

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – MARCH 8, 2019

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:08 p.m.

II. ROLL CALL

Members Present

Ruby Rollings	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Denise Padgette (via Phone)	Del Norte County Representative
Tracy Foster-Olstad	Trinity County Representative
Lonyx Landry	Trinity County Representative
Mindy Natt	Member at Large
Trina Mathewson	Humboldt County Representative

Members Absent

Fred Case (Excused)	Siskiyou County Representative
LaWanda Quinnell	Del Norte County Representative

III. INTRODUCTION OF GUESTS

There were no guests.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Reece seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Natt motioned to approve the regular meeting minutes from February 8, 2019; Ms. Reece seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for LPA grant number 19F-4103 through January 31, 2019, with total expenditures of \$6,965.54 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 19F-4104 through January 31, 2019, with total expenditures of \$41,634.43 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 18F-5104 through January 31, 2019, with total expenditures of \$11,566.13 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Discretionary grant number 18F-5104 through January 31, 2019, with total expenditures of \$0.00. These funds will be used for the purchase and implementation of our new CSBG software (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the CSBG Close-out package for 18F-5103 LPA through December 31, 2018, with total expenditures of \$122,000.00 (*copies in Council packets*) There was some discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of February 2019 (*copies in Council packets*). There are 31 enrolled participants, 5 have exited, 14 have been employed, with 0 negative exits. There are 6 On-the-Job Training (OJT) participants, There are no Work Experience (WE), 3 Classroom Training (CRT) for vocational education and no direct placements (DP) with supportive services. (*copies in Council packets*).

NDWG N. STORM (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG North Storm for the month of January 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 248. Received supportive services: 174. Completed NDWG services: 171. Employed at completion of NDWG services: 8 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K8108741, through January 2019, with total expenditures of \$2,429,236.23 (*copies in Council packets*). There was some discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017

NDWG Southern Storm for the month of January 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 275. Received supportive services: 232. Completed NDWG services: 164. Employed at completion of NDWG services: 3. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K9111522, through January 2019, with total expenditures of \$1,604,808.69 (*copies in Council packets*). There was some discussion.

WILDFIRE (National Dislocated Worker Grant code 1114) –Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for January 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 47. Received supportive service: 26. Completed NDWG services: 35. Employed at completion of NDWG services: 0. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through January 2019, with total expenditures of \$613,325.96 (*copies in Council packets*). There was some discussion.

CARRFIRE (National Dislocated Worker Grant code 1135) – Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for January 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 0. Received supportive service: 0. Completed NDWG services: 0. Employed at completion of NDWG services: 0. We are hoping to have this program up and running shortly, due to the shutdown we are behind, but should catch up quickly. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1135 Sub grant Agreement K9111522, through January 2019, with total expenditures of \$0.00 (*copies in Council packets*). There was some discussion.

2018 MEGAFIRES (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Report submitted to EDD Which listed the projected project narrative. They have not yet started on this project but will start soon. Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement K9111522, through January 2019, with total expenditures of \$0.00 (*copies in Council packets*). There was some discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 540 Sub grant Agreement K714068, through January 2019, with total expenditures of \$39,631.98 (*copies in Council packets*). There was further discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the list of 48 Tribes we administer LIHEAP funds for, showing how

much of each Tribal allocation has been expended and the amount currently remaining (*copies in Council packets*). There was further discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in Council packets for their review.

There was no public comment.

Ms. Reece motioned to approve the Executive Director's report for March 8, 2019; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr and the Council reviewed and discussed the January 2019 Financial Report (*copies in Council packets*).

There was no public comment.

Ms. Reece motioned to approve the January 2019 Financial Report; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

A. ITG (Inter-tribal Gathering) Planning Committee Review

The ITG Planning Committee met on February 14th @3:00 pm. Ms. Rollings and Mr. Landry reported back to the council the committee's recommendation to evolve ITG into a series of smaller locally controlled Indian events. The decision was not one made easily. The ITG has been a huge community event held annually for the past 37 years, what started out as a Pow Wow with a community pot luck has transformed into a huge cultural gathering and community dinner free to all elders. The committee's recommendation was in part due to the rising costs associated with the event coupled with declining donations.

There was no public comment.

Ms. Reece motioned to accept the ITG planning committee's recommendation to evolve ITG into a series of smaller locally controlled Indian events; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

VIII. NEW BUSINESS

A. Hazard Communication Plan

Ms. Lillian Strong, NCIDC's HR Safety Coordinator, with the assistance of Mr. Tharren Brown, NCIDC's newly appointed Administrative assistant, presented the Hazard Communication Plan to the Council. The program covers all work operations at Northern California Indian Development Council, Inc. where employees may be exposed to hazardous chemicals under normal working conditions or during an emergency situation. We are committed to preventing accidents and ensuring the safety and health of our employees. The program helps us to comply with all applicable federal and state health and safety rules. Under this program, employees are informed of the contents of the OSHA Hazard Communication Standard, the hazardous properties of chemicals with which they work, safe handling procedures and measures to take to protect themselves from these chemicals. These chemicals may be physical or health related. The written hazard communication plan is available for review by all employees, their designated representatives and Cal/OSHA representatives and on the NCIDC Website: ncidc.org (copies in Council packets). Discussion ensued.

There was no public comment.

Ms. Padgette motioned to approve the Hazard Communication Plan; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE

There were no requests for assistance.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Thank You – Mr. Gehr and the Council reviewed a thank you card from the Nor Rel Muk Wintu Tribe for the greatly appreciated letter of support. (*copies in Council packets*).

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, April 12, 2019 at 1:00 p.m., in the council room at 241 F Street, Eureka.

XII. ADJOURNMENT

Ms. Padgette motioned to adjourn the meeting; Mr. Landry seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:00 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant