

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.**  
**REGULAR COUNCIL MEETING – MARCH 10, 2023**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:05 p.m.

**II. ROLL CALL**

**Members Present**

Amanda O'Connell  
Jace Baldosser  
John Green  
Lonix Landry  
Ruby Rollings  
Tracy Foster-Olstad  
Trina Mathewson

Del Norte County Representative  
Humboldt County Representative  
Del Norte County Representative  
Trinity County Representative  
Humboldt County Representative  
Trinity County Representative  
Humboldt County Representative

**Members Absent**

Jennifer Goodwin  
Mindy Natt

Siskiyou County Representative  
Del Norte County Representative

**III. INTRODUCTION OF GUESTS**

Ms. Dena Magdaleno and Ms. Marnie Atkins were recognized as a guests. Mr. Marc "Bubba" Riggins, our new Youth Outreach Coordinator, was also introduced to the Council.

**IV. APPROVE AGENDA**

Ms. Foster-Olstad motioned to approve the agenda; Mr. Landry seconded; ***MOTION*** carried by unanimous vote.

**V. APPROVE MINUTES**

Ms. Foster-Olstad motioned to approve the regular meeting minutes from February 10, 2023; Mr. Landry seconded; ***MOTION*** carried by unanimous vote.

## **VI. STAFF REPORTS**

### **A. Executive Management Report**

NCIDC staff has continued implementing social distancing around the office while seeing clients for services. We have resumed in-person intakes and client consultations as well as continuing phone intake procedures for clients and providing curbside delivery of vouchers and other documents to clients. The office is now open to the general public. Masks, gloves, and sanitizing supplies are all made available to staff to use on a voluntary basis.

NCIDC is moving from all virtual meetings to a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers. All guests would be expected to follow social distancing protocols.

**CSBG** (Community Service Block Grant) – Ms. Flynn and the Council reviewed an Expenditure/Activity Report for CSBG SA grant number 22F-5104 through January 31, 2023, with total expenditures of \$150,057.20 (copies in Council Dropbox). We continue to process and reimburse the remaining 2022 CSBG Tribal contracts. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 22F-5104 through January 31, 2023, with total expenditures of \$6,987.68 (copies in Council Dropbox). We have continued to utilize this funding to cover emergency assistance requests due to major local earthquakes/storms/natural disasters. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG LPA grant number 23F-4103 through January 31, 2023, with total expenditures of \$5,776.61 (copies in Council Dropbox). This funding is utilized for core support for all programs and supports our core administrative activities and supports all other programs through our official designation as a limited purpose agency or an LPA. There was further discussion.

Ms. Flynn and the Council also reviewed the Expenditure/Activity Report for CSBG SA grant number 23F-4104 through January 31, 2023, with total expenditures of \$0.00. These funds have not yet been utilized and we are still spending out the last of the 2022 contract funding (copies in Council Dropbox). There was further discussion.

**DOL/WIOA** (Department of Labor/Workforce Innovation and Opportunity Act)

Ms. Flynn, Ms. Richeson and the Council reviewed and discussed the end of the year quarterly WIOA report. Ms. Richeson shared with the Council that we have had twenty-six participants total, for the program year to date, in our WIOA program. Ms. Richeson also shared some of the demographics, employment rates and statistics found in the report (*copies in Council packets*). There was some discussion.

**2018 MEGAFIRES Workforce Development and Temporary Jobs** (Butte County National Dislocated Worker Grant) – Ms. Flynn and the Council discussed and



reviewed the Megafires Workforce Development and Temporary Jobs closeout and end of project report. We considered it a successful program, and had a total of eighty-three participants (copies in Council Dropbox). There was some discussion.

**2020 COVID** (2020 Disaster Recovery Covid NDWG) – Ms. Flynn and the Council discussed and reviewed the Covid NDWG Monthly reports for January 2023 for both the Workforce Development and the Temporary Jobs (TJ) components (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1196 WD Sub grant Agreement AA011047, through January 2023, with total expenditures of \$43,297.59 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1195 TJ Sub grant Agreement AA011047, through January 2023, with total expenditures of \$239,067.13 (copies in Council Dropbox). We have started winding down the program and it will be ending soon. There was further discussion.

**2020 September Wildfires DR NDWG** – Mr. Gehr, Ms. Flynn and the Council reviewed the monthly report for January 2023. The report covers both the 2020 September Wildfires DR NDWG Temporary Jobs (TJ) component grant code 1212 and the Workforce Development (WD) component grant code 1213 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through January 2023, with total expenditures of \$25,687.07 (copies in Council Dropbox). Ms. Flynn and the Council also reviewed the WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through January 2023, with total expenditures of \$0.00 (copies in Council Dropbox). NCIDC has participants ready to start and we are waiting on the USFS worksite agreement. Over the last several months, NCIDC staff have been working with USFS lawyers to revise NCIDC's worksite agreement to fulfill all of their internal requirements along with completing additional documents to request the non-financial agreement. The additional documents included a detailed financial plan. USFS staff have finished their review and are now required to submit the documents to their managing agency, the USDA. The USDA will process the documents. They had originally projected the final determination for the end of January, but this has been extended to March despite ongoing NCIDC cooperation. In the meantime, NCIDC will continue moving forward with starting work on the worksites and pursuing other potential worksite agencies. The Karuk Tribe has expressed an interest in becoming a potential worksite. The Tribe has many acres of burned Tribal land from the fire that still requires clean-up and repair. They have also been communicating with Tribal members who had their homes burn down and do not have insurance or other assistance to allow them to clean up the fire debris. These conditions are negatively affecting the community, both with regard to safety and economic recovery. NCIDC met with the Tribal council and they completed a worksite agreement for the Tribal lands. We have submitted a new worksite request and we are continuing to discuss assisting the Tribal members with the Tribe. There was further discussion.

**2022 QUEST NDWG** – Ms. Flynn and the Council reviewed the monthly report for QUEST NDWG for January 2023 (copies in Council Dropbox). Mr. Gehr and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through January 2023, with total expenditures of



\$0.00(copies in Council Dropbox). NCIDC management and staff are coordinating an informational flyer distribution as well as radio ads and tabling events in the hopes of finding both participants for the program and potential worksites. There was further discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the 2022 WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA211111, through January 2023, with total expenditures of \$36,765.19 (copies in Council Dropbox). Mr. Edwin Smith, our Emergency Response Coordinator, continues to work with Tribes to provide emergency response assistance through emergency operations planning. There was further discussion.

**Da'luk Youth Program/IEA (Indian Education Advocacy)** – Ms. Flynn introduced Mr. Marc “Bubba” Riggins, our recently hired Youth Outreach Coordinator to the Council. Mr. Riggins will work with all the youth programs, the Da'luk Youth, Indian Education Advocacy (IEA) Program and the Del Norte Indian Education Program. The Council welcomed him to the team. There was further discussion.

**Chan Zuckerberg Initiative (CZI) Update** – Ms. Richeson and the Council discussed the updates for the display case and the past perfect museum software, as well as the Yreka office ramp. Ms. Richeson also thanked the CZI scholarship Committee for their dedication; they held several meetings in a very short period in order to review and process the scholarship applications (*copies in Council Dropbox*). There was further discussion.

**LIHWAP** (Low Income Home Water Assistance Program) – Ms. Flynn and the Council reviewed and discussed the submitted LIHWAP Quarterly Report (copies in Council Dropbox). We are in active spend down mode for the LIHWAP program. There was some discussion.

**LIHEAP** (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the submitted LIHEAP Quarterly Report (copies in Council Dropbox). Ms. Flynn let the Council know that, according to the report, at this time last year we served sixty-five households and this year we have already served eighty households (copies in Council Dropbox). Ms. Flynn and the Council also reviewed and discussed the list of the 48 Tribes in our LIHEAP program, showing how much of each Tribal allocation has been expended to date. (copies in Council Dropbox). As with LIHWAP, we are in active spend down mode. There was some discussion.

**Staff/Program Reports** Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the Executive Management’s report for March 10, 2023; Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Arwood and the Council reviewed and discussed the January 2023 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

*There was no public comment.*

Mr. Landry motioned to approve the January 2023 Financial Report; Ms. Baldosser seconded; **MOTION** carried by unanimous vote.

## **VII. OLD BUSINESS**

**A. Carson Block Update** – Mr. Gehr, Mr. Byfield and the Council discussed the negotiations in regards to the 2<sup>nd</sup> floor lease agreement. Mr. Gehr discussed the specific details about the display case, which will involve changing the flooring and adding a door to the Carson Block building on the first floor (*copies in Council Dropbox*). There was further discussion.

*There was no public comment.*

## **VIII. NEW BUSINESS**

**A. Spring Scholarship Recommendations** – Ms. Foster-Olstad shared that it had been an honor for her to serve on the scholarship committee. The Committee held really productive meetings and worked very well together as a team. They had a total of \$200,000. In the fall, we awarded 76 scholarships to Native students. This spring, we had a remaining budget of \$59,000 that the Committee recommended distributing to 37 scholarship applicants. There were 8 applicants that had been awarded a NCIDC scholarship in the last round. The Committee recommended first funding new applicants and then splitting the remaining funds among returning applicants from our first priority group (those located in our primary service area) This would result in each of the returning applicants from our service area receiving a \$500 scholarship. Upon approval, we will have successfully expended our total budget.

Ms. Foster-Olstad motioned to approve 37 of the scholarship applications recommended by the CZI Scholarship Committee; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

## **IX. REQUESTS FOR ASSISTANCE**

**Request No. 1** – The Council reviewed a request from Deborah Blakeslee representing the Wintu Educational & Cultural Council in the amount of \$500 to assist with materials and supplies for the Acorn Dance (*copies in Council packets*). There was further discussion.



Mr. Landry motioned to assist with \$500 towards the Acorn Dance; Mr. Baldosser seconded, Ms. Foster-Olstad abstained; **MOTION** passed.

**X. PUBLIC COMMENT / INFORMATION / THANK YOU**

**INFORMATION** – Ms. Flynn and the Council reviewed and discussed the flyer for the NCIDC WIOA (Workforce Innovation and Opportunity Act) program. NCIDC has programs to assist Native American individuals in reaching employment goals. WIOA is designed to provide quality employment and training services to assist eligible individuals in finding and qualifying for meaningful employment, and to help employers find the skilled workers they need to compete and succeed in business. Community members may apply at [WIOA.ncidc.org](http://WIOA.ncidc.org) (*copies in Council Dropbox*).

**THANK YOU** – Ms. Flynn and the Council reviewed and discussed two thank you emails sent to Ms. Alberta Wilson thanking her for all of her help with the LIHEAP program (*copies in Council Dropbox*).

**XI. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, April 14, 2023 at 1:00 p.m., in person and virtually.

**XII. EXECUTIVE SESSION**

*There was no executive session.*

**XIII. ADJOURNMENT**

Mr. Green motioned to adjourn the meeting; Mr. Landry seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 2:32 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant