

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.  
REGULAR COUNCIL MEETING – MARCH 8, 2024**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:10 p.m.

**II. ROLL CALL**

**Members Present**

Amanda O’Connell  
Harold Bennett  
Jennifer Goodwin  
Mindy Natt  
Ruby Rollings  
Tracy Foster-Olstad  
Trina Mathewson

Del Norte County Representative  
Siskiyou County Representative  
Siskiyou County Representative  
Del Norte County Representative  
Humboldt County Representative  
Trinity County Representative  
Humboldt County Representative

**Members Absent**

Jace Baldosser  
Lonyx Landry

Humboldt County Representative  
Trinity County Representative

**III. INTRODUCTION OF GUESTS**

*Ms. Denise Padgett former NCIDC Council Chairperson was recognized as a guest by the Council.*

*NCIDC Staff in attendance; Mr. Gregory Gehr Chief Executive Officer, Ms. Madison Flynn Chief Administrative Officer, Mr. Chris Byfield Chief Fiscal Officer, Ms. Cheyanne Souza Executive Assistant, Mr. Rick Siegfried Systems Administrator, Ms. Shannon Bresnahan Bookkeeper, Mr. Thor Arwood Staff Accountant, Mr. “Bubba” Riggins Youth Program Coordinator, Mr. Sonny Tripp Indigenous Education Advocate, and Ms. Aubrey Richeson Planner/Data Analyst.*

**IV. APPROVE AGENDA**

Ms. Foster-Olstad motioned to approve the agenda; Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

**V. APPROVE MINUTES**

Ms. Foster-Olstad motioned to approve the regular meeting minutes from February 9, 2024; Ms. Goodwin seconded; Ms. O’Connell abstained; **MOTION** carried

## VI. STAFF REPORTS

### A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

**CSBG** (Community Service Block Grant) – Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 23F-4104 through December 31, 2023, with total expenditures of \$2,335.54 (copies in Council Dropbox). There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through January 31, 2024, with total expenditures of \$229,717.69 (copies in Council Dropbox). Ms. Souza and her team continues to work with the Tribes to reimburse their 2023 Tribal contracts. There was further discussion.

Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 24F-3103 through January 31, 2024, with total expenditures of \$9,904.78 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 24F-3104 through January 31, 2024, with total expenditures of \$15,967.98 (copies in Council Dropbox). There was further discussion.

**2020 September Wildfires DR NDWG** – Ms. Flynn, Mr. Gehr and the Council reviewed and discussed the 2020 September Wildfires DR NDWG End of Project report or final report. The 2020 September Wildfires DR NDWG included both the Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213. This project was the first time NCIDC worked on private property owned by individuals. After communicating with the Karuk Tribe and community members, we identified that low-income property owners needed assistance to make their properties safe and return them to their pre- disaster state. Many pieces of land in Indigenous communities are different types of private land, including land in trust, from the Tribe and Tribal members accumulating property. Tribes use these various designations to preserve their ancestral territory and provide housing to their membership. Being able to help clean-up and repair fire damages on private property meant we were able to reach a greater part of the Indigenous community than we have with past NDWGs. The partnership with the Karuk Tribe to identify the need, connect with families, and complete this work was a major accomplishment in disaster clean-up and repair (copies in Council Dropbox). There was further discussion.



**2022 QUEST NDWG** – Ms. Flynn and the Council reviewed and discussed the monthly report for QUEST NDWG for January 2024(copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through January 31, 2024, with total expenditures of \$114,435.52 (copies in Council Dropbox). NCIDC continues to work with the Hoopa Valley Tribal Employment Rights Office (TERO) to conduct outreach and participant recruitment. A staff person at Hoopa Valley TERO has been our primary contact with the other departments at the Tribe. The staff person continues to be very helpful with project implementation. For example, the staff person helps onboard and collect timesheets from the participants to ensure they get paid appropriately for their work experience positions. There was further discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the Rapid Response Summary of Expenditures for grant code 541 Sub grant agreement AA311053, through January 2024, with total expenditures of \$80,063.74 (copies in Council Dropbox). Ms. Flynn and the Council discussed the goals of the Rapid Response program and that we are continuing to reach out to tribes to partner with developing disaster planning. We are also continueing to plan and host a Workforce Development Summit, scheduled for April 18 and 19<sup>th</sup> at the Bear River Casino. There was further discussion.

**CENSUS** – Ms. Flynn and the Council reviewed and discussed an email from the Chief of the Division of Indian and Native American Programs with Department Of Labor (DOL) in regard to a future decrease in funding due to the updated census data. The email stated the benefits of using the updated data, which allows DOL to understand the current demographic trends, economic conditions, and other factors affecting American communities (copies in Council Dropbox). There was further discussion.

**LIHWAP** (Low Income Home Water Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHWAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). There was some discussion.

**LIHEAP** (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP Programs funding sources allocation report which shows how much of each Tribal allocation has been expended to date (copies in Council Dropbox). Ms. Flynn highlighted the impact of LIHEAP on a household in need, with a quote from a member expressing gratitude for the program's effectiveness and efficiency. There was some discussion.

**Staff/Program Reports** Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

*There was no public comment.*

Ms. Natt motioned to approve the Executive Management's report for March 8, 2024; Ms. O'Connell seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Arwood and the Council reviewed and discussed the January 2024 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

*There was no public comment.*

Ms. Natt motioned to approve the January 2024 Financial Report; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

## **VII. OLD BUSINESS**

**Carson Block** – Mr. Gehr and the Council discussed the termite issue in the front of the building and Mr. Gehr stated he will schedule an inspection as soon as an inspection hatch can be installed by the contractor. Mr. Gehr also shared that the last set of storms have caused some of the large windows in the front of the building to leak, Eureka Glass is scheduled to come out and seal the windows. Mr. Gehr has been trying to schedule the exterior and painting work for the building, but had to keep rescheduling due to inclement weather (copies in Council Dropbox). There was some discussion.

*There was no public comment.*

## **VIII. NEW BUSINESS**

*There was no new business.*

## **IX. REQUESTS FOR ASSISTANCE**

**Request No. 1** – The Council reviewed a request from Lesly Bautista-Nelson representing the KT Warrior Elite Basketball team in the amount of \$17,992.08 to assist with the Hardwood Palace Basketball Tournament (copies in Council Dropbox). There was further discussion.

Ms. Natt motioned to approve \$500 to assist with the Hardwood Palace Basketball Tournament; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

## **X. PUBLIC COMMENT / INFORMATION / THANK YOU**

**INFORMATION** – Ms. Flynn and the Council reviewed and discussed the flyer for the Wintu Educational & Cultural Council of Northern California, Inc.'s 11<sup>th</sup> Annual Acorn Dance. The event takes place on Saturday March 23, 2024 from 11:00 am to



4:00 pm at the Highland Arts Meadow in Weaverville, CA. (*copies in Council Dropbox*). There was further discussion.

**INFORMATION** – Ms. Flynn and the Council reviewed and discussed the Save the Date flyer for the NCIDC Red Road Summit. The event takes place on Saturday March 30, 2024 from 10:00 am to 4:00 pm at the Sequoia Conference Center in Eureka, CA (*copies in Council Dropbox*). There was further discussion.

**INFORMATION** – Ms. Flynn and the Council reviewed and discussed the CIMC COVID Education Recovery Project. The project provides free online tutoring, virtual learning, and more. For more information or help filling out the application please visit [www.cimcinc.org/CERP\\_Project.html](http://www.cimcinc.org/CERP_Project.html) or call (916) 920-0285 (*copies in Council Dropbox*). There was further discussion.

**INFORMATION** – Mr. Riggins and the Council reviewed and discussed the NCIDC Youth Council flyer. The link to apply is live at [yag.ncidc.org](http://yag.ncidc.org). For more information please contact Bubba Riggins at (707) 445-8451 ext. 43 or email [bubba@ncidc.org](mailto:bubba@ncidc.org) (*copies in Council Dropbox*). There was further discussion.

**INFORMATION** – Mr. Tripp and the Council discussed his recent request to present at the California Department of Education in partnership with the California Tribal Family Coalition regarding special needs for Indian education. Mr. Tripp reflected on a recent event where a school reached out to him for support and the NCIDC Youth services division was able to come together to assist a family in need. There was further discussion.

**THANK YOU** – Ms. Denise Padgett addressed the Council to thank NCIDC along with the assistance of Regional Manager Jeremiah Swain and the Council for helping her with a wellness disaster fund prepaid Visa when the fires were happening in Smith River. She really appreciated the assistance. There was further discussion.

## **XI. EXECUTIVE SESSION**

Mr. Gehr, Ms. Flynn, Mr. Byfield and the Council entered into a closed Executive Session. Upon exiting the closed executive session, Ms. Rollings reported that the Council had decided, effective April 1, 2024, to promote Madison Flynn to Chief Executive Officer (CEO) of the NCIDC. Further, the Board authorizes the Chair to sign a nine-month contract between NCIDC Council and Gregory W. Gehr, effective April 1, 2024, converting his role from CEO to that of “Director at Large” with a 50% cut in his scheduled salary hours and pay, as per the recommendation memo presented by Mr. Gehr.

Ms. Foster-Olstad motioned to approve the promotion of Madison Flynn to Chief Executive Officer (CEO) of the NCIDC, and a nine-month contract between NCIDC Council and Gregory W Gehr as “Director at Large”; Ms. Goodwin seconded; Mr. Bennett abstained; **MOTION** passed.

**XII. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, April 12, 2024 @ 1:00 pm.

**XIII. ADJOURNMENT**

Ms. Goodwin motioned to adjourn the meeting; Ms. O'Connell seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:25 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant