

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – NOVEMBER 18, 2022

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:01 p.m.

II. ROLL CALL

Members Present

Jace Baldosser

Lonyx Landry

Ruby Rollings

Ryan Ray

Tracy Foster-Olstad

Trina Mathewson

Wilverna Reece

Humboldt County Representative

Trinity County Representative

Humboldt County Representative

Del Norte County Representative

Trinity County Representative

Humboldt County Representative

Siskiyou County Representative

Members Absent

Amanda O'Connell

Evette Lewis

Del Norte County Representative

Siskiyou County Representative

III. INTRODUCTION OF GUESTS

There were no guests.

IV. APPROVE AGENDA

Ms. Reece motioned to approve the agenda; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Foster-Olstad motioned to approve the regular meeting minutes from October 14, 2022; Ms. Reece seconded; **MOTION** carried by unanimous vote.

Ms. Reece motioned to approve the special meeting minutes from November 4, 2022; Mr. Ray seconded; **MOTION** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC staff has continued implementing social distancing around the office while seeing clients for services. We have resumed in-person intakes and client consultations as well as continuing phone intake procedures for clients and providing curbside delivery of vouchers and other documents to clients. The office is now open to the general public. Masks, gloves, and sanitizing supplies are all being utilized by staff.

We are also continuing to hold our Council meetings electronically/virtually. The meeting is, however, still open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers. They would be able to watch the electronic/virtual meeting on the large screen TV in this meeting room, and allowed to participate during the public comment period. All guests would be expected to follow social distancing protocols. The Council Chambers are large enough to accommodate three to four individuals with proper separation. If more guests than that were to attend, the staff would relocate the public viewing to the third-floor theatre area of the Carson Block building which is a larger space that can accommodate more people while still maintaining over six feet of separation between each guest.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG LPA grant number 22F-5103 through September 30, 2022, with total expenditures of \$7,435.85 (*copies in Council Dropbox/packets*). This funding is utilized for core support for all programs. There was further discussion.

Mr. Gehr and the Council also reviewed an Expenditure/Activity Report for CSBG SA grant number 22F-5104 through September 30, 2022, with total expenditures of \$284,985.51. As a pass-through agency, we continue to approve and execute the 2022 Tribal MOU contracts (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 22F-5104 through September 30, 2022, with total expenditures of \$2,333.31 (*copies in Council Dropbox/packets*). These funds are for the new discretionary grant. There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr, Ms. Richeson, and the Council reviewed and discussed the Workforce Integrated Performance System (WIPS) Quarterly performance reports for the performance period of 7/1/22 through 9/30/22. The very detailed report covers performance and individual characteristics of all of the WIOA participants in the Comprehensive Services Program (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council also reviewed and discussed the Indian and Native American Youth Program Semi-Annual Report (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council reviewed and discussed the DOL/WIOA Financial Report for the 2020 WIOA Adult grant # AB-34935-20-60-A-6, in the amount of \$362,001.00 (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council reviewed and discussed the DOL/WIOA Financial Report for the 2021 WIOA Youth grant # AB-36642-21-60-A-6, in the amount of \$61,671.00 (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council reviewed and discussed the DOL/WIOA Financial Report for the 2021 WIOA Adult grant # AB-36642-21-60-A-6, in the amount of \$3,526.89 (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council reviewed and discussed the DOL/WIOA Financial Report for the 2021 WIOA Oregon grant # AB-36642-21-60-A-6, in the amount of \$7,348.10 (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council reviewed and discussed the DOL/WIOA Financial Report for the 2022 WIOA Youth grant # AB-38813-22-60-A-6, in the amount of \$5,945.15 (*copies in Council Dropbox/packets*). There was further discussion.

Mr. Gehr and the Council reviewed and discussed the DOL/WIOA Financial Report for the 2022 WIOA CA and OR Adult grant # AB-38813-22-60-A-6, in the amount of \$0.00 (*copies in Council Dropbox/packets*). There was further discussion.

2018 MEGAFIRES Workforce Development (Butte County National Dislocated Worker Grant) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the Megafires Workforce Development Quarterly report for September 2022 (*copies in Council Dropbox/packets*). The Megafires NDWG has two components; the first is the Workforce Development component, which covers training and job readiness. The second component is Temporary Jobs (TJ). Once the crews have finished the first component, they move into the TJ component where we put them to work in a temporary job on a work-site where they can gain experience to assist them with finding permanent employment. Mr. Gehr and the Council reviewed a WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement K9111522, through September 2022, with total expenditures of \$328,175.71. This is the 1st increment (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed a WIOA Summary of Expenditures for Grant Code 1202 Sub grant Agreement AA011047, through September 2022, with total expenditures of \$0.00. This is the 2nd increment that has not yet been utilized (*copies in Council Dropbox/packets*). NCIDC staff continue to communicate with the Mooretown Rancheria timber department regarding on-the-job (OJT) training opportunities for the current participants. They have expressed a need for additional staff and the participants are developing skills that would build into their requirements well. Staff also reached out to a relatively new fire restoration business that moved to the area to determine OJT and job placement opportunities for participants. The business

expressed that participants would need an additional certificate to qualify for the job openings, so NCIDC staff are investigating training options. There was further discussion.

2018 MEGAFIRES Temporary Jobs (Butte County National Dislocated Worker Grant) – Mr. Gehr, Ms. Jones and the Council discussed and reviewed the Megafires Temporary Jobs Quarterly report for September 2022 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council discussed and reviewed a WIOA Summary of Expenditures for Grant Code 1203 Sub grant Agreement AA011047, through September 2022, with total expenditures of \$830,960.57. This is the 2nd increment (*copies in Council Dropbox/packets*). This quarter NCIDC staff primarily worked with the City of Paradise on supervising the current participants, in addition to working with local Tribes and workforce development agencies on participant recruitment. There was further discussion.

2020 COVID (2020 Disaster Recovery Covid NDWG) – Mr. Gehr and the Council discussed and reviewed the Covid NDWG Quarterly reports for September 2022 for both the Workforce Development and the Temporary Jobs (TJ) components (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1196 WD Sub grant Agreement AA011047, through September 2022, with total expenditures of \$39,402.11 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1195 TJ Sub grant Agreement AA011047, through September 2022, with total expenditures of \$219,113.32 (*copies in Council Dropbox/packets*). There was further discussion.

2020 September Wildfires DR NDWG – Mr. Gehr and the Council reviewed the monthly report for September 2022. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through September 2022, with total expenditures of \$10,960.08 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through September 2022, with total expenditures of \$0.00 (*copies in Council Dropbox/packets*). NCIDC is working with the potential worksite agencies on moving forward with the worksites and enrolling participants. There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed and discussed the Rapid Response Quarterly Narrative Report for FY 2021-2022. (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed and discussed the 2021 Rapid Response Final Closeout WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA111058, through September 2022, with total expenditures of \$92,195.17 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed and discussed the 2022 WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA211111, through September 2022, with total expenditures of \$0.00 (*copies in Council Dropbox/packets*). Ms. Flynn continues to cover for the Rapid Response

Coordinator, attending and planning meetings and roundtables, as we are still actively seeking to hire a Rapid Response Coordinator (*copies in Council Dropbox/packets*). There was further discussion.

HAF (Humboldt Area Foundation) Fire Relief Program – Mr. Gehr and the Council discussed and reviewed the Final Grant Report for the HAF Fire Relief Program. The program provided direct support to 50 Native families in Humboldt, Del Norte, and Trinity county and adjacent Tribal lands affected by the wildfires (*copies in Council Dropbox/packets*). There was further discussion.

DNIEC (Del Norte Indian Education Center) – Mr. Gehr and the Council reviewed and discussed the fourth quarter expenditure report for PY 2022 through November 10, 2021, with expenditures of \$203,414.52 (*copies in Council Dropbox/packets*). There was further discussion. Ms. Flynn and the Council also reviewed and discussed the AIEC Audited Final Revenue and expenditure report for the FY 2021 with \$193,303.61 (*copies in Council Dropbox/packets*). There was further discussion.

TUPE Prop 56 (Tobacco-Use Prevention Education) – Ms. Flynn and the Council reviewed and discussed the fourth quarter expenditure report for PY 2022 through November 10, 2021, with expenditures of \$21,428.57 (*copies in Council Dropbox/packets*). There was further discussion.

TUPE Prop 99 (Tobacco-Use Prevention Education) – Ms. Flynn and the Council reviewed and discussed the fourth quarter expenditure report for PY 2022 through November 10, 2021, with expenditures of \$28,571.43 (*copies in Council Dropbox/packets*). There was further discussion.

LIHWAP (Low Income Home Water Assistance Program) – Mr. Gehr and the Council reviewed and discussed the LIHWAP Program Quarterly Performance and Management report (*copies in Council Dropbox/packets*). There was further discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Mr. Gehr and the Council reviewed and discussed the Federal Financial award report from the Department of Health and Human Services for contract number 23SHCALIEA in the amount of \$358,112 (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed and discussed the 2022 LIHEAP Carryover and Reallotment Report (*copies in Council Dropbox/packets*). Mr. Gehr and the Council also reviewed and discussed the LIHEAP Quarterly Performance and Management report which listed the total cumulative households assisted as 537 (*copies in Council Dropbox/packets*). There was further discussion. Mr. Gehr and the Council also reviewed and discussed the Federal Financial award report from the Department of Health and Human Services for contract number 23SHCALIEE for the FY23 named the Ukraine Bill, adding supplemental funding in the amount of \$97,580.00 (*copies in Council Dropbox/packets*). There was further discussion.

CAL CAPA (California Community Action Partnership Association) – Ms. Richeson and the Council discussed Ms. Richeson's recent trip to the annual CSBG Conference

in southern California to accept an award on behalf of the NCIDC for agency outcomes. Mr. David Knight, the executive director of Cal CAPA, personally thanked Mr. Gehr for his dedication and explained that the agency outcome award is given to an agency that helps the California Network achieve its outcomes. Mr. Knight had kind words to say about how well Mr. Gehr represents other agencies and explains the challenges that we're all experiencing in our work and what we need to best achieve our results. NCIDC got the award because of the fight that Mr. Gehr has in him and the real knowledge that he shares with the federal representatives and how he fights for all of us. Mr. Knight stated that Mr. Gehr helps all of the agencies with achieving their work through his advocacy. There was further discussion.

The NCIDC Annual Meeting / Winter Workshop – Mr. Gehr and the Council discussed the NCIDC annual meeting and the winter work shop. The annual meeting is held each year in order for the thirteen NCIDC member entities to come together and chose who will comprise the next NCIDC Governing Council (board). Each member entity chooses a delegate once a year on their Certificate of appointment form. The Delegate selected then needs to be present at the annual membership meeting. At this annual membership meeting, the delegates form caucuses for each county and each county selects two representatives from the people in that county to be on the board. This process will provide a total of eight board members. We then come together and the membership elects a ninth member-at-large to complete the nine-person board. The Regular Council meeting is held immediately after the Annual meeting. This is the first board meeting with the newly elected board, and the first action of the new board will be to elect their officers: Chair, Vice Chair, Treasurer, Secretary (copies in Council Dropbox/packets). There was further discussion. Mr. Gehr and the Council discussed the specifics of the Winter Workshop. The Winter Workshop is generally held the Friday before the Annual Meeting. There was further discussion.

2022 Winter Food Program – Mr. Gehr and the Council discussed and reviewed the 2022 Winter Food Program flyer and paper intake. The program is limited and will be distributed on a first-come, first-served basis. We will decline applications once the maximum number of households have been served. Food cards or vouchers are limited to one per household. Eligible households can choose from: a \$75 Grocery Outlet gift card, a \$75 Kingfisher Market voucher (Happy Camp), and a \$75 Iwai Kiliwh Market voucher (Hoopa Shopping Center). The program is available for American Indian households that make below 125% of the Federal Poverty Level and reside in Humboldt, Del Norte, Siskiyou, or Trinity Counties. We are asking eligible households to complete an online application. If they are unable to access the online application, they can contact their local NCIDC office for assistance. The food cards or vouchers will be mailed to each eligible household (*copies in Council Dropbox/packets*). There was further discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Director's report for November 18, 2022; Ms. Reece seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Byfield and the Council reviewed and discussed the September 2022 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (*copies in Council Dropbox/packets*).

There was no public comment.

Ms. Reece motioned to approve the September 2022 Financial Report; Mr. Ray seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

A. Carson Block Update – Mr. Gehr, Mr. Byfield and the Council discussed that we are currently waiting for our final tax returns to be filed so we can dissolve the three entities, the Carson Block Master Tenant LLC, Carson Block QALICB LLC and the Carson Block Property Management LLC. After the returns are completed and filed we can then dissolve the entities with the California Secretary of State. The dissolution hopes to be completed by the end of 2022 (*copies in Council Dropbox/packets*). There was further discussion.

There was no public comment.

B. Chan Zuckerberg Initiative (CZI) Update – Ms. Richeson, Mr. Gehr and the Council reviewed and discussed the newest updates on the various CZI projects. The updates included, but were not limited to, the display case, preparing for another round of scholarship applications, and water stations in the regional offices. (*copies in Council Dropbox/packets*). There was further discussion.

There was no public comment.

VIII. NEW BUSINESS

There was no new business.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Jamie Hansen representing the Eureka High School Wrestling Team in the amount of \$100 - \$400 to assist them with wrestling gear and tournament fees (*copies in Council Dropbox/packets*). There was further discussion.

The request was denied due to the lack of a motion.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

THANK YOU – Mr. Gehr and the Council also reviewed and discussed various emailed thank you notes and cards sent in thanking Council for their CZI scholarships (*copies in Council Dropbox/packets*).

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Saturday, December 10, 2022 following the NCIDC Annual Meeting Scheduled for Saturday, December 10, 2022 at 10:00 a.m.

XII. EXECUTIVE SESSION

There was no executive session.

XIII. ADJOURNMENT

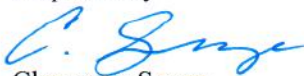
Ms. Reece motioned to adjourn the meeting; Mr. Landry seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 2:38 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant