

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – FEBRUARY 11, 2022

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:02 p.m.

II. ROLL CALL

Members Present

Amanda O'Connell
Lonyx Landry
Ruby Rollings
Ryan Ray
Tracy Foster-Olstad
Trina Mathewson
Wilverna Reece

Del Norte County Representative
Trinity County Representative
Humboldt County Representative
Del Norte County Representative
Trinity County Representative
Humboldt County Representative
Siskiyou County Representative

Members Absent

Evette Lewis
Jace Baldosser

Siskiyou County Representative
Humboldt County Representative

III. INTRODUCTION OF GUESTS

There were no guests.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Reece seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from January 14, 2022; Ms. O'Connell seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

NCIDC staff has continued implementing social distancing around the office and while seeing clients for services. We have implemented phone intake procedures for clients and provide curbside delivery of vouchers and other documents to clients. Masks, gloves, and sanitizing supplies are all being utilized by staff. We are taking this very seriously and following both the federal and state mandates and guidelines.

We are also continuing to hold our Council meetings electronically/virtually. The meeting is however, still open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers. They would be able to watch the electronic/virtual meeting on the large screen TV in this meeting room, and allowed to participate during the public comment period. All guests would be expected to follow social distancing protocols. The Council Chambers are large enough to accommodate three to four individuals with proper separation. If more guests than that were to attend, the staff would relocate the public viewing to the third floor theatre area of the Carson Block building which is a larger space that can accommodate more people while still maintaining over six feet of separation between each guest.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG LPA grant number 21F-4103 through December 31, 2021, with total expenditures of \$21,854.79. Our limited purpose agency funds pay for the core functions of the agency and in support of all other programs (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed an Expenditure/Activity Report for CSBG SA grant number 21F-4104 through December 31, 2021, with total expenditures of \$190,959.60. We continue to work diligently with our tribal network to execute and expend both the CARES and the regular CSBG tribal contracts (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG Discretionary grant number 21F-4456 through December 31, 2021, with total expenditures of \$0.00. These funds have not yet been utilized. We plan to utilize these funds towards implementing WIOA Youth participant training, particularly in retail for the gift shop and general retail training (*copies in Council packets*).

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG CARES LPA grant number 20F-3742 through December 31, 2021, with total expenditures of \$4,052.27 (*copies in Council packets*). This contract is for the additional core functions as they relate to the pandemic and management of the CARES process. There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG CARES SA grant number 20F-3743 through December 31, 2021, with total expenditures of \$271,262.81. These funds are being utilized for Covid-19 related

direct emergency services statewide and our PPE distributions. We are currently working on finalizing the 3rd round of PPE distributions to our statewide Tribal partners and Tribes. We are happy to inform the Council that this round of PPE will include at-home test kits for distribution. (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for CSBG CARES Discretionary grant number 20F-3743 through December 31, 2021, with total expenditures of \$1,920.59 (*copies in Council packets*). This funding has been utilized to cover operating expenses related to the Covid-19 pandemic PPE activities. There was further discussion.

DOL/WIOA (Department of Labor/Workforce Innovation and Opportunity Act) Mr. Gehr and the Council reviewed a DOL Employment & Training Administration Financial Report for grant number AB34925W30 (2020 Adult) through December 31, 2021 with \$239,881.97 in total expenditures (*copies in Council packets*). Due to ongoing problems associated with the pandemic, we like most WIOA partners are behind in terms of participants and expenditures. We are actively working to seek partners to allow for placements and WIOA participants. There was some discussion.

Mr. Gehr and the Council reviewed a DOL Employment & Training Administration Financial Report for grant number AB36642E50 (2021 Adult) through December 31, 2021 with \$0.00 in total expenditures (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a DOL Employment & Training Administration Financial Report for grant number AB36642E30 (2021 Youth) through December 31, 2021 with \$27,490.76 in total expenditures (*copies in Council packets*). There was some discussion.

CARR FIRE (National Dislocated Worker Grant code 1186) – Mr. Gehr and the Council discussed and reviewed the Carr Fire monthly report for the month of December 2021 (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1186 Sub grant Agreement AA011047, through December 2021, with total expenditures of \$267,636.87 (*copies in Council packets*). This grant has now ended and in December, NCIDC staff coordinated with Whiskeytown National Parks to close the worksites and begin the closeout process for the grant. There was further discussion.

2018 MEGAFIRES Workforce Development (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council discussed and reviewed the monthly report for the month of December 2021 for the 2018 Megafires Workforce Development component grant code 1140 (*copies in Council packets*). Mr. Gehr explained to the Council that the Megafires has two components. The first is the Workforce Development component, which covers the training and job readiness component. Once the crews have finished that component, they move into the Temporary Jobs component where we put them to work on a work-site where they can gain experience to then go out and find permanent employment. Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement

K9111522, through December 2021, with total expenditures of \$270,806.81 (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1202 Sub grant Agreement AA011047, through December 2021, with total expenditures of \$0.00. This is the 2nd increment that has not yet been utilized (*copies in Council packets*). Mr. Gehr and the Council also reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1210 Sub grant Agreement AA111058, through December 2021, with total expenditures of \$0.00. This is the 3rd increment that has also not yet been utilized (*copies in Council packets*). Mr. Gehr and the Council also discussed and reviewed the Megafires Workforce Development component Quarterly report for the month of December 2021 (*copies in Council packets*). Participants placed in new unsubsidized employment through this NDWG program began their on-the-job training activities related to their new job requirements developing, maintaining, and/or protecting forested areas and woodlands with the Mooretown Rancheria. There was further discussion.

2018 MEGAFIRES Temporary Jobs (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council discussed and reviewed the monthly report for the month of December 2021 for the 2018 Megafires Temporary Jobs component (*copies in Council packets*). Mr. Gehr and the Council discussed and reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1203 Sub grant Agreement AA011047, through December 2021, with total expenditures of \$489,314.23. This is the 2nd increment (*copies in Council packets*). Mr. Gehr and the Council also reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1211 Sub grant Agreement AA111058, through December 2021, with total expenditures of \$0.00. This is the 3rd increment that has not yet been utilized (*copies in Council packets*). Mr. Gehr and the Council also discussed and reviewed the Megafires Temporary Jobs component Quarterly report for the month of December 2021 (*copies in Council packets*). The last round of participants have completed their temporary NDWG jobs and are being assisted through Workforce Development services to locate permanent employment and NCIDC staff in the Temporary Jobs grant are focusing on recruitment for the next round of temporary job participants. There was further discussion.

2019 STORMS (Severe Winter Storms National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the monthly Report for the month of December 2021 for the 2019 Severe Winter Storms (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1216 Sub grant Agreement AA111058, through December 2021, with total expenditures of \$159,165.98 (*copies in Council packets*). NCIDC staff continued to coordinate with Whiskeytown and Bureau of Land Management (BLM) on starting work now that the Soboba Tribal participants have completed their placements, NCIDC staff are also communicating with the Soboba Tribe regarding enrolling another cohort of participants in on the Soboba reservation. We do not currently have enough eligible vaccinated participants to begin work so we are continuing to recruit and process participant applications. NCIDC staff are working with local agencies to assist in the recruitment. There was further discussion.

2020 September Wildfires DR NDWG – Mr. Gehr, Ms. Jones and the Council reviewed the monthly report for the month of December 2021. The monthly report covers both the 2020 September Wildfires DR NDWG Temporary Jobs component

grant code 1212 and the Workforce Development component grant code 1213 (copies in Council packets). Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1212 TJ Sub grant Agreement AA111058, through December 2021, with total expenditures of \$0.00 (copies in Council packets). Mr. Gehr and the Council also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1213 WD Sub grant Agreement AA111058, through December 2021, with total expenditures of \$0.00 (copies in Council packets). No services were provided this month because staff are still in the process of starting worksites. NCIDC has a crew of eligible participants ready for enrollment, but they can't be placed until the worksite is prepared. NCIDC staff continued to reach out to the potential worksite agencies. There was further discussion.

2020 COVID (2020 Disaster Recovery COVID NDWG) – Mr. Gehr and the Council discussed and reviewed the COVID NDWG Quarterly reports for the month of December 2021 for both the Workforce Development and the Temporary Jobs (*copies in Council packets*). Mr. Gehr and the Council also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1196 WD Sub grant Agreement AA011047, through December 2021, with total expenditures of \$21,966.97 (copies in Council packets). Mr. Gehr and the Council also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1195 WD Sub grant Agreement AA011047, through December 2021, with total expenditures of \$124,151.77 (copies in Council packets). There was further discussion.

Mr. Gehr and the Council reviewed a letter from EDD regarding their final monitoring report for the National Dislocated Worker Grant 2018 Megafires (NDWG) fiscal and procurement (F&P) systems for Program Year (PY) 2019-2020. They concluded that, overall, NCIDC is meeting applicable WIOA requirements concerning grant program administration and procurement (*copies in Council packets*). There was guidance on improving the timecard documentation procedures for NDWG programs provided in the monitoring report, and the recommendations provided by the monitors have been implemented by NCIDC. There was some discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn, Ms. Owings and the Council discussed and reviewed the Rapid response Quarterly narrative report for the reporting period of Oct-Dec (copies in Council packets). Ms. Flynn and the Council reviewed the 2020 WIA/WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA011047, through December 2021, with total expenditures of \$144,325.32 (copies in Council packets). Ms. Flynn and the Council reviewed the 2021 WIA/WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement AA111058, through December 2021, with total expenditures of \$0.00 these funds have not yet been utilized (copies in Council packets). Ms. Owings, the new Emergency Response Coordinator, informed the Council that she has been attending the local Workforce Development Board meetings and continues to make connections with other nonprofits that are doing workforce work here in Humboldt. There was further discussion.

Klamath Promise Neighborhood – Ms. Flynn and the Council reviewed and discussed the Klamath Promise Neighborhood Grant that the Yurok Tribe acquired and we partnered with them to coordinate. The Klamath Promise Neighborhood Grant

Budget proposal provides for four program to be operated by the NCIDC: (1) The expansion of the Crescent City Indian Education Center to a second center in Smith River; , (2) The expansion of the Indigenous Education Advocate program with the addition of a second staff person dedicated to Del Norte County (3) Nutrition & Hygiene items and education program resources to augment the two Indian Education Centers (4) Media Equipment for tobacco cessation PSAs by youth in Del Norte The grant budget provides funds for the acquisition of two vehicles to support these new program expansions, and included funding for a five-year period (*copies in Council packets*). There was further discussion.

DNIEC (Del Norte Indian Education Center) – Ms. Flynn and the Council reviewed and discussed an expenditure report for PY 2021 through February 12, 2022, with expenditures of \$34,322.88 (*copies in Council packets*). There was further discussion.

TUPE Prop 56 (Tobacco-Use Prevention Education) – Ms. Flynn and the Council reviewed and discussed a TUPE Prop 56 funding expenditure report for PY 2021 through February 12, 2022 with expenditures of \$2,501.92 (*copies in Council packets*). There was further discussion.

TUPE Prop 99 (Tobacco-Use Prevention Education) – Ms. Flynn and the Council reviewed and discussed a TUPE Prop 99 funding expenditure report for PY 2021 through February 12, 2022, with expenditures of \$4,656.56 (*copies in Council packets*). There was further discussion.

Da'luk Youth Program – Ms. Flynn and the Council discussed the Da'luk Youth Program's upcoming event titled "Fun & Games: Native Fitness" which will take place on Tuesday, February 22 from 11am to 3pm at The LiFTED Gym Arcata, CA. The gym is owned and operated by a Yurok Tribal member. The event is for youth ages 12 and up (*copies in Council packets*). There was further discussion.

CAL Endowment Grant – Ms. Flynn and the Council reviewed and discussed the new Cal Endowment funding which will go towards supporting our Indigenous Education Advocacy Program for 2022. This position was funded by the ACLU last year, and we are working together with the Cal endowment foundation to utilize their new funding to continue our Indigenous Education Advocacy Program (*copies in Council packets*) Because the CAL Endowment expire at the end of 2022, the program will utilize any remaining ACLU funding (which does not have an expiration date) as a program reserve to maintain the program operations. There was further discussion.

California Secretary of State – Mr. Gehr and the Council reviewed our copy of the current California Secretary of State Electronic Filing corporation statement of information for the Northern California Indian Development Council, Inc. (*copies in Council packets*). There was some discussion.

LIHWAP (Low Income Household Water Assistance Program) – Mr. Gehr and the Council reviewed and discussed the Low Income Household Water Assistance Program first quarterly performance and management report for reporting period October 1-December 31. We have requested resolutions from all of our existing

LIHEAP tribes in order to participant in the LIHWAP program (*copies in Council packets*). There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Mr. Gehr and the Council reviewed and discussed the list of the 48 Tribes in our American Recovery LIHEAP program, showing how much of each Tribal allocation has been expended to date. We are working to spend down our funding (*copies in Council packets*). There was further discussion.

Written program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. O’Connell motioned to approve the Executive Director’s report for February 11, 2022; Ms. Reece seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Byfield and the Council reviewed and discussed the December 2021 Financial Report. During this discussion the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (*copies in Council packets*).

There was no public comment.

Mr. Landry motioned to approve the December 2021 Financial Report; Ms. Reece seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

Carson Block Unwind, Next Steps – Mr. Gehr, Mr. Byfield and the Council discussed in-depth the next steps to unwind the tax credits, such as closing the Carson Block accounts and opening a sweep account for NCIDC to protect our financial assets. They discussed changing the names on the leases from Carson Block Master Tenant to return to NCIDC, and how to make that change valid with our current leases. There was further discussion.

There was no public comment.

COVID Protocols – Mr. Gehr, Ms. Hunsucker and the Council discussed the on-going changes that are affecting Humboldt County in regards to the COVID protocols. The masking policy is now optional for businesses. The quarantine and isolation periods are down to five days instead of 10 days. We will work to update our current Covid-19 guidelines however, we would like to follow our current COVID-19 guidelines that we currently have in place, such as the 10-day

quarantine period and continuing to wear masks in our offices and all common spaces. We are going to continue to use hand sanitizer and continue to encourage employees to get tested and offer them work-time to get tested. Administration is recommending for the agency to continue our current COVID protocols for at least another month and to revisit them at the next meeting. There was further discussion.

There was no public comment.

VIII. NEW BUSINESS

Old Town Public Parking – Mr. Gehr and the Council discussed the City of Eureka's considering approval of a multi-use development at the parking lots between 3rd and 4th streets and G and H streets. Mr. Gehr discussed the negative effect this would have on parking for the Gift Shop customers, the Carson Block Tenants, and NCIDC staff and clients. While we can agree that housing and transportation development is needed, we do not agree with the plan to achieve this by taking away crucial public parking lots serving the Old Town business district. There was further discussion.

There was no public comment.

Chan Zuckerberg Initiative (CZI) Planning/Brain Storming – Mr. Gehr, Ms. Richeson and the Council reviewed and discussed the CZI planning and brainstorming session that NCIDC staff attended and they reviewed the staff brainstorming list. During the brainstorming session, Ms. Richeson encouraged all of the NCIDC staff to consider potential solutions to challenges they face day to day or improvements to existing programs, as well as entirely new services or programs that NCIDC could offer to the community. The Council reviewed the staff list and discussed the many potential ideas and decided to call for a special meeting to further review and brainstorm themselves. After a brief conversation a special meeting was scheduled for Wednesday, February 16, 2022 at 8:30 a.m., electronically/virtually.

There was no public comment.

Living Wage Policy Update – Mr. Gehr, Ms. Richeson and the Council reviewed and discussed an update to the living wage policy in regards to the data points. Ms. Richeson added the following paragraph to the living wage policy; In the event that a case manager does not have one or more of the necessary data points to determine whether a client is earning a living wage, the case manager will default to categorizing that client as NOT earning a living wage, otherwise described as receiving less than a living wage. This would include situations where a client obtains a job outside of California (*copies in Council packets*). There was further discussion.

There was no public comment.

Ms. Foster-Olstad motioned to approve the update to the Living Wage Policy; Mr. Landry seconded; **MOTION** carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Rosalie Jones representing the Wintu Educational and Cultural Council in the amount of \$400.00 to assist with consumable supplies related to the Acorn Dance (*copies in Council packets*). There was further discussion.

Ms. Reece motioned to assist with \$400.00 for consumable supplies related to the Acorn Dance; Ms. O’Connell; seconded; Ms. Foster-Olstad and Mr. Landry abstained; **MOTION** carried.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Information – Ms. Flynn shared the Da'luk Youth Program flyer for the upcoming event Fun & Games: Native Fitness on Tuesday February 22 from 11am to 3pm at The LiFTED Gym Arcata, CA for youth ages 12 and up.

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, March 11, 2022 at 1:00 p.m., electronically/virtually.

A special meeting was also scheduled for Wednesday, February 16, 2022 at 8:30 a.m., electronically/virtually.

XII. EXECUTIVE SESSION

Mr. Gehr and the Council entered into an executive session to discuss a legal matter.

Upon exiting the executive session, Mr. Landry motioned to provide monetary resources up to \$1,000 in order to evaluate the proposed Earth Center development happening next door, Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

XIII. ADJOURNMENT

Mr. Ray motioned to adjourn the meeting; Ms. Reece seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:45 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant