

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – JANUARY 12, 2024

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:02 p.m.

II. ROLL CALL

Members Present

Amanda O'Connell
Harold Bennett
Jace Baldosser
Jennifer Goodwin
Lonyx Landry
Mindy Natt
Ruby Rollings
Tracy Foster-Olstad
Trina Mathewson

Del Norte County Representative
Siskiyou County Representative
Humboldt County Representative
Siskiyou County Representative
Trinity County Representative
Del Norte County Representative
Humboldt County Representative
Trinity County Representative
Humboldt County Representative

Members Absent

There were no members absent

III. INTRODUCTION OF GUESTS

There were two guests recognized by the Council Mr. Andrew Lewis "the big 5th", and Ms. Angelica Mata.

NCIDC Staff in attendance; Mr. Gregory Gehr Chief Executive Officer, Ms. Madison Flynn Chief Administrative Officer, Mr. Chris Byfield Chief Fiscal Officer, Mr. Dwayne Quella HR & Safety Coordinator, Ms. Cheyanne Souza Executive Assistant, Ms. Aubrey Richeson Planner/Data Analyst, Ms. Donna Wilson Program/Admin. Assistant, Mr. Rick Siegfried Systems Administrator, Ms. Shannon Bresnahan Bookkeeper, Mr. Thor Arwood Staff Accountant, Ms. Joyce Jones Eastern Regional Manager, and Mr. Marc "Bubba" Riggins Youth Outreach Coordinator.

IV. APPROVE AGENDA

Mr. Landry motioned to approve the agenda; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from December 9, 2023; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 23F-4103 through November 30, 2023, with total expenditures of \$10,538.07 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Mr. Gehr and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through November 30, 2023, with total expenditures of \$170,133.77 (copies in Council Dropbox). Ms. Souza and Ms. Wilson continue to work with the Tribes to reimburse their 2023 Tribal contracts. There was further discussion.

Mr. Gehr and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 23F-4104 through November 30, 2023, with total expenditures of \$0.00 (copies in Council Dropbox). We were able to use our CSBG Discretionary funding to backfill CSBG services due to the recent decrease in our funding allocations. The agency reported zero expenditures as this contract is already fully expended. There was further discussion.

2020 September Wildfires DR NDWG – Mr. Gehr, Ms. Jones and the Council reviewed and discussed the monthly report for November 2023. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (copies in Council Dropbox). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through November 2023, with total expenditures of \$201,351.28 (copies in Council Dropbox). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through November 2023, with total expenditures of \$12,508.69 (copies in Council Dropbox). Ms. Jones shared with the Council that staff will continue assisting the participants with finding and applying for permanent employment. Staff will also spend the last month finishing up and systematically closing down the worksites (copies in Council Dropbox). There was further discussion.

2022 QUEST NDWG – Mr. Gehr and the Council reviewed and discussed the monthly report for QUEST NDWG for November 2023 (copies in Council Dropbox). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through November 30, 2023, with total expenditures of \$66,095.68 (copies in Council Dropbox). The current participants have been placed into permanent employment. NCIDC helped facilitate this by

working with the employer (the Hoopa Valley Tribe) when establishing the work experience positions so they were tailored to both the participant's career goals and the staffing needs of the Tribe. There was further discussion.

Youth Services Division – Mr. Riggins, our Youth Outreach Coordinator, addressed the Council and introduced Ms. Angelica Mata, a youth, to the Council. Mr. Riggins and Ms. Angelica Mata shared their plans for the NCIDC youth leadership Council. Mr. Riggins has been working towards establishing a youth advisory group that will be able to come and discuss issues that are of interest to Native youth and make suggestions and provide input on current and future programs. This is a leadership opportunity for youth ages 15-24 in Humboldt, Del Norte, Trinity or Siskiyou Counties. For applications and other questions please contact Bubba Riggins by email: bubba@ncidc.org or by phone (707) 445-8451 ext. 43 There was further discussion.

Mr. Gehr, Ms. Flynn and the Council reviewed and discussed the Elevate Youth end of year report and the 2023 yearly progress report narrative. The 2023 yearly narrative report is a comprehensive guide to the numerous and multifaceted events and programs that have been implemented and coordinated by the youth services division. The efforts made by the youth services division will no doubt be felt by the future native youth leaders of our communities (copies in Council Dropbox). There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed and discussed the WIOA Summary of Expenditures for grant code 541 Sub grant agreement AA311053, through November 2023, with total expenditures of \$62,340.23 (copies in Council Dropbox). Ms. Aymee Colegrove, our Emergency/Tribal Response Coordinator has continued to attend the local Workforce Development Board meetings and maintains a presence at the regional workforce roundtable meetings all throughout the state. Ms. Colegrove is also planning a regional Native workforce development summit. There was further discussion.

LIHWAP (Low Income Home Water Assistance Program) – Mr. Gehr and the Council reviewed and discussed the LIHWAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). We still have LIHWAP funding available and are in active spend-down. There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Mr. Gehr and the Council reviewed and discussed the LIHEAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox).

Mr. Gehr and the Council reviewed and discussed LIHEAP Carryover and Reallotment Report for the 2023 LIHEAP with a carryover amount of \$59,453.00 (copies in Council Dropbox). There was some discussion.

Mr. Gehr and the Council reviewed and discussed the 2024 LIHEAP Notice of Award for the 2024 LIHEAP Program grant number 24SHCALIEA with a funding total of \$138,675.00 (copies in Council Dropbox). There was some discussion.

Mr. Gehr and the Council reviewed and discussed the 2nd 2024 LIHEAP Notice of Award for the 2024 LIHEAP Program grant number 24SHCALIEA with a funding total of \$232,615.00 (copies in Council Dropbox). There was some discussion.

Mr. Gehr and the Council reviewed and discussed the 2024 LIHEAP Notice of Award for the 2024 LIHEAP (IIJA) Infrastructure Investment Jobs Act grant number 24SHCALIEI with a funding total of \$9,677.00 (copies in Council Dropbox). There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Natt motioned to approve the Executive Management's report for January 12, 2024; Mr. Landry seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the November 2023 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. Natt motioned to approve the November 2023 Financial Report; Mr. Landry seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

A. Carson Block – Mr. Gehr and the Council discussed the operations of the Carson Block Building. The tenant improvements on the second floor have been completed. We are very excited to have Lost Coast Communication in the Carson Block Building. Mr. Gehr and the Council also discussed the upcoming painting and repair of the exterior of the Carson Block Building. There was some discussion.

There was no public comment.

VIII. NEW BUSINESS

A. Agency Indirect – Mr. Gehr, Mr. Byfield and the Council discussed the current Indirect Cost Rate situation as our current provisional rate ended on 12/31/2023 and our cognizant agency, U.S. Department of Health and Human Services, has been very behind and has been unable to complete the review of the submission

from August 2023. NCIDC requested an extension of the provisional rate last December to allow sufficient time for the review from HHS Cost Allocation Services, but has not yet received the extension. We continue to be in contact with Cost Allocation Services. As our prior rate expired, the agency also reached out to CAPLAW for guidance on the use of the de minimis rate so we could explore the best way to recover indirect costs for the agency (copies in Council Dropbox).

There was no public comment.

Ms. Natt motioned to approve the CEO to select the most advantageous method of calculating indirect rates; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

B. Reduced 2024 CSBG Allocation – Mr. Gehr, Mr. Byfield and the Council discussed the reduction in the agency’s 2024 CSBG allocation for the California Native American Set-Aside contract. NCIDC’s allocation was reduced by approximately \$150,000 from its prior award amount due to the readjustments based on the American Community Survey. The agency is preparing for the reduction in funding by analyzing and adjusting the procedures that we use to authorize emergency and supportive services through CSBG as appropriate. There was further discussion.

1. **Budget Reductions** – Mr. Gehr and the Council discussed the budget reductions across the board due to the funding reduction. We will be meeting weekly to reevaluate ways to serve our clients with less funding available.

2. **Council Requests for Assistance** – Mr. Gehr and the Council discussed the need for funding for the eligible community events traditionally funded through the CSBG program; NCIDC staff has continued to seek other funding to still be able to provide assistance to Native community events supporting youths, culture and public safety. We will keep you updated as to the status of our funding request.

There was no public comment.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Misti Jones representing the Ke’pel head Start in the amount of \$500 to assist with the Graduation Ceremony (copies in Council Dropbox). There was further discussion.

Ms. Goodwin motioned to approve \$500 to assist with the Ke’pel head Start Graduation Ceremony; Ms. Natt seconded; Ms. Rollings opposed; **MOTION** passed.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

INFORMATION – Mr. Gehr and the Council reviewed and discussed a flyer for the United Indian Health Services Project Connect, Training Professionals & Communities in Suicide Prevention and Response. For more information please reach out to UIHS Tribal Public Health (707) 825-5070 or email: alex.garcia@uihs.org (*copies in Council Dropbox*). There was further discussion.

INFORMATION – Mr. Gehr and the Council reviewed and discussed the flyer for the NCIDC Youth Council. A Youth leadership opportunity for youth ages 15-24 in Humboldt, Del Norte, Trinity or Siskiyou Counties. For applications and other questions please contact Bubba Riggins by email: bubba@ncidc.org or by phone (707) 445-8451 ext. 43 (*copies in Council Dropbox*). There was further discussion.

INFORMATION – Mr. Landry discussed his continued engagement with the community to advocate for how offshore wind should happen. Mr. Landry is advocating to identify and share the community benefits agreements with all of the involved developers and will continue to update the Council. There was further discussion.

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, February 9th, 2024 immediately following the Annual Council Training session scheduled for 12:00 p.m. on Friday, February 9th, 2024

XII. EXECUTIVE SESSION

Mr. Gehr, Ms. Flynn and the Council entered into a closed Executive Session. Upon exiting the closed executive session, Ms. Rollings reported that the Council had nothing to report out at this time

XIII. ADJOURNMENT

Ms. Natt motioned to adjourn the meeting; Ms. Goodwin seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:45 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant