

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.**  
**REGULAR COUNCIL MEETING – JANUARY 11, 2019**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:07 p.m.

**II. ROLL CALL**

**Members Present**

|                             |                                 |
|-----------------------------|---------------------------------|
| Ruby Rollings               | Humboldt County Representative  |
| Wilverna Reece              | Siskiyou County Representative  |
| Fred Case                   | Siskiyou County Representative  |
| LaWanda Quinnell            | Del Norte County Representative |
| Trina Mathewson             | Humboldt County Representative  |
| Denise Padgette (via Phone) | Del Norte County Representative |
| Tracy Foster-Olstad         | Trinity County Representative   |
| Lonyx Landry                | Trinity County Representative   |
| Mindy Natt                  | Member at Large                 |

**III. INTRODUCTION OF GUESTS**

Charise Shackelford and Joyce Jones were recognized.

**IV. APPROVE AGENDA**

Ms. Foster-Olstad motioned to approve the agenda; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

**V. APPROVE MINUTES**

Ms. Quinnell motioned to approve the regular meeting minutes from December 8, 2018; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

## VI. STAFF REPORTS

### A. Executive Director

**Nor Rel Muk Tribe** – Mr. Gehr and the Council reviewed and discussed a draft of the letter of support addressed to Congressman Jared Huffman. The letter expressed NCIDC's long term support for Nor Rel Muk's Tribal recognition.

Ms. Quinnell motioned to approve the Nor Rel Muk letter of support; Ms. Reece seconded; *MOTION* carried by unanimous vote.

Mr. Gehr and the Council reviewed a letter from CSD regarding the 2018 Desk Review report. The desk review included a review of our administrative, board governance, prior monitoring reports, fiscal and programmatic documents. The results of the desk review has determined that our agency is in compliance with the contractual requirements and applicable federal and state laws (*copies in Council packets*). There was some discussion.

**CSBG** (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for LPA grant number 18F-5103 through November 30, 2018, with total expenditures of \$22,006.10 (*copies in Council packets*).

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 18F-5104 through November 30, 2018, with total expenditures of \$137,170.52 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Discretionary grant number 18F-5104 through November 30, 2018, with total expenditures of \$0.00. These funds will be used for the purchase and implementation of our new CSBG software (*copies in Council packets*). There was some discussion.

**DOL/WIOA** (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of November 2018 (*copies in Council packets*). There are 25 enrolled participants, 5 have exited, 8 have been employed, with 0 negative exits. There are 2 On-the-Job Training (OJT) participants, 3 Work Experience (WE), 4 Classroom Training (CRT) for vocational education and 6 direct placements (DP) with supportive services. (*copies in Council packets*).

**CA AIRRP** (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 540 Sub grant Agreement K714068, through November 2018, with total expenditures of \$23,801.46 (*copies in Council packets*). There was further discussion.

**NDWG N. STORM** (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG North Storm for the month of November 2018. The report listed the following performance factors: Employed in temporary disaster relief assistance: 229. Received supportive services: 152. Completed NDWG services: 148. Employed at completion of NDWG services: 6 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K8108741, through November 2018, with total expenditures of \$1,840,297.11 (*copies in Council packets*). There was some discussion.

**NDWG SOUTHERN STORM** (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG Southern Storm for the month of November 2018. The report listed the following performance factors: Employed in temporary disaster relief assistance: 252. Received supportive services: 210. Completed NDWG services: 140. Employed at completion of NDWG services: 4. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K9111522, through November 2018, with total expenditures of \$1,229,857.50 (*copies in Council packets*). There was some discussion.

**WILDFIRE** (National Dislocated Worker Grant code 1114) –Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for November 2018. The report listed the following performance factors: Employed in temporary disaster relief assistance: 47. Received supportive service: 22. Completed NDWG services: 27. Employed at completion of NDWG services: 0. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through November 2018, with total expenditures of \$542,146.18 (*copies in Council packets*). There was some discussion.

**CARRFIRE** (National Dislocated Worker Grant code 1135) –Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1125 Sub grant Agreement K8108741, through November 2018, with total expenditures of \$0.00 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the WIOA subgrant agreement K8108741, Modification #5. The purpose of this modification is to extend the term date to 12/31/2019 from 12/31/2018 for the 2017 CA Wildfire NDWG Project in grant code 1114 and 1125(*copies in Council packets*). There was some discussion.

**2018 MEGAFIRES** (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the WIOA subgrant agreement K9111522, Modification #5. The purpose of this modification is to incorporate National Dislocated Worker Grant funding for the 2018 Mega Wildfires project into grant code 1140 (*copies in Council packets*). There was some discussion.

**LIHEAP** (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the list of 48 Tribes we administer LIHEAP funds for, showing how much of each Tribal allocation has been expended and the amount currently remaining (*copies in Council packets*). There was some discussion.

**2019 Cost of Living Adjustment (COLA)** – Mr. Gehr and the Council reviewed and discussed the 4% wage increase for NCIDC Employees (*copies in Council packets*). There was some discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in Council packets for their review.

*There was no public comment.*

Ms. Natt motioned to approve the Executive Director’s report for January 11, 2019; Ms. Reece seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Gehr and the Council reviewed and discussed the November 2018 Financial Report (*copies in Council packets*).

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the November 2018 Financial Report; Mr. Landry seconded; **MOTION** carried by unanimous vote.

## **VII. OLD BUSINESS** – *There was no old business.*

## VIII. NEW BUSINESS

### A. 2019 Agency Budget

Mr. Gehr and the Council reviewed the 2019 Agency Budget. Discussion ensued.

*There was no public comment.*

Ms. Padgette motioned to approve the 2019 Agency Budget; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

## IX. REQUESTS FOR ASSISTANCE

**Request No. 1** – The Council reviewed and discussed a request from Julie Hunsucker with the Yurok Tribe Head Start - Ke'pel Site to sponsor their Spring field trips and 2019 Graduation (*copies in Council packets*).

*There was no public comment.*

Ms. Padgette motioned to assist with \$500 for the Yurok Tribe Head Start- Ke'pel Site; Ms. Quinnell seconded; **MOTION** carried by unanimous vote.

**Request No. 2** – The Council reviewed and discussed a request from Rebecca Tortes with the California Indian Basket weavers Association in the amount of \$1,000 to sponsor the 2019 CIBA “Following the smoke II” program (*copies in Council packets*).

*There was no public comment.*

Ms. Padgette motioned to assist with \$500 for the 2019 CIBA “Following the smoke II” program; Ms. Natt seconded; **MOTION** carried by unanimous vote.

## X. PUBLIC COMMENT / INFORMATION / THANK YOU

**Public Comment** – There were no public comments.

**Thank You** – Mr. Gehr and the Council discussed and reviewed a much appreciated Thank You card from Bonnie and Joe Alvarez of Happy Camp.

**XI. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, February 8, 2019 at 1:00 p.m., in the council room at 241 F Street, Eureka.

**XII. ADJOURNMENT**

Ms. Padgette motioned to adjourn the meeting; Ms. Quinnell seconded; *MOTION* carried by unanimous vote. The meeting was adjourned at 3:00 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyanne Souza