

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – JANUARY 13, 2023

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:53 p.m.

II. ROLL CALL

Members Present

Jace Baldosser
Lonix Landry
Ruby Rollings
Mindy Natt
Tracy Foster-Olstad
Trina Mathewson
Jennifer Goodwin
John Green
Amanda O'Connell

Humboldt County Representative
Trinity County Representative
Humboldt County Representative
Del Norte County Representative
Trinity County Representative
Humboldt County Representative
Siskiyou County Representative
Del Norte County Representative
Del Norte County Representative

Members Absent

There were no Members absent.

III. INTRODUCTION OF GUESTS

Ms. Marnie Atkins and Mr. Edwin Smith were recognized as guests.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Goodwin seconded;
MOTION carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from December 10, 2022; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC staff has continued implementing social distancing around the office while seeing clients for services. We have resumed in-person intakes and client consultations as well as continuing phone intake procedures for clients and providing curbside delivery of vouchers and other documents to clients. The office is now open to the general public. Masks, gloves, and sanitizing supplies are all made available to staff to use on a voluntary basis.

NCIDC is moving from all virtual meetings to a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers. All guests would be expected to follow social distancing protocols.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG LPA grant number 22F-5103 through November 30, 2022, with total expenditures of \$11,615.31 (*copies in Council Dropbox/packets*). This funding is utilized for core support for all programs. The \$122,000 a year that we get from California Community Services and Development (CSD) supports our core administrative activities and supports all other programs through our official designation as a limited purpose agency or an LPA. There was further discussion.

Mr. Gehr and the Council also reviewed an Expenditure/Activity Report for CSBG SA grant number 22F-5104 through November 30, 2022, with total expenditures of \$192,630.11. We continue to process and reimburse the Tribal CSBG MOU contracts (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 22F-5104 through November 30, 2022, with total expenditures of \$0.00 (*copies in Council Dropbox/packets*). We have started to utilize this funding to cover emergency assistance requests due to major local earthquakes and storms. There was further discussion.

Mr. Gehr and the Council also reviewed and discussed the Community Services & Development Conflict of Interest/Non-Disclosure Statement which was included in the 2023 Contract. Mr. Gehr has reached out to our Rep at CSD for guidance regarding this new document, and he received an email notice during the meeting that CSD was withdrawing this from our 2023 contract. (*copies in Council Dropbox/packets*). There was further discussion.

2018 MEGAFIRES Workforce Development (Butte County National Dislocated Worker Grant) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the Megafires Workforce Development Monthly report for November 2022 (*copies in Council Dropbox/packets*). The Megafires NDWG has two components; the first is the Workforce Development component, which covers training and job readiness. The second component is Temporary Jobs (TJ). Once the crews have finished the first

component, they move into the TJ component where we put them to work in a temporary job on a work-site where they can gain experience to assist them with finding permanent employment. Mr. Gehr and the Council reviewed a WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement K9111522, through November 2022, with total expenditures of \$334,530.21. This is the 1st increment (*copies in Council Dropbox/packages*). Mr. Gehr and the Council also reviewed a WIOA Summary of Expenditures for Grant Code 1202 Sub grant Agreement AA011047, through November 2022, with total expenditures of \$0.00. This is the 2nd increment that has not yet been utilized (*copies in Council Dropbox/packages*). NCIDC staff are communicating with local employers and researching job postings in order to assist participants with finding permanent employment after completing their placements. There was further discussion.

2018 MEGAFIRES Temporary Jobs (Butte County National Dislocated Worker Grant) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the Megafires Temporary Jobs Monthly report for November 2022(*copies in Council Dropbox/packages*). Mr. Gehr and the Council discussed and reviewed a WIOA Summary of Expenditures for Grant Code 1203 Sub grant Agreement AA011047, through November 2022, with total expenditures of \$912,874.72. This is the 2nd increment (*copies in Council Dropbox/packages*). Participants cleaned-up and repaired fire damage. Participants started cleaning up the worksite in preparation for the closure of the Megafire NDWG. NCIDC prioritizes long-term clients success. As such, NCIDC will assist the participants with finding permanent employment after they exit by supplementing the Megafires NDWG with another program. NCIDC staff have begun researching local job opportunities. There was further discussion.

2020 COVID (2020 Disaster Recovery Covid NDWG) – Mr. Gehr and the Council discussed and reviewed the Covid NDWG Quarterly reports for November 2022 for both the Workforce Development and the Temporary Jobs (TJ) components (*copies in Council Dropbox/packages*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1196 WD Sub grant Agreement AA011047, through November 2022, with total expenditures of \$41,668.91 (*copies in Council Dropbox/packages*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1195 TJ Sub grant Agreement AA011047, through November 2022, with total expenditures of \$228,221.66 (*copies in Council Dropbox/packages*). There was further discussion.

2020 September Wildfires DR NDWG – Mr. Gehr and the Council reviewed the monthly report for November 2022. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (*copies in Council Dropbox/packages*). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through November 2022, with total expenditures of \$10,960.08 (*copies in Council Dropbox/packages*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through November 2022, with total expenditures of \$0.00(*copies in Council Dropbox/packages*). USFS has been engaged as a potential worksite agency and local Tribes such as the Karuk Tribe are assisting with participant recruitment. There was further discussion.

2022 QUEST NDWG – Mr. Gehr and the Council reviewed the monthly report for QUEST NDWG for November 2022. (*copies in Council Dropbox/packets*). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through November 2022, with total expenditures of \$0.00 (*copies in Council Dropbox/packets*). NCIDC management and staff are currently updating recruitment and paperwork procedures as well as monitoring and reporting processes to maximize efficiency and efficacy. There was further discussion. Mr. Gehr and the Council reviewed a DOL Employment & Training Administration Modification #1 for subgrant number #AA311053. The purpose of this modification is to incorporate original exhibits to the 2022 QUEST Disaster Recovery NDWG - Workforce Development project in grant code 1262 (*copies in Council Dropbox/packets*). There was some discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the 2022 WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA211111, through November 2022, with total expenditures of \$13,626.93 (*copies in Council Dropbox/packets*). Ms. Flynn also introduced our newly hired Emergency Response Coordinator, Mr. Edwin Smith, to the Council. Mr. Smith greeted the Council and provided a brief introduction. The Council welcomed Mr. Smith. There was further discussion.

Chan Zuckerberg Initiative (CZI) Update – Ms. Richeson and the Council discussed the next round of CZI scholarship applications. The deadline for the second round of funding is February 28th. The decision date is set for March 15th. Council discussed meeting to discuss the scholarship parameters at the first committee meeting. The latest updates to the CZI projects was also shared with the Council (*copies in Council Dropbox/packets*). There was further discussion.

National Tribal Behavioral Health Agenda Stakeholder Meeting – Mr. Gehr and the Council discussed and reviewed the National Tribal Behavioral Health Agenda February Stakeholder Meeting. SAMHSA is making progress on plans to revise the Tribal Behavioral Health Agenda, published in 2016. SAMHSA worked with tribal leaders, the Indian Health Service, and the National Indian Health Board to develop the National Tribal Behavioral Health Agenda (TBHA). The TBHA is a blueprint for collaborative action by tribes, federal partners, states, and other stakeholders on five foundational elements. They are in process of an environmental scan and SWOT analysis and plan to hold a virtual meeting in February with Tribal and federal stakeholders. It would be great to have broad geographical Tribal representation (*copies in Council Dropbox/packets*). There was further discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Mr. Gehr and the Council reviewed and discussed the Federal Financial award report from the Department of Health and Human Services for contract number 23SHCALIEI for the IIJA (Investment In Infrastructure Jobs Act) with an increase of funding in the amount of \$8,702 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed and discussed the Federal Financial award report from the Department of Health and Human Services for contract number 23SHCALIEI for the FY23 also IIJA (Investment In Infrastructure Jobs Act) funding adding supplemental funding in the

amount of \$9,719 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed and discussed the Federal Financial report submitted to the Department of Health and Human Services for contract number 22SHCALIEA for FY22 with expenditures of \$337,809 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed and discussed the 2022 LIHEAP Household Report short form which highlights specific data for households served and service categories such as heating, cooling and crisis (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed and discussed the list of the 48 Tribes in our LIHEAP program, showing how much of each Tribal allocation has been expended to date (*copies in Council Dropbox/packets*). There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Mr. Landry motioned to approve the Executive Management's report for January 13, 2023; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood, Mr. Byfield and the Council reviewed and discussed the November 2022 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (*copies in Council Dropbox/packets*).

There was no public comment.

Mr. Landry motioned to approve the November 2022 Financial Report; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

A. Carson Block Update – Mr. Gehr, Mr. Byfield and the Council discussed the Carson Block Building and earthquake insurance. We reached out to our insurance agent several months ago for a quote for earthquake insurance for the building and it was \$110,000 a year with a quarter of a million dollar deductible for only five million in coverage (*copies in Council Dropbox/packets*). There was further discussion.

There was no public comment.

Mr. Landry motioned to deny the insurance quote for earthquake coverage; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

- B. Promise Neighborhoods** – Mr. Gehr requested that the Promise Neighborhood’s contract negotiations be moved to the Executive session. The Council unanimously approved the move.

There was no public comment.

VIII. NEW BUSINESS

- A. Job Description Updates** – Mr. Gehr and the Council discussed and reviewed the job descriptions for the Human Resources and Safety Coordinator, Youth Outreach Coordinator, Social Work Intern, Planning and Research Assistant, and WIOA Regional Manager (*copies in Council Dropbox/packets*). There was further discussion.

Ms. Natt motioned to approve the job descriptions; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE

There were no requests for assistance.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

INFORMATION – Staff reviewed funding sources through the Community Economic Resilience Fund (CERF). CERF’s planning phase will establish regional, inclusive planning tables to develop blueprints and align resources for each region’s economic future. These regional tables will result in recommended investments throughout the region that will build economic resilience, bolster equity outcomes, and facilitate the transition to carbon neutrality. CERF program vision: Deliver a sustainable and equitable economic future that meets communities and regions where they are by supporting new regional plans and investing in strategies and projects that help diversify regional economies and develop or expand environmentally sustainable industries that create high-quality, broadly accessible jobs for all Californians (*copies in Council Dropbox/packets*).

Humboldt County Planning Commission – Humboldt County Supervisor Arroyo announced her selection of Mr. Lonyx Landry for the Humboldt County Planning Commission District 4 seat. Mr. Gehr and the Council congratulated Mr. Landry.

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, February 10, 2023 at 1:00 p.m., in person and virtually.

XII. EXECUTIVE SESSION

Mr. Gehr and the Council entered into an Executive closed session. Ms. Rollings reported out of the closed session that the Council had reached a decision in regards to the Promise Neighborhood's contract negotiations.

Mr. Landry motioned to appoint Mr. Gehr to negotiate with the Yurok Tribe to accept a contract clause with applicable law and court jurisdiction; Mr. Baldosser seconded; Ms. Natt and Ms. Foster-Olstad abstained, **MOTION** carried.

XIII. ADJOURNMENT

Mr. Landry motioned to adjourn the meeting; Ms. O'Connell seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:30 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant