reviewed and discussed the 2024 Agency Budget (*copies in Council Dropbox*). As part of the annual budgeting process, all grants for the current fiscal year are discussed and the Council reviews budgets for all the contracts in three categories, Federally funded programs, Non-Federally funded programs and unrestricted programs. Once the three categories were looked at in detail the Council looked at and approved an annual agency budget that aggregated the three categories and showed the sum of all three as the annual agency budget. There was further discussion.

Mr. Baldosser motioned to adopt the 2024 Agency budget; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

Resolution 24.03 CSBG Standing Resolution – Ms. Flynn and the Council reviewed and discussed the CSBG Standing Resolution 24.03 naming Ms. Flynn as the Chief Executive Officer and as the primary person to coordinate, process, and execute all contracts, agreements, amendments and ancillary documents on behalf of the corporation.

Ms. O’Connell motioned to approve CSBG Standing Resolution 24.03; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

Tolowa Dee-Ni’ Nation Memorandum of Understanding – Ms. Flynn and the Council reviewed and discussed the draft of the Tolowa Dee-Ni’ Nation Memorandum of Understanding to expand our Indian education center to include a branch in the Tolowa service area (*copies in Council Dropbox*). There was further discussion.

Promise Neighborhood Vehicle – Ms. Flynn, Mr. Gehr and the Council discussed the possibility of purchasing two vehicles through the Promise Neighborhoods program. There was further discussion.

Agency Truck – Ms. Flynn, Mr. Gehr and the Council also discussed the possibility of trading in the NCIDC Truck for a fuel-friendly vehicle with more seating options. There was further discussion.

Ms. Natt motioned to approve the vehicle acquisitions; Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Amanda Martinez representing the Yurok Tribe’s Environmental Department in the amount of \$500 to assist with the 23rd Annual Klamath River Cleanup (*copies in Council Dropbox*). There was further discussion.

Ms. O’Connell motioned to approve \$500 to assist with the 23rd Annual Klamath River Cleanup; Mr. Landry seconded; **MOTION** carried by unanimous vote.

Request No. 2 – The Council reviewed a request from Karen Derry representing the Happy Camp High School Senior Class in the amount of \$500 to assist with the Happy Camp High School Safe and Sober Graduation Event (copies in Council Dropbox). There was further discussion.

Ms. Foster-Olstad motioned to approve \$500 to assist with the Happy Camp High School Safe and Sober Graduation Event; Mr. Landry seconded; **MOTION** carried by unanimous vote.

Request No. 3 – The Council reviewed a request from Shoshoni Gensaw-Hostler representing the Cali Collective Native Fashion Show in the amount of \$1,000 to provide a platform for indigenous artists and designers to showcase their creations (copies in Council Dropbox). There was further discussion.

Council discussed the event and directed Ms. Flynn to utilize funding available through the Rapid Response program to support Native-owned small business and entrepreneurial resources.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

INFORMATION – Ms. Flynn and the Council reviewed and discussed the save the date flyer for the Hupa mountain land-back celebration. The Hoopa Valley Tribe is celebrating the historic reacquisition of 10,395 acres of their ancestral lands. The celebration takes place on Tuesday May 14th at 1:00 pm at the Hoopa neighborhood facilities building at 11860 State Highway 96 in Hoopa, CA (*copies in Council Dropbox*). There was further discussion.

INFORMATION – Ms. Flynn and the Council reviewed and discussed the flyer for the Acorns to Oak Trees Tribal Family Outreach Event, strengthening early childhood development in Tribal communities. The event takes place on April 12, 2024 from 4:00 pm to 7:00 pm and on April 13, 2024 from 10:00 am to 4:00 pm at the Kahtishhraam Wellness Center in Yreka, CA (*copies in Council Dropbox*). There was further discussion.

INFORMATION – Ms. Flynn and the Council reviewed and discussed the support letter for the Tribal Energy Resilience and Sovereignty (TERAS) Project. The North Coast SBDC, Arcata Economic Development Corporation (AEDC), Northern California Indian Development Council (NCIDC), Redwood Region Economic Development Commission (RREDC), and Redwood RISE letter of support for the Redwood Coast Energy Authority (RCEA) and its partners the Yurok Tribe, Karuk Tribe, Hoopa Valley Tribe, Blue Lake Rancheria Tribe, PG&E, and the Schatz Energy Research Center requested a letter of support for their application to the U.S. Department of Energy's-FOA-0003195. The Tribal Energy Resilience and Sovereignty (TERAS) Project will install community microgrids based on renewable energy to meet critical needs for resilience in our region. These systems, built and operated by Tribes in collaboration with local partners, would deliver technology innovations, direct and sustained community benefits, and valuable business model advances (*copies in Council Dropbox*). There was further discussion.

INFORMATION – Ms. Flynn and the Council reviewed and discussed the Memorandum of Understanding between College of the Redwoods and NCIDC. The purpose of the agreement is to create dedicated referral pathways between College of the Redwoods and NCIDC’s Da’luk counseling services. Both parties are committed to providing mental health and related services to students that position them to succeed in school, work, and family (*copies in Council Dropbox*). There was further discussion.

INFORMATION – Ms. Flynn and the Council reviewed and discussed the letter of support for the Hoopa Yurok Vocational Rehabilitation Program (HYVRP) proposal to the Department of Education for funding to address barriers to employment for Native Americans and Alaskan Natives living with disabilities (*copies in Council Dropbox*). There was further discussion.

XI. EXECUTIVE SESSION

Mr. Gehr, Ms. Flynn, Mr. Byfield and the Council entered into a closed Executive Session. Upon exiting the closed executive session, Ms. Rollings reported that they had nothing to report out from the closed session.

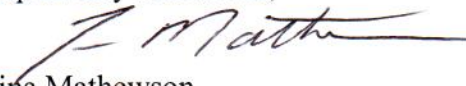
XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, May 10, 2024 @ 1:00 pm.

XIII. ADJOURNMENT

Mr. Baldosser motioned to adjourn the meeting; Ms. O’Connell seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:32 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant