

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – OCTOBER 11, 2024**

MINUTES

I. CALL MEETING TO ORDER

Ms. Foster-Olstad called the meeting to order at 1:07 p.m.

II. ROLL CALL

Members Present

Amanda O’Connell	Del Norte County Representative
Jennifer Goodwin	Siskiyou County Representative
Lonyx Landry	Trinity County Representative
Tracy Foster-Olstad	Trinity County Representative
Trina Mathewson	Humboldt County Representative

Members Absent

Harold Bennett	Siskiyou County Representative
Jace Baldosser	Humboldt County Representative
Mindy Natt	Del Norte County Representative
Ruby Rollings	Humboldt County Representative

III. INTRODUCTION OF GUESTS

There were no guests.

NCIDC Staff in attendance; Ms. Madison Flynn Chief Executive Officer, Mr. Gregory Gehr Director-at-Large, Mr. Chris Byfield Chief Fiscal Officer, Ms. Aubrey Richeson Planner/Data Analyst, Mr. Thor Arwood Staff Accountant, Ms. Shannon Bresnahan HR/Bookkeeper, Ms. Joyce Jones Eastern Regional Manager, Ms. Rosie Kerr Case Manager, Ms. Angel Dickey Program Assistant.

IV. APPROVE AGENDA

Mr. Landry motioned to approve the agenda Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from September 13, 2024; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

Mr. Landry motioned to approve the special meeting minutes from September 25, 2024; Ms. Mathewson seconded; Ms. Goodwin and Ms. O'Connell abstained; **MOTION** carried.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 24F-3103 through August 31, 2024, with total expenditures of \$6,511.27 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 24F-3104 through August 31, 2024, with total expenditures of \$175,507.55 (copies in Council Dropbox). This is the pass-through funding to provide support to our Tribes and Subcontractors. There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 24F-3104 through August 31, 2024, with total expenditures of \$0.00 (copies in Council Dropbox). This funding will be utilized to support and explore our insurance issues. There was further discussion.

Ms. Flynn and the Council reviewed and discussed the justification for the contract amendment/modification for CSBG Set-Aside grant number 24F-3104. The term extension request is for an extension through 4/30/2025 to allow the California American Indian CSBG network, which includes tribes and subcontractors, to fully expend and closeout their CSBG contracts. (*copies in Council Dropbox*). There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) –Ms. Flynn and the Council reviewed and discussed the 2023 Rapid Response Summary of Expenditures for grant code 541 sub grant agreement AA311053, through August 2024, with total expenditures of \$142,473.71. We are on track to fully expend this contract (copies in Council Dropbox). Ms. Flynn and the Council also reviewed and discussed the 2024 Rapid Response Summary of Expenditures for grant code 541 sub grant agreement AA411069, through August 2024, with total expenditures of \$13,210.76 (copies in Council Dropbox). There was further discussion.

2022 QUEST NDWG – Ms. Flynn, Ms. Jones, Ms. Kerr and the Council reviewed and discussed the monthly report for QUEST NDWG for August 2024 (copies in Council Dropbox). Ms. Flynn, Ms. Jones, Ms. Kerr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through August 31, 2024, with total expenditures of \$204,914.63 (copies in Council Dropbox). The extension request for the Quest program has been approved. Ms. Kerr addressed the Council and shared that she has one active participant currently in the program and the participant is doing well. There was further discussion.

2024 Severe Winter Storms Disaster Recovery NDWG – Ms. Flynn and the Council reviewed and discussed the WIOA Subgrant Agreement AA511046. The purpose of the agreement is to initiate the new program year (PY) 2024-25 Subgrant agreement and incorporate National Dislocated Worker Grant funding and original exhibits to the 2024 Severe Winter Storms Disaster Recovery project in grant code 1296. The terms of these funds are August 23 2024 Through August, 22 2026 (*copies in Council Dropbox*).

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn, Ms. Richeson and the Council reviewed and discussed the LIHEAP Program’s funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). There was some discussion. Ms. Richeson and the Council also reviewed and discussed and the annual LIHEAP program Household Report Short Form. The report shared that 174 households were served for heating, 8 for cooling, and 283 for crisis services (*copies in Council Dropbox*). There was further discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. O’Connell motioned to approve the Executive Management’s report for October 11, 2024; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the August 2024 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. Goodwin motioned to approve the August 2024 Financial Report; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

Carson Block – Ms. Flynn and Mr. Gehr discussed the ongoing graffiti issue in the Old Town area. Mr. Gehr informed the Council that the Third street side of the building had been recently tagged with graffiti and that the graffiti had been successfully removed from the brick area. There was further discussion.

Agency Insurance Update – Mr. Gehr and the Council discussed the ongoing insurance issues. Mr. Gehr presented the insurance information detailing the sample contract language and certificate of liability insurance requirements for tribal partners. (*copies in Council Dropbox*). There was further discussion.

There was no public comment.

Ms. O'Connell motioned to approve the recommendations of our insurance and legal advisors and management staff and move forward with trying to implement this with our tribal partners; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

VIII. NEW BUSINESS

A. Annual Entity Vetting – Ms. Souza and the Council reviewed and discussed the Annual Entity Vetting. The member entities that are Tribes must be listed on the Federal Registry and have a SAM (System of Award Management) printout with no exclusions. The non-profit entities must have a SAM printout with no exclusions and be registered with both the California Secretary of State and the California Attorney General. There was further discussion.

There were no public comments.

B. NCIDC Annual Meeting – Ms. Souza and the Council reviewed and discussed the NCIDC Annual Meeting scheduled for Saturday, December 14th at 10:00 am. The annual meeting is held each year for the Member entities to discuss and vote in the NCIDC Board of Directors. The member entities fill out their delegate forms which list their selected delegates and the delegates come together and choose the board based on the delegate choices (*copies in Council Dropbox*). There was further discussion.

There were no public comments.

C. Winter Workshop – Ms. Souza and the Council reviewed the 2024 NCIDC Winter Workshop that is scheduled to be held on Friday, December 14th. The Winter workshop gives Council and staff an afternoon of networking (*copies in Council Dropbox*). There was further discussion.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Alita Redner and Marva Jones representing the Wechpues Weavers in the amount of \$5,000 to assist with consumable supplies for the Wechpues Weavers Cultural Activities (copies in Council Dropbox). There was further discussion.

Ms. Goodwin motioned to approve \$500 to assist with consumable supplies for the Wechpues Weavers Cultural Activities; Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

Request No. 2 – The Council reviewed a request from Jose Lopez IV representing the Finest Feathers Fashion Show in the amount of \$1,200 to assist with event cost and supplies for the Finest Feathers Fashion Show (copies in Council Dropbox). There was further discussion.

Request denied for lack of a motion.

Request No. 3 – The Council reviewed a request from Dena Magdaleno representing the Tsnungwe Tribe in the amount of \$690 to assist with the purchase of medical equipment and devices for the Tribal community to check out as needed (copies in Council Dropbox). There was further discussion.

Ms. Goodwin motioned to approve \$500 to assist with the purchase of medical equipment and devices for the Tribal community to check out as needed; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

THANK YOU – Ms. Flynn and the Council reviewed and discussed a thank you card sent to NCIDC from a client, thanking us for our assistance in their time of need (*copies in Council Dropbox*). There was further discussion.

THANK YOU – Ms. Flynn and the Council reviewed and discussed a thank you email sent to our Case Manager Ms. Alberta Wilson, thanking her for helping their family with burial assistance (*copies in Council Dropbox*). There was further discussion.

THANK YOU – Ms. Flynn and the Council reviewed and discussed another thank you email sent to our Case Manager Ms. Alberta Wilson, thanking her for helping to get their power turned back on (*copies in Council Dropbox*). There was further discussion.

XI. EXECUTIVE SESSION

There was no Executive session.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, November 8th, 2024 at 1:00 pm.

XIII. ADJOURNMENT

Ms. O'Connell motioned to adjourn the meeting; Ms. Goodwin seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 2:26 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant