

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – DECEMBER 10, 2022**

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:00 p.m.

II. ROLL CALL

Members Present

Jace Baldosser
Lonyx Landry
Ruby Rollings
Mindy Natt
Tracy Foster-Olstad
Trina Mathewson
Jennifer Goodwin
John Green
Amanda O'Connell

Humboldt County Representative
Trinity County Representative
Humboldt County Representative
Del Norte County Representative
Trinity County Representative
Humboldt County Representative
Siskiyou County Representative
Del Norte County Representative
Del Norte County Representative

Members Absent

There were no members absent.

III. INTRODUCTION OF GUESTS

Ms. Shirley Laos and Ms. Rosalie Jones were recognized as guests.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Mr. Baldosser seconded;
MOTION carried by unanimous vote.

V. ELECTION OF OFFICERS – Nominations for officers were opened.

Ms. Foster-Olstad nominated Ms. Rollings as Chairperson, Mr. Baldosser seconded.

Mr. Green motioned for nominations for Chairperson to be closed, Mr. Landry seconded; **MOTION** carried by unanimous vote.

Ms. Rollings nominated Ms. Foster-Olstad as Vice-Chairwoman, Mr. Landry seconded.

Ms. O'Connell motioned for nominations for Vice-Chairwoman to be closed, Mr. Landry seconded; **MOTION** carried by unanimous vote.

Mr. Landry nominated Mr. Baldosser as Treasurer, Ms. Foster-Olstad seconded.

Ms. Rollings motioned for nominations for Treasurer to be closed, Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

Mr. Baldosser nominated Ms. Mathewson as Secretary, Ms. Foster-Olstad seconded.

Mr. Landry motioned for nominations for Secretary to be closed, Ms. O'Connell seconded; **MOTION** carried by unanimous vote.

Ms. Goodwin motioned to accept the nominated slate of officers, Mr. Green seconded; **MOTION** carried by unanimous vote.

Mr. Gehr and Ms. Flynn congratulated the 2023 NCIDC Officers and welcomed the new Council Members. There was some discussion.

VI. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from November 18, 2022; Mr. Baldosser seconded; Ms. Goodwin, Ms. Natt and Ms. O'Connell abstained; **MOTION** carried.

VII. STAFF REPORTS

A. Executive Management Report

NCIDC staff has continued implementing social distancing around the office while seeing clients for services. We have resumed in-person intakes and client consultations as well as continuing phone intake procedures for clients and providing curbside delivery of vouchers and other documents to clients. The office is now open to the general public. Masks, gloves, and sanitizing supplies are all being utilized by staff.

the NCIDC is moving from all virtual meetings to a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers. All guests would be expected to follow social distancing protocols.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG LPA grant number 22F-5103 through October 31, 2022, with total expenditures of \$9,654.34 (*copies in Council Dropbox/packets*). This funding is utilized for core support for all programs. The \$122,000 a year that we

get from California Community Services and Development (CSD) supports our core administrative activities and supports all other programs through our official designation as a limited purpose agency or an LPA. There was further discussion.

Mr. Gehr and the Council also reviewed an Expenditure/Activity Report for CSBG SA grant number 22F-5104 through October 31, 2022, with total expenditures of \$244,186.91. We continue to process and reimburse the Tribal CSBG MOU contracts (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 22F-5104 through October 31, 2022, with total expenditures of \$0.00 (*copies in Council Dropbox/packets*). We did not utilize any of this funding in the month of October. There was further discussion.

Mr. Gehr and the Council also discussed and reviewed the CSBG standing resolution for the 2023 Set Aside and LPA contracts (*copies in Council Dropbox/packets*). There was further discussion.

2018 MEGAFIRES Workforce Development (Butte County National Dislocated Worker Grant) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the Megafires Workforce Development Quarterly report for October 2022 (*copies in Council Dropbox/packets*). The Megafires NDWG has two components; the first is the Workforce Development component, which covers training and job readiness. The second component is Temporary Jobs (TJ). Once the crews have finished the first component, they move into the TJ component where we put them to work in a temporary job on a work-site where they can gain experience to assist them with finding permanent employment. Mr. Gehr and the Council reviewed a WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement K9111522, through October 2022, with total expenditures of \$384,364.98. This is the 1st increment (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed a WIOA Summary of Expenditures for Grant Code 1202 Sub grant Agreement AA011047, through October 2022, with total expenditures of \$0.00. This is the 2nd increment that has not yet been utilized (*copies in Council Dropbox/packets*). The participants in the last cohort are currently completing their temporary job placement and NCIDC staff are assisting the participants that recently completed their placements with finding On-the-Job Training's (OJT) or permanent employment. There was further discussion.

2018 MEGAFIRES Temporary Jobs (Butte County National Dislocated Worker Grant) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the Megafires Temporary Jobs Quarterly report for October 2022 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council discussed and reviewed a WIOA Summary of Expenditures for Grant Code 1203 Sub grant Agreement AA011047, through October 2022, with total expenditures of \$874,876.04. This is the 2nd increment (*copies in Council Dropbox/packets*). NCIDC staff coordinated with the Paradise Parks and Recreation department on managing the active participants. NCIDC continued to partner with Mooretown Rancheria and other local employers on participant employment opportunities. There was further discussion.

2020 COVID (2020 Disaster Recovery Covid NDWG) – Mr. Gehr and the Council discussed and reviewed the Covid NDWG Quarterly reports for October 2022 for both the Workforce Development and the Temporary Jobs (TJ) components (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1196 WD Sub grant Agreement AA011047, through October 2022, with total expenditures of \$40,992.25 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1195 TJ Sub grant Agreement AA011047, through October 2022, with total expenditures of \$223,680.72 (*copies in Council Dropbox/packets*). There was further discussion.

2020 September Wildfires DR NDWG – Mr. Gehr and the Council reviewed the monthly report for October 2022. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through October 2022, with total expenditures of \$10,960.08 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through October 2022, with total expenditures of \$0.00 (*copies in Council Dropbox/packets*). NCIDC is working with the potential worksite agencies on moving forward with the worksites and enrolling participants. There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed and discussed the 2022 WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA211111, through October 2022, with total expenditures of \$16,138.38 (*copies in Council Dropbox/packets*). Ms. Flynn continues to cover for the Rapid Response Coordinator, attending and planning meetings and roundtables, as we are still actively seeking to hire an Emergency Response Coordinator (*copies in Council Dropbox/packets*). There was further discussion.

EYC (Elevate Youth California) Program – Mr. Gehr and the Council discussed and reviewed the Department of Health Care Services (DHCS) press release regarding the funding of \$1 million we received to implement youth social justice and mentoring programs. This is funding to continue the on-going services that the Da'luk Youth Program has been providing the community. A direct quote from the press release: "The Northern California Indian Development Council and the Da'luk Youth Program are excited and honored to receive this funding to assist in our continued efforts and expansion to support our Tribal communities, focusing on health and wellness," said Vincent Feliz, coordinator of the Da'luk Youth Program. (*copies in Council Dropbox/packets*). There was further discussion.

Chan Zuckerberg Initiative (CZI) Update – Mr. Gehr and the Council reviewed and discussed in-depth the newest updates on the various CZI projects, such as the scholarship program. We successfully distributed the first round of the scholarship program and now we are working on the second round. The millwright for the archive display case is completing a virtual model of the case so they can move forward with a contract. (*copies in Council Dropbox/packets*). There was further discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Director's report for December 10, 2022; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Byfield and the Council reviewed and discussed the October 2022 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (*copies in Council Dropbox/packets*).

There was no public comment.

Mr. Landry motioned to approve the October 2022 Financial Report; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

A. Carson Block Update – Mr. Gehr, Mr. Byfield and the Council discussed and reviewed the California Secretary of State printout showing status of the three entities, the Carson Block Master Tenant LLC, Carson Block QALICB LLC and the Carson Block Property Management LLC. (*copies in Council Dropbox/packets*). There was further discussion.

There was no public comment.

Ms. Natt made a motion to dissolve the Carson Block Master Tenant LLC, Carson Block QALICB LLC and the Carson Block Property Management LLC; Mr. Green seconded; **MOTION** carried by unanimous vote.

B. Vehicle Acquisition – Mr. Gehr and the Council reviewed a printout of the blue book values of 2017 trucks, and comparative values for similar vehicles currently available for sale, and discussed the option of purchasing this truck with our Promise Neighborhoods funding. We currently have trucks that are leased from LeaseMobile. With the corresponding grant funding ending, we must either return the trucks or refer a buyer to LeaseMobile. NCIDC would be able to purchase a truck at a great value directly from LeaseMobile using money in the grant already approved to purchase a vehicle. (*copies in Council Dropbox/packets*). There was further discussion.

There was no public comment.

Ms. Natt motioned to approve the purchase of a truck; Ms. O'Connell seconded; **MOTION** carried by unanimous vote.

VIII. NEW BUSINESS

- A. Schedule Council Orientation and Training** – Mr. Gehr and the Council discussed scheduling the annual Council orientation and training session, which would traditionally be held before the next regularly scheduled Council meeting. After a brief conversation, the Council orientation and training session was scheduled for Friday January 13th, at 12:00 pm.

There was no public comment.

IX. REQUESTS FOR ASSISTANCE

There were no requests for assistance.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

THANK YOU – Mr. Gehr and the Council reviewed and discussed an email sent in thanking Ms. Wilson, staff and the NCIDC for their much appreciated LIHEAP assistance (*copies in Council Dropbox/packets*).

PUBLIC COMMENT – Ms. Rosalie Jones informed the Council that the Trinity County Arts Council will co-host a California Creative Corps Listening Session in Weaverville, CA to present key information and invite a conversation on how artists can help communities tackle issues most critical to them. Discussion ensued.

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, January 13, 2023 immediately following the NCIDC Council Training session scheduled for Friday, January 13, 2023 at 12:00 p.m.

XII. EXECUTIVE SESSION

Mr. Gehr and the Council entered into an Executive closed session. Ms. Rollings reported out of the closed session that the Council had reached a decision in regards to Mr. Gehr's contract.

There was no public comment.

Ms. Goodwin motioned to approve a six month extension to Mr. Gehr's contract with all other contract conditions remaining the same, and approving a COLA increase at the same percentage as offered all other staff; Ms. O'Connell seconded; **MOTION** carried by unanimous vote.

XIII. ADJOURNMENT

Mr. Green motioned to adjourn the meeting; Mr. Landry seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 2:22 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant