

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – OCTOBER 13, 2023**

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:03 p.m.

II. ROLL CALL

Members Present

Amanda O'Connell
Jennifer Goodwin
Lonyx Landry
Mindy Natt
Ruby Rollings
Tracy Foster-Olstad
Trina Mathewson

Del Norte County Representative
Siskiyou County Representative
Trinity County Representative
Del Norte County Representative
Humboldt County Representative
Trinity County Representative
Humboldt County Representative

Members Absent

Jace Baldosser
John Green

Humboldt County Representative (Excused)
Del Norte County Representative (Excused)

III. INTRODUCTION OF GUESTS

Mr. Andrew Lewis V, Ms. Natt's son and future Yurok youth leader in training, and Ms. Dena Magdaleno, former NCIDC Council member with the Tsnungwe Tribe, were welcomed as guests by the Council.

IV. APPROVE AGENDA

Mr. Landry motioned to approve the agenda; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Natt motioned to approve the regular meeting minutes from September 8, 2023; Ms. Goodwin seconded; Ms. O'Connell abstained; ***MOTION*** passed. ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 23F-4103 through August 31, 2023, with total expenditures of \$4,796.58 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through August 31, 2023, with total expenditures of \$77,604.99 (copies in Council Dropbox). We continue to work with the Tribes to execute and reimburse their 2023 Tribal contracts. There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 23F-4104 through August 31, 2023, with total expenditures of \$62,736.22 (copies in Council Dropbox). There was further discussion.

Ms. Flynn and the Council discussed and reviewed the set aside 23F-4104 Amendment number one. The modification reflected an increase of \$21,753.00 into the set aside program budget (copies in Council Dropbox). There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Ms. Flynn and the Council reviewed and discussed the 2023 WIOA SYS Youth Grant program award notice. The award is in the amount of \$63,335.00. The WIOA SYS Youth funding is utilized to provide employment and training assistance for youth (copies in Council Dropbox). There was some discussion.

Ms. Flynn and the Council also reviewed and discussed the 2023 WIOA CSP Grant program award notice. The award is in the amount of \$651,317.00 and covers both California and Oregon. The WIOA CSP funding is utilized to provide employment and training assistance in the WIOA program (copies in Council Dropbox). There was some discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the WIOA Summary of Expenditures for grant code 541 Sub grant agreement AA311053, through August 2023, with total expenditures of \$14,718.22 (copies in Council Dropbox). Ms. Flynn was excited to announce that we have hired a new Rapid Response Coordinator, Ms. Aymee Colegrove. There was further discussion.

2020 September Wildfires DR NDWG – Ms. Flynn, Ms. Jones and the Council reviewed and discussed the monthly report for August 2023. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through August 2023, with total expenditures of \$184,006.88 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through August 2023, with total expenditures of \$10,297.10 (copies in Council Dropbox). Participants continue to clean up and remove fire debris. NCIDC staff have 4 participant applications and we are continuing to recruit for the next cohort of participants. This involves coordinating with multiple Karuk Tribe departments, such as the Tribal Employment Rights Office on outreach. NCIDC staff are assisting the participants that recently completed the temporary jobs with finding and applying for permanent employment (copies in Council Dropbox). This grant ends December 31st of this year. There was further discussion.

2022 QUEST NDWG – Ms. Flynn, Ms. Jones and the Council reviewed and discussed the monthly report for QUEST NDWG for August 2023 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through August 2023, with total expenditures of \$25,432.15 (copies in Council Dropbox). Three of the four QUEST participants exited their work experience positions and successfully obtained seasonal employment (copies in Council Dropbox). There was further discussion.

DNIEC (Del Norte Indian Education Center) – Ms. Flynn and the Council reviewed and discussed the DNIEC Grant Award Notification. The award is in the amount of \$234,646.02. The grant term is October 10, 2023 to September 30, 2024. This is the final year of our five-year grant application cycle and we will be reapplying for the grant. (copies in Council Dropbox). There was further discussion.

TUPE Prop 56 and TUPE Prop 99 (Tobacco-Use Prevention Education) – Ms. Flynn and the Council reviewed and discussed the Tobacco-Use Prevention Education (TUPE) Grant Award Notification. The TUPE award is in the amount of \$50,000 which includes the TUPE Prop 99 and TUPE Prop 56 funding in one award (copies in Council Dropbox). There was further discussion.

Youth Suicide Prevention Media and Outreach Campaign – Ms. Flynn and the Council reviewed and discussed the executed contract for the Youth Suicide Prevention Media and Outreach Campaign. There were new, unexpected limitations on utilizing the funding for purchasing food and incentives for the youth (copies in Council Dropbox). There was further discussion.

Klamath River Rural Broadband Initiative Project – Ms. Flynn and the Council reviewed and discussed a letter of support written to the California Public Utilities Commission in support of the Klamath River Rural Broadband Initiative Project to bring fiber to the premises in Orleans, CA (copies in Council Dropbox). There was further discussion.

LIHWAP (Low Income Home Water Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHWAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). We received the requested extension to the end of March 2024. We are still in active spend-down mode for the LIHWAP program and are continuing to assist clients. There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP carryover and reallocation report (copies in Council Dropbox). Ms. Flynn and the Council also reviewed and discussed the list of the 48 Tribes in our LIHEAP program, showing how much of each Tribal allocation has been expended to date (copies in Council Dropbox). We are still spending from the carryover-eligible funding and are prioritizing priority population emergencies with minimum payments at this time. There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Management's report for October 13, 2023; Ms. Natt seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the August 2023 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. O'Connell motioned to approve the August 2023 Financial Report; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

Carson Block – Mr. Gehr and the Council reviewed and discussed a letter from the City of Eureka Planner to approve the Carson Block Radio Antenna Installation. As a historic building, we need to get the approval of the Historic Preservation Commission to approve the modification, which is underway (copies in Council Dropbox). There was further discussion.

There was no public comment.

VIII. NEW BUSINESS

- A. 2022 IRS Form 990** – Ms. Flynn and the Council reviewed and discussed the 2022 IRS Form 990 which was tabled at the September meeting so the Council would have sufficient time to review the returns (copies in Council Dropbox).

There was no public comment.

Ms. Foster-Olstad motioned to approve 2022 IRS 990; Mr. Landry seconded; **MOTION** carried by unanimous vote.

- B. Annual Entity Vetting** – Ms. Flynn and the Council discussed the Annual Entity Vetting. The member entities that are Tribes must be listed on the Federal Registry and have a SAM System of Award Management Printout with no exclusions. The non-profit entities must have a SAM Printout with no exclusions and be registered with both the California Secretary of State and the California Attorney General. There was further discussion.

There was no public comment.

- C. Winter Workshop** – Ms. Flynn and the Council discussed the 2023 NCIDC Winter Workshop that is scheduled to be held on Friday, December 8th. The Winter workshop gives Council and staff an afternoon of networking (copies in Council Dropbox). There was further discussion.

There was no public comment.

- D. NCIDC Annual Meeting** – Ms. Flynn and the Council discussed the NCIDC Annual Meeting scheduled for Saturday, December 9th at 10:00 am. The annual meeting is held each year for the Member entities to discuss and vote in the 2024 NCIDC Board of Directors. The member entities fill out their delegate forms which list their selected delegates and the delegates come together and choose the board based on the delegate choices (copies in Council Dropbox). There was further discussion.

There was no public comment.

- E. COVID Policy** – Ms. Flynn and the Council discussed the proposed Endemic COVID-19 Policy which staff had drafted for Council review. The new policy reiterates the agency's belief in the need to mitigate the spread of the virus and to prioritize staff and the community's health. The new draft policy would align the agency's COVID Policy with the California Department of Public Health and the California Department of Industrial Relations guidance. NCIDC will continue to encourage staff to stay current on their Covid-19 vaccinations and boosters but it will no longer be mandated. The Council also discussed ways to encourage staff to get annual boosters. (copies in Council Dropbox). There was further discussion.

There was no public comment.

Ms. Goodwin motioned to approve the Endemic COVID-19 Policy; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Lisa Kipp representing the Big Sandy Rancheria in the amount of \$150 or more to assist with the 11th Annual Big Sandy Rancheria Native Youth Golf Tournament (copies in Council Dropbox). There was further discussion.

The request was made by a Tribe which resides out of our four county service area. The request was denied due to lack of a motion by the Council.

Request No. 2 – The Council reviewed a request from Talonna Marshall representing the Junction Elementary School in the amount of \$300 to assist with the Junction Elementary Fall festival cultural event (copies in Council Dropbox). There was further discussion.

Ms. Goodwin motioned to approve \$250 to assist with the Junction Elementary Fall festival cultural event; Mr. Landry seconded; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

THANK YOU – Ms. Flynn and the Council reviewed and discussed a thank you card from The Wintu Educational and Cultural Council of Northern California, thanking NCIDC for their support and technical assistance (*copies in Council Dropbox*).

INFORMATION – Ms. Flynn and the Council reviewed and discussed the upcoming Native Needs Listening sessions flyer. The dates were listed as the following: Humboldt County listening session on Monday, October 16th; Siskiyou County Listening session on Monday, October 23rd; Del Norte County listening session on Wednesday, November 8th; and Trinity County listening session on Wednesday, November, 15th. For registration or more information, please email Saimie Koontz at Saimie@ncidc.org (*copies in Council Dropbox*).

INFORMATION – Ms. Flynn and the Council reviewed and discussed the flyer for the “Introduction to California Tribal History, Contemporary Tribal Governance and Lifeways, and the Indian Child Welfare Act (ICWA)” event brought to us by California Tribal Families Coalition (CFTC) and the Redwood Coast Regional Center (RCRC). The event was held on Wednesday, October 4, 2023 at NCIDC in the 3rd floor Conference Room (*copies in Council Dropbox*). There was a great turnout. There was further discussion.

INFORMATION – Ms. Flynn and the Council reviewed and discussed a flyer for the Da’luk Program. The event was a Family Kayak Day for Tribal youth and families - ages 12+, Saturday, September, 30th, 2023 from 1–4 p.m. at the HumBoats Dock Woodley Island Marina. The event is free of cost for first 40 individuals who register.

Registration link: kayak.ncidc.org Contact info: Vincent Feliz, Da'luk Coordinator vincentf@ncidc.org (*copies in Council Dropbox*). Unfortunately, this event was canceled due to high winds and unsafe weather conditions. There was further discussion.

INFORMATION – Ms. Flynn and the Council reviewed and discussed the flyer for the Cal Poly Humboldt's Indigenous Peoples Week presentation "Heart Work", where Sonny Tripp and Vincent Feliz discussed their work with Tribal youth and families for the past 25 years. They also highlighted the work they are currently doing at NCIDC with the Da'luk Youth program and Indigenous Advocacy (IEA) program in local schools. The event was Monday October 9th from 4 pm to 5 pm in the Nelson Hall East Room 106 (*copies in Council Dropbox*). The event was well attended. There was further discussion.

PUBLIC COMMENT – Ms. Dena Magdaleno shared in the zoom chat "I do not want to slow down the meeting by speaking but I want to say you need to remember you are looking out for us all. I have attended several meetings this week and people are repeatedly saying 'we don't know what we don't know'. BUT NCIDC does and assists us all and makes things better for all of our communities. All the extra work and headaches you have makes it is easier for all of us. Please remember you are all helping everyone every day by doing these jobs and serving on the council. Thank you."

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Saturday, November 18, 2023 at 1:00 p.m., in-person and virtually.

XII. EXECUTIVE SESSION

Mr. Gehr, Ms. Flynn and the Council entered into a closed Executive Session. Upon exiting the closed executive session, Mr. Landry reported the following: In regards to the property purchase the Council requests more information before they can make their decision. In regard to the personnel and contract negotiations, Council wanted to have further discussion prior to making a decision.

Mr. Landry motioned to form an Ad Hoc Committee Meeting to meet before the November 18th Council meeting; Ms. Natt seconded; **MOTION** carried by unanimous vote.

XIII. ADJOURNMENT

Ms. O'Connell motioned to adjourn the meeting; Mr. Landry seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:02 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant