

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – DECEMBER 14, 2024

MINUTES

I. CALL MEETING TO ORDER

Ms. Foster-Olstad called the meeting to order at 11:48 p.m.

II. ROLL CALL

Members Present

Amanda O’Connell	Del Norte County Representative
Denise Padgette	Humboldt County Representative
Frederick Case	Siskiyou County Representative
Jace Baldosser	Humboldt County Representative
Jennifer Goodwin	Siskiyou County Representative
Lonyx Landry	Trinity County Representative
Phil Williams	Del Norte County Representative
Tracy Foster-Olstad	Trinity County Representative
Trina Mathewson	Humboldt County Representative

Members Absent

There were no members absent

III. INTRODUCTION OF GUESTS

The Council recognized Ms. Donna Landry-Rehling with the Nor-Rel-Muk Band of Wintu Nation as a guest.

NCIDC Staff in attendance were; Ms. Madison Flynn Chief Executive Officer, Mr. Gregory Gehr Director-at-Large, Mr. Chris Byfield Chief Administrative Officer, Ms. Cheyanne Souza Executive Assistant, Ms. Aubrey Richeson Planner/Data Analyst, Ms. Angel Dickey Program Assistant, Mr. Rick Siegfried Systems Administrator, Ms. Shannon Bresnahan HR Coordinator, Mr. Thor Arwood Fiscal Manager, Ms. Joyce Jones Eastern Regional Manager, Ms. Rosie Kerr Case Manager.

IV. APPROVE AGENDA

Ms. Padgette motioned to approve the agenda; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

V. **ELECTION OF OFFICERS** – Nominations for officers were opened.

Ms. Foster-Olstad nominated Ms. Mathewson as Chairperson; Mr. Baldosser seconded.

Mr. Case nominated Ms. Goodwin as Chairperson; Mr. Williams seconded.

Mr. Landry nominated Ms. Padgette as Chairperson; Ms. Padgette declined.

There were no other nominations for Chairperson.

The council called for a vote and Ms. Mathewson was voted in as Chairperson.

Ms. Padgette motioned to accept Ms. Mathewson as Chairperson and close nominations for Chairperson; Mr. Landry seconded; **MOTION** carried by unanimous vote.

Mr. Landry nominated Ms. Foster-Olstad as Vice Chairperson; Ms. Goodwin seconded.

There were no other nominations for Vice Chairperson.

Ms. Padgette motioned to accept Ms. Foster-Olstad as Vice Chairperson and close nominations for Vice Chairperson; Mr. Landry seconded; **MOTION** carried by unanimous vote.

Mr. Case nominated Ms. Goodwin as Secretary; Mr. Landry seconded.

There were no other nominations for Secretary.

Mr. Landry motioned to accept Ms. Goodwin as Secretary and close nominations for Secretary; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

Mr. Landry nominated Mr. Baldosser as Treasurer; Ms. O'Connell seconded.

There were no other nominations for Treasurer.

Ms. Padgette motioned to accept Mr. Baldosser as Treasurer and close nominations for Treasurer; Mr. Landry seconded; **MOTION** carried by unanimous vote.

Mr. Williams motioned to accept the nominated slate of officers; Ms. Padgette seconded; **MOTION** carried by unanimous vote.

Ms. Flynn congratulated the 2025 NCIDC Officers and welcomed the new Council Members. There was some discussion.

VI. APPROVE MINUTES

Ms. Foster-Olstad motioned to approve the regular meeting minutes from November 8, 2024; Ms. O'Connell seconded; Ms. Padgette abstained; **MOTION** carried.

VII. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

Ms. Flynn welcomed the 2025 Council members and thanked Ms. Souza and Ms. Dickey for their hard work in preparing for the annual meeting. Ms. Flynn also announced the completion of the succession plan, with Mr. Byfield named as the new Chief Administrative Officer and Mr. Arwood as the new Fiscal Manager.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 24F-3103 through October 31, 2024, with total expenditures of \$8,461.37 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 24F-3104 through October 31, 2024, with total expenditures of \$165,255.80 (copies in Council Dropbox). Ms. Souza and Ms. Dickey continue to work with the Tribes to reimburse their 2024 Tribal CSBG contracts. There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 24F-3104 through October 31, 2024, with total expenditures of \$0.00 (copies in Council Dropbox). There was further discussion.

2022 QUEST NDWG – Ms. Flynn, Ms. Richeson and the Council reviewed and discussed the monthly report for QUEST NDWG for October 2024 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through October 31, 2024, with total expenditures of \$236,198.19 (copies in Council Dropbox). Ms. Richeson shared that we have had two successful participants through the Eureka Office that were able to utilize the QUEST program to gain valuable experience. NCIDC has also been coordinating with the Hoopa Valley Reservation and Karuk Tribe regarding their labor needs and possible work experience positions once our insurance contract language has been finalized. There was further discussion.

2024 Severe Winter Storms DR NDWG – Ms. Flynn and the Council reviewed and discussed the monthly report for October 2024 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1296 Sub grant Agreement AA11046, August 2024, September 2024, and October 2024 with total expenditures of \$0.00 (copies in Council Dropbox). NCIDC is finalizing our insurance for on-reservation work and communicating with potential worksite agencies (copies in Council Dropbox). There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the Quarterly Narrative report for PY 23-24 (copies in Council Dropbox). Ms. Flynn and the Council reviewed and discussed the WIOA Summary of Expenditures for grant code 541 Sub grant agreement AA411069, through October 2024, with total expenditures of \$26,082.05 (copies in Council Dropbox). Mr. Davis was able to assist when the hotel in Hoopa, had laid off seven employees due to renovations. Mr. Davis presented Rapid Response layoff reversion, and was able to assist them with applying for our WIOA program. Assisted by Ms. Jones, they were able to get into our WIOA program and apply for services to get back into the workforce. There was further discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP Program Carryover and Reallotment report (copies in Council Dropbox). The carry over allows us to serve eligible households (elders and homes with small children) experiencing energy assistance emergencies before we receive our new allocations. There was some discussion.

OFFSHORE WIND – Ms. Flynn and the Council discussed that NCIDC has been approached by state, federal and private developers to be a fiscal agent to ensure that Tribes are able to have capacity to attend conferences and meetings however to date, NCIDC has not yet received any funding. We have formed an Ad Hoc Committee to discuss the details of the funding. All Council Members are able to attend the Ad Hoc Committee meetings. There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. O’Connell motioned to approve the Executive Management’s report for December 14, 2024; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the October 2024 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. O'Connell motioned to approve the October 2024 Financial Report; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

VIII. OLD BUSINESS

A. Carson Block – Mr. Byfield and the Council discussed the recent earthquake and that no significant damage has been found. Mr. Gehr shared with the Council that the Carson Block Building does not currently have earthquake insurance as it would be extremely expensive but we have fared very well through the earthquakes after the seismic retrofit to withstand the earthquakes. Mr. Byfield also shared that we continue to upgrade the tenant's blinds starting on the second floor and then moving to the third floor. There was some discussion.

There was no public comment.

IX. NEW BUSINESS

A. Schedule Council Orientation and Training – Ms. Souza and the Council discussed the annual Council orientation and training session held in-person at the NCIDC office before the regular January Council meeting. The Council discussed and agreed on Friday, January 10th at 12:00 pm before the regular January Council meeting scheduled for 1:00 pm. There was further discussion.

There was no public comment.

X. REQUESTS FOR ASSISTANCE

There were no requests for assistance

XI. PUBLIC COMMENT / INFORMATION / THANK YOU

THANK YOU – Ms. Flynn and the Council reviewed and discussed a thank you email from a client, thanking NCIDC staff and Ms. Wilson for their assistance with medical travel (*copies in Council Dropbox*).

THANK YOU – Ms. Flynn and the Council reviewed and discussed another thank you email from a client, thanking NCIDC staff and Ms. Wilson for their assistance with emergency food assistance (*copies in Council Dropbox*).

THANK YOU – Ms. Flynn and the Council reviewed and discussed a thank you card from Mary Jackson and Alice Oscar, thanking NCIDC for their assistance with their

World Renewal Ceremony/White Deer Skin Dance Ceremony in Weitchpec (*copies in Council Dropbox*).

INFORMATION – Ms. Flynn and the Council discussed the Da'luk Programs Holiday Fun Activities Schedule. Ornament Making on December 4th, Cookie Decorating on December 11th, Beading Necklace/ Earring Gift Making December 18th and Board games and Movies on December 23rd. Onsite registration will be available or you can pre-register using the link: holidayfun@ncidc.org. Thank you to Elevate Youth California for making these events possible (*copies in Council Dropbox*). There was further discussion.

XII. SCHEDULE NEXT MEETING

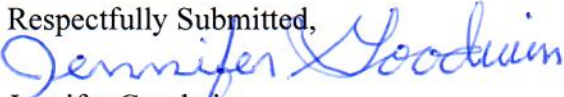
The next Regular Council Meeting is scheduled for Friday, January 10th, 2024 at 1:00 p.m.


XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Mr. Case motioned to adjourn the meeting; Ms. Padgette seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 1:14 p.m.

Respectfully Submitted,

Jennifer Goodwin
Council Secretary

Prepared By

Cheyanne Souza
Executive Assistant